

2022/2023

STUDENT HANDBOOK

FLORIDA INTERNATIONAL UNIVERSITY

FIU.EDU

Student Life and Development

Student Life and Development would like to welcome new and returning students to Florida International University. It is here, in Student Life and Development, that you will find all of the engagement opportunities you could think of. We offer so many opportunities, such as concerts, movies, lectures and professional workshops, to guidance on leadership and working together as one community with community services opportunities. We hope you get a chance to meet with us and see what we have to offer and that you have a great experience here as a fellow Panther!

Campus Life

Campus Life aspires to engage students in holistic learning by instilling diversity, leadership and personal development through its programs and services. By educating and mentoring students, Campus Life seeks to provide all FIU students an opportunity to make meaningful connections and become leaders in a global community. In addition to the Life Skills Series, FIU in DC Fly-Ins, and other programs developed by Campus Life, the department also oversees and advises a number of Councils and Committees, including: Black Student Union (BSU), Council for Student Organizations at MMC (CSO)/Student Organization Council at BBC (SOC), Homecoming (HC), Panther Power(PP), and Student Programming Councils (SPC) at MMC and BBC.

Center for Student Engagement

The Center for Student Engagement supports the success of students by fostering academic, career, and campus engagement opportunities via collaborative partnerships with the FIU community. In other words, we're all about helping YOU be successful at FIU! From engagement meetings and peer mentors to fairs, workshops, and panels our department provides students with opportunities to thrive. Please visit cse.fiu.edu for the engagement database and much more!

Student Government

FIU's Student Government Association was established in 1973 and since its inception has continued to strive for excellence on behalf of all Panthers. SGA is the voice of the student body at FIU. SGA exists to represent students and act in their best interests on academic, extracurricular, and social issues. Throughout the year, our advocacy efforts extend further than the perimeter of our campus, engaging local, state, and federal officials to help us accomplish our goals.

Center for Leadership

The mission of FIU's Center for Leadership and Service is to provide students with developmental and experiential opportunities that foster leadership, action, and community engagement. Through leadership education, service, and social innovation, students will become active citizens on-campus, in their respective communities, and globally. Our goal is to develop students for engagement in life long leading, serving, and learning.

Fraternity and Sorority Life

With over 30 fraternities and sororities, our affiliated men and women have the opportunity to enhance their collegiate experience through leadership and professional opportunities in a well rounded environment. Our community values of Scholarship, Leadership, Philanthropy, and Brother/Sisterhood guide our chapters to engage in cross council and FIU community relations to truly give back to a University that gives us so much! Our affiliated students are involved in all aspects of campus including research assistants, campus ambassadors, orientation leaders, resident hall assistants, community service coordinators, and so much more. They pride themselves in their level of school spirit and commitment to FIU and understand that being #FIUGreeks is not just "a collegiate experience, but a life time experience!"

Sincerely,
Jose Toscano
Senior Director
Student Life and Development



FLORIDA INTERNATIONAL UNIVERSITY STUDENT HANDBOOK

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Student Life and Development, Division of Academic & Student Affairs
Florida International University, MMC, Miami, Florida 33199

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A History of Florida International University

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Changes in policies, regulations and requirements may be made at any time without advance notice. The ultimate responsibility for knowing University requirements and regulations rests with the student. For the latest, up-to-date information please refer to the FIU website. (<http://www.fiu.edu>).

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FIU VALUES

Vision:

Florida International University will achieve exceptional student-centered learning and upward economic mobility, produce meaningful research and creative activities, and lead transformative innovations locally and globally, resulting in recognition as a Top-50 public university.

Mission:

Florida International University is an urban, multi-campus, public research university serving its students and the diverse population of South Florida. We are committed to high-quality teaching, state-of-the-art research and creative activity, and collaborative engagement with our local and global communities.

Values:

Florida International University is committed to the following core values:

- **Truth** – in the pursuit, generation, dissemination, and application of knowledge
- **Freedom** – of thought and expression
- **Respect** – for diversity and the dignity of the individual
- **Responsibility** – as stewards of the environment and citizens of the world
- **Excellence** – in intellectual, personal, and operational endeavors

LETTER FROM STUDENT LIFE & DEVELOPMENT

Welcome new students and welcome back returning Panthers! Florida International University is an incredible institution filled with a diverse and richly talented student body with Worlds Ahead faculty and staff, who are here to guide you along to make this time special and fulfilling. In order to help you get the most of your college experience, we, here in Student Life & Development, strongly encourage you to get involved on campus; from volunteering opportunities, planning university events, traveling the globe, to personal and professional development, there are so many exciting things waiting for you to explore!

There are many reasons for you to get involved at FIU. First and foremost, it is FUN. You should want to connect with other like-minded students who not only want to socialize, but who also have goals to be successful in life. You will find opportunities here to obtain leadership skills and experiences that will be crucial in landing that perfect job when you graduate. You will be able to network with new friends and future professional colleagues. Finally, research clearly shows that students who are involved on campus are more likely to succeed in college. Since the average college graduate will earn \$2-3 million more over their career than those without a college degree, it seems that getting involved is not just fun, but also a wise investment.

So again, welcome! We hope that you will take advantage of all the great resources FIU has to offer, and that you have the great college experience you deserve.

Thank you for your investment in FIU and GO PANTHERS!!!

Jose Toscano

Senior Director of Student Life & Development

LETTER FROM THE INTERIM VICE PRESIDENT FOR STUDENT AFFAIRS

On behalf of the Division of Academic & Student Affairs, I want to welcome you to the 2022-2023 academic year. At FIU, we offer an exceptional educational experience by providing state-of-the-art degree programs, a variety of co-curricular and experiential activities, and a strong commitment to our role as solutions center for South Florida. We are excited about the year ahead and encourage you to take advantage of the many opportunities you will be presented with over the next few months.

This handbook's purpose is to help you understand the university and its many elements. It outlines the various services, programs, and activities available at our institution, which are designed to enhance the quality of your educational skill set.

As you progress and succeed through the semester, keep in mind that learning occurs both inside and outside the classroom. Campus clubs and organizations provide stimulating and interesting venues for acquiring knowledge. Research opportunities with faculty, campus employment, and internship opportunities with local business and industrial firms provide excellent sources for professional development and personal growth.

FIU has a strong commitment to diversity. As part of FIU's unique student body, I invite you to appreciate, respect, and celebrate the differences of the FIU community. I also encourage you to take advantage of the many programs and activities that occur on campus throughout the year. You may choose to be a spectator or be an active participant and significantly enhance your educational experience through participation.

FIU endorses the Florida Board of Governor's Statement of Free Expression to support and encourage full and open civil discourse and the robust exchange of ideas and perspectives on our campuses. In addition to supporting this legal right, we view this as an integral part of our ability to deliver a high-quality academic experience for our students inside and outside the classroom, engage in meaningful and productive research, and provide valuable public service.

Once again, we welcome you to the 2022-2023 academic year at FIU and hope you will use this student handbook to learn more about all the university has to offer!

Sincerely,

Dr. Charlie Andrews

Interim Vice President for Student Affairs
Division of Academic & Student Affairs

LETTER FROM DEAN OF STUDENTS

Welcome to Florida International University. The Division of Academic & Student Affairs provides a wide array of programs and services intended to support the personal and academic success of our students. We want all of you to have a positive FIU experience.

As the Dean of Students, my goal is to help create a culture of care for students, their families, faculty and staff by providing proactive education, consultation, resources, and response to students in distress or crisis.

We know that some students will face obstacles along the path toward their academic goals, such as personal distress, anxiety, depression, family emergencies, health issues and more. There are excellent support services on campus to assist students, with the purpose of getting them back on track toward their goals. Our office can assist students individually, by identifying the appropriate campus recourses to best help them. Please stop by or visit our website for more information, and to let us know if you or a fellow student can use our support:

- <https://PanthersCare.fiu.edu/>
- *Is your friend struggling and you don't know how to help? Refer them to us!*
- *Are you the one in distress? Self-refer here.*
- *Need to report something to us? Report.FIU.edu*

Best wishes for a successful year.

Bronwen Bares Pelaez, Ph.D.

Dean of Students

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FIU

CALENDAR



ACADEMIC CALENDAR

FALL 2022 SEMESTER - MAIN SESSION

EVENT	DATE
Classes Start	Monday, August 22, 2022
Last Day to Add/Drop	Monday, August 29, 2022
Labor Day Holiday (No Classes)	Monday, September 5, 2022
Last Day to Drop with a DR Grade	Monday, October 31, 2022
Veterans Day (No Classes)	Friday, November 11, 2022
Thanksgiving (No Classes)	Thursday, November 24, 2022
Thanksgiving Break (No Classes)	Friday-Saturday, November 25-26, 2022
Last Regular Class Day	Saturday, December 3, 2022
Finals Week (Required Class Meetings)*	Monday-Saturday, December 5-10, 2022
End of Term	Saturday, December 10, 2022
Degree Conferral Date	Saturday, December 10, 2022
Commencement	TBA
Deadline for Faculty to Submit Grades	Wednesday, December 14, 2022
Grades Available for Students	Thursday, December 15, 2022
Winter Break 1 (No Classes)	Friday, December 23, 2022
Christmas Day Observed (No Classes)	Monday, December 26, 2022
Winter Break 2 (No Classes)	Friday, December 30, 2022
New Year's Day Observed (No Classes)	Monday, January 2, 2023
*If a final exam is not required, classes are expected to be held during finals week	

FALL 2022 SEMESTER - SESSION A

EVENT	DATE
Classes Start	Monday, August 22, 2022
Last Day to Add/Drop	Monday, August 29, 2022
Labor Day (No Classes)	Monday, September 5, 2022
Last Day to Drop with a DR Grade	Monday, September 19, 2022
Last Regular Class Day	Saturday, October 8, 2022
Deadline for Faculty to Submit Grades	Wednesday, October 12, 2022
Grades Available for Students	Thursday, October 13, 2022

FALL 2022 SEMESTER - SESSION B

EVENT	DATE
Classes Start	Monday, October 17, 2022
Last Day to Add/Drop	Monday, October 24, 2022
Veterans Day (No Classes)	Friday, November 11, 2022
Last Day to Drop with a DR Grade	Monday, November 14, 2022
Thanksgiving Day (No Classes)	Thursday, November 24, 2022
Thanksgiving Break (No Classes)	Friday–Saturday, November 25-26, 2022
Last Regular Class Day	Saturday, December 3, 2022
Deadline for Faculty to Submit Grades	Wednesday, December 14, 2022
Grades Available for Students	Thursday, December 15, 2022

FALL 2022 SEMESTER - SESSION D

EVENT	DATE
Classes Start	Monday, December 12, 2022
Last Day to Add/Drop	Thursday, December 15, 2022
Winter Break 1 (No Classes)	Friday, December 23, 2022
Christmas Day Observed (No Classes)	Monday, December 26, 2022
Last Day to Drop with a DR Grade	Tuesday, December 27, 2022
Winter Break 2 (No Classes)	Friday, December 30, 2022

New Year's Day Observed (No Classes)	Monday, January 2, 2023
End of Session	Wednesday, January 4, 2023
Deadline for Faculty to Submit Grades	Thursday, January 5, 2023
Grades Available for Students	Friday, January 6, 2023

SPRING 2023 SEMESTER - MAIN SESSION

EVENT	DATE
Classes Start	Monday, January 9, 2023
Martin Luther King Day (No Classes)	Monday, January 16, 2023
Last Day to Add/Drop	Tuesday, January 17, 2023
Spring Break (No Classes)	Monday-Saturday, February 27-March 4, 2023
Last Day to Drop with a DR Grade	Monday, March 20, 2023
Last Regular Class Day	Saturday, April 22, 2023
Finals Week (Required Class Meetings)*	Monday-Saturday, April 24-29, 2023
End of Term	Saturday April 29, 2023
Degree Conferral Date	Saturday April 29, 2023
Commencement	TBA
Deadline for Faculty to Submit Grades	Wednesday, May 3, 2023
Grades Available for Students	Thursday, May 4, 2023
*If a final exam is not required, classes are expected to be held during finals week	

SPRING 2023 SEMESTER - SESSION A

EVENT	DATE
Classes Start	Monday, January 9, 2023
Martin Luther King Day (No Classes)	Monday, January 16, 2023
Last Day to Add/Drop	Tuesday, January 17, 2023
Last Day to Drop with a DR Grade	Monday, February 6, 2023
Last Regular Class Day	Saturday, February 25, 2023
Deadline for Faculty to Submit Grades	Wednesday, March 1, 2023
Grades Available for Students	Thursday, March 2, 2023

SPRING 2023 SEMESTER - SESSION B

EVENT	DATE
Classes Start	Monday, March 6, 2023
Last Day to Add/Drop	Monday, March 13, 2023
Last Day to Drop with a DR Grade	Monday, April 3, 2023
Last Regular Class Day	Saturday, April 22, 2023
Deadline for Faculty to Submit Grades	Wednesday, May 3, 2023
Grades Available for Students	Thursday, May 4, 2023

SUMMER 2023 SEMESTER - SESSION A

EVENT	DATE
Classes Start	Monday, May 8, 2023
Last Day to Add/Drop	Monday, May 15, 2023
Memorial Day (No Classes)	Monday, May 29, 2023
Last Day to Drop with a DR Grade	Monday, June 5, 2023
Last Regular Class Day	Friday, June 16, 2023
Deadline for Faculty to Submit Grades	Wednesday, June 21, 2023
Grades Available for Students	Thursday, June 22, 2023

SUMMER 2023 SEMESTER - SESSION B

EVENT	DATE
Classes Start	Monday, June 19, 2023
Last Day to Add/Drop	Monday, June 26, 2023
Independence Day (No Classes)	Tuesday, July 4, 2023
Last Day to Drop with a DR Grade	Monday, July 17, 2023
Last Regular Class Day	Friday, July 28, 2023

Deadline for Faculty to Submit Grades	Wednesday, August 2, 2023
Grades Available for Students	Thursday, August 3, 2023
*Fall 2023 Begins Monday, August 21, 2023	

SUMMER 2023 SEMESTER - PART C

EVENT	DATE
Classes Start	Monday, May 8, 2023
Last Day to Add/Drop	Monday, May 15, 2023
Memorial Day (No Classes)	Monday, May 29, 2023
Last Day to Drop with a DR Grade	Monday, June 26, 2023
Independence Day (No Classes)	Tuesday, July 4, 2023
Last Regular Class Day	Friday, July 28, 2023
End of Term	Friday, July 28, 2023
Degree Conferral Date	Friday, July 28, 2023
Commencement	TBA
Deadline for Faculty to Submit Grades	Wednesday, August 2, 2023
Grades Available for Students	Thursday, August 3, 2023
*Fall 2023 Begins Monday, August 21, 2023	

UNIVERSITY COURSE CATALOG

For information pertaining to academic programs, requirements and university departments that provide support to students please visit the FIU Course Catalog. A complete list of classes offered at FIU by college, school, department or program can also be found in the Course Catalog.

UNDERGRADUATE STUDENTS

http://catalog.fiu.edu/2022_2023/undergraduate/

GRADUATE STUDENTS

http://catalog.fiu.edu/2022_2023/graduate/

FIU

GRADUATE SCHOOL



GRADUATE SCHOOL

MESSAGE FROM ANDRÉS G. GIL

I welcome you to the University Graduate School and encourage you to be an active participant in our dynamic learning environment. The supportive partnership between experienced faculty and curious graduate students generates excitement, creativity and innovation. Your academic and research experience will provide opportunities for your intellectual and career growth and to be actively engaged in strengthening the economic and social welfare of Florida, the nation and the world.

Along with the Graduate Catalog, this handbook will assist you by providing helpful information and reference materials. Please take time to familiarize yourself with the topics.

I hope you have an enjoyable and successful year at FIU.

Andrés G. Gil, Ph.D.

Vice President for Research and Economic Development
Dean, University Graduate School

MISSION

The mission of the University Graduate School (UGS) is to advance graduate education as a critical component in the university's generation and transmission of new knowledge, new research, new ideas, and new scholarship that contributes to the resolution of complex national and global problems. The University Graduate School is committed to providing a rich learning environment that attracts and retains outstanding graduate students to work closely with outstanding faculty to advance knowledge, scholarship and innovation. The Graduate School leads and supports the University's graduate programs and ensures adherence to quality standards and graduate policies. It strives to create a learning environment that will ensure the development of graduate students and postdoctoral scholars to prepare them to be future scholars, scientists and leaders in their respective fields.

To fulfill its mission, the University Graduate School:

- Advocates for graduate education
- Assumes responsibility for matters related to graduate education
- Establishes, enforces and reviews graduate policies, procedures and educational best practices to provide ongoing quality assurance in graduate education and maintain the integrity of master's and doctoral programs
- Partners with academic units and graduate students to enhance the effectiveness of graduate education
- Works with academic units to enhance and enrich the interdisciplinary learning and research environments and the graduate culture at the University
- Promotes the professional, scholarly and leadership development of all graduate students
- Provides essential administrative and support services to the University community

GRADUATE SCHOOL ADMINISTRATION

Andrés G. Gil, Vice President for Research and Economic Development, Dean

Lidia Kos, Associate Vice President for Research, Associate Dean

Susan Webster, Assistant Vice President for Research, Assistant Dean

Alla Mirzoyan, Director for Training and Fellowships

Karla Ortega, Director, Academic Support Services

Claudia Balzán, Assistant Director, Academic Support Services

Betty Sigler, Assistant Director, Administrative Services

Ashley Mendez, Assistant Director, Academic Support Services

Demi Moro, Coordinator, Academic Support Services

Brandie Course, ETD Coordinator, Academic Support Services

Carlos Alvarez Program Specialist, Academic Support Services

Abraham Marquez, Office Specialist, Academic Support Services

UNIVERSITY GRADUATE SCHOOL POLICIES & PROCEDURES

STUDENT CONDUCT AND HONOR CODE

[Click here](#) to view the code.

PLEDGE

As a student of this university:

- I will be honest in my academic endeavors
- I will not represent someone else's work as my own
- I will not cheat, nor will I aid in another's cheating

All students are deemed by the university to understand that if they are found responsible for academic misconduct, they will be subject to the Academic Misconduct procedures and sanctions, as outlined in the Student Conduct and Honor Code section of this Student Handbook.

ADD OR CHANGE OF DEGREE PROGRAM

A fully admitted, enrolled graduate student may apply to change graduate degree programs without paying an additional application fee. In all other respects, a change of a graduate degree program is handled as a new application and is evaluated as such by the department into which the student wishes to transfer. A "Change of Graduate Degree Program" form and instructions are available in the "Student Forms" section of the University Graduate School website at <http://gradschool.fiu.edu/students/#studentforms>, under Current Student Forms.

Final approval of a change of graduate program is granted by the Dean of the University Graduate School. It is then submitted to the Office of the Registrar for processing only. International students should contact International Student & Scholar Services at <https://iss.fiu.edu/> before changing degrees.

ATTENDANCE POLICIES

Individual faculty may establish attendance criteria in classes where they deem it necessary.

Academic units may establish their own attendance policies with the approval of the Provost. Students who wish to take a leave of absence for one or more semesters, must follow the leave of absence procedures outlined below. Lapses in enrollment for three or more consecutive semesters including summer require that the student apply for readmission subject to the admission procedures, criteria, and policies in effect at the time the reapplication is made. Doctoral students who have achieved candidacy and master's students with an approved thesis proposal on file at UGS are required to be continually enrolled in three dissertation or one thesis credit. Students receiving graduate assistantships, however, must be registered for nine credits during the fall and spring semesters and six credits in the summer semester. Doctoral candidates who hold graduate assistantships and have approved candidacy with the University Graduate School, must be registered for three dissertation credits.

LEAVES OF ABSENCE

Leaves of absence are requested using the Petition for Exception to Graduate Requirements. Leaves of absence must be clearly justified and are approved on a case-by-case basis. The Petition for Exception must be initiated by the student's academic program. The form is available electronically. Please see your academic program regarding this process.

Any student wishing to file a leave of absence must do so prior to the start of the semester in which they are seeking a leave of absence. International students must seek the guidance of the International Scholars and Student Services (ISSS) before submitting a request.

DEGREE COMPLETION TIME LIMITS

All requirements at the doctoral level, including the successful defense of a dissertation, must be completed within nine years of the start of coursework in the doctoral program. For the M.F.A. degree, all requirements including the successful defense of a thesis must be completed within eight years of the start of coursework in the master's program. For all other master's degree programs, all requirements, including the successful defense of a thesis, where required, must be completed within six years of the start of coursework in the master's program.

FULL-TIME GRADUATE STUDENT STATUS

Full-time status requires that students be enrolled for a minimum of nine credit hours during the fall and spring semesters and six credits during the summer. Doctoral students who have reached candidacy, which has been approved by the University Graduate School, are considered full-time when registered for at least three dissertation credits per semester. Master's students who have reached candidacy with an approved thesis proposal on file with the University Graduate School, and have completed all requirements except for the thesis are considered to be full-time when registered for one thesis credit per term. Students receiving graduate assistantships who have not reached doctoral candidacy, however, must be registered for nine credits during the fall and spring semesters and six credits in the summer semester. Doctoral candidates who hold graduate assistantships and have approved candidacy with the University Graduate School, must be registered for three dissertation credits. Financial aid packages very often require that the recipient be a full-time student. Please reach out to the Financial Aid Office to ensure your enrollment requirements are appropriate. All graduate students are required to be registered every semester in graduate-level credit (s) throughout their graduate academic career. All graduate students must take a minimum of one graduate credit hour per term to maintain active status in the program. Please refer to the University's Graduate Active and Full-time Status Policy.

GOOD ACADEMIC STANDING

Graduate students are required by the University to maintain a cumulative grade point average (GPA) of 3.0 or higher. In addition, programs may have additional requirements that limit the number of B- or lower grades, which may be earned either in their required courses generally or in specified courses. Students should check with their program directors concerning this.

A graduate student whose cumulative graduate GPA falls below a 3.0 will be placed on warning, indicating academic difficulty. A graduate student on warning whose cumulative graduate GPA remains below 3.0 in the following semester will be placed on probation, indicating serious academic difficulty. The college or school of the student on probation may indicate the conditions which must be met in order to continue enrollment. A graduate student on probation whose cumulative and semester GPA's fall below a 3.0 will be automatically dismissed from his or her program and the University. The student has ten working days to appeal the dismissal decision. This appeal must be made in writing to the Dean of the University Graduate School. To appeal, the student must submit a Petition for Exception, which must be initiated by the student's academic program. The form is available electronically. Please see your academic program regarding this process. The dismissal from the university is for a minimum of one year and prohibits students from registering for any courses. After one year, the student may apply for readmission to the University in the same or a different program.

GRADUATION & COMMENCEMENT

GRADUATION

The student can apply for graduation on PantherSoft under Academic Records. Students must be enrolled in at least one graduate credit the semester they apply to graduate. Please note that doctoral candidates must be enrolled in at least three dissertation credits and thesis option master's students in at least one thesis credit. Before applying for graduation, the graduate student should consult with their academic advisor. For thesis option master's and doctoral degree programs, it is of great importance that all the appropriate forms be completed and handed in to UGS, and that the thesis and dissertation Request for Oral Defense be approved by the UGS, by their respective due dates. For more information regarding deadlines, please visit: <http://gradschool.fiu.edu/calendar-deadlines/>.

For general graduation information, please visit the following: <https://onestop.fiu.edu/>.

COMMENCEMENT

For complete details, procedures, and deadlines, please visit the Commencement website at: <https://commencement.fiu.edu/index.html>.

Note: Doctoral (PhD, EdD, and DBA) doctoral candidates receive their commencement pass from the University Graduate School. Only doctoral candidates who successfully defend and submit the final copies of the dissertation to the University Graduate School by the established deadline are eligible to participate in the ceremony. For doctoral candidates (PhD and EdD), please see information at: <http://gradschool.fiu.edu/commencement/>.

READMISSION

Fully admitted students who fail for any reason to register for three consecutive semesters including summer will be discontinued from their graduate programs. These students may not

register for courses during any future term without being readmitted into a degree-seeking program. To apply for readmission, the student must complete a new online graduate application. Prior to completion of the readmission application, it is advisable for master's students to contact their program's academic advisor. Doctoral students must contact their academic department prior to applying for readmission. For doctoral students, academic units must follow the Doctoral Readmissions Procedures.

Specific information regarding the readmission process for doctoral students can be accessed at <http://gradschool.fiu.edu/facultystaff/#toggle-id-3>. Select the Policies & Procedures tab, then the Admissions tab and click on Doctoral Readmissions Procedures.

RESPONSIBLE CONDUCT OF RESEARCH AND SCHOLARSHIP

ETHICAL SCHOLARSHIP

FIU is committed to achieving the highest standards of integrity in scientific research and scholarship. This policy includes the conduct of research involving animals and human subjects but extends beyond these important areas. Ethical conduct of research also includes appropriate acknowledgement of contributions to scholarship and research through appropriate inclusion of collaborators on research papers and patents, careful citation of the research of others, and the honest and unbiased presentation of research results to the research community and the public.

There are notable challenges in the conduct of research on university campuses throughout the U.S. today. These are the result of inadequate preparation of graduate students and others involved in research and scholarship to recognize the accepted standards of scientific and scholarly research or the policies and regulations that govern such research in the U.S. The University Graduate School together with the FIU Office of Research and Economic Development provides workshops and training to researchers and scholars in the FIU community to assist them in recognizing, avoiding, and responding to the various types of ethical conflicts they may encounter such as:

- Plagiarism—the unauthorized use or close imitation of the language and thoughts of another author and the representation that they are one's own original work.
- Intellectual Cheating—involves a deception (including any academic work or scholarship conducted in one's academic or professional career) for self-profit. Intellectual cheating may or may not appear to harm others but always advances the perpetrator unjustly.
- Intentional Misconduct—produces scientific results or scholarship with the objective of advancing one's own standing or career with or without economic gain. It is unethical and violates university policy.

The University Graduate School believes it is essential for the university and the intellectual community at large that our graduate students be fully informed and know how to respond appropriately when they encounter what they perceive to be unethical conduct.

RESPONSIBLE CONDUCT OF RESEARCH (RCR) TRAINING COURSE AND EXAM

FIU graduate students who file thesis and dissertation proposals with the University Graduate School (UGS) must provide a training certificate documenting completion of an appropriate,

discipline-specific RCR training course exam.

Instructions regarding how to access the training course can be found on the FIU Division of Research webpage at: <http://gradschool.fiu.edu/rcr/>.

FINANCIAL SUPPORT FOR GRADUATE STUDY

There are several types of financial support available to graduate students. Academic departments offer paid assistantships to their graduate students to perform research, teaching or administrative duties for the department. There are also a limited number of competitive University-wide fellowships, which include Presidential Fellowships, Doctoral Evidence Acquisition Fellowships and Dissertation Year Fellowships. These are overseen by the University Graduate School. Students are nominated for these awards by their programs. In addition, many graduate programs have fellowships directly available. Finally, there are a few need-based federally supported fellowships available to students. Students should visit the Financial Aid Office website to obtain information on eligibility criteria, deadlines, and required forms <https://onestop.fiu.edu/finances/>.

ASSISTANTSHIPS

GRADUATE ASSISTANTS

Many graduate programs have assistantships available to support graduate students. These generally provide full or partial tuition support and salary and are available on a competitive basis. A full assistantship requires 20 hours of work per week. The assistantships generally fall into three categories, either teaching (TA), research (RA) or administrative (GA). The awards vary per program, and summer awards have a different rate structure than regular academic year awards. Students interested in applying for an assistantship should contact their graduate program director as soon as possible.

GRADUATE ASSISTANT HEALTH INSURANCE

Florida International University provides subsidized health insurance to all graduate assistants holding a full-term appointment of 20 hours per week. All Graduate Assistants are required to participate in this health insurance plan unless their insurance company will certify equivalent coverage. Gallagher Koster will administer the health insurance provided to Graduate Assistants. For information, visit the Gallagher Koster site at <https://go.gallagherstudent.com/Universities/Florida%20International%20University/Home>

WORK HOURS AND OUTSIDE EMPLOYMENT RESTRICTIONS

GA/TA/RA's may not be assigned to work more than 20 hours per week or take on outside employment without the written approval of the Dean of the University Graduate School.

REQUIRED COURSE LOADS FOR GA/TA/RA'S

All GA/TA/RA's must enroll for a minimum of nine graduate credit hours in the fall and spring terms, and six graduate credit hours in summer. Please note that those doctoral students who have reached candidacy and have approved candidacy with the University Graduate School,

must be registered in three dissertation credits as the tuition waiver will cover those three dissertation credits.

TERMINATION OR CURTAILMENT OF AN APPOINTMENT

All students holding an award receive a letter of appointment, which sets forth the conditions under which the award is valid. An appointment may be terminated for a number of reasons. These may include, but are not limited to, failure of the appointee to perform duties specified in the letter of appointment; failure of the appointee to maintain a satisfactory student status; failure of the appointee to make satisfactory progress towards his/her degree; or due to incompetence or misconduct on the part of the appointee.

For additional information regarding Graduate Assistantships, please visit <https://gradschool.fiu.edu/students/funding/assistantships/> or contact your academic department.

FELLOWSHIPS

Website: <https://gradschool.fiu.edu/students/funding/fellowships/#top> and <https://gradschool.fiu.edu/students/funding/external-funding/>

UGS FELLOWSHIPS

Presidential Fellowships

For Fall 2022 admissions, presidential Fellows will have two options:

1. Presidential Fellows receive a stipend of \$30,000 for four years. The University Graduate School (UGS) will provide the stipend, tuition waiver for 24 credits/year, and health insurance for two of the four years of the fellowship. The fellow's graduate program is expected to provide an additional two years of funding support at the same level through a Teaching or Research Assistantship.
2. Presidential Fellows receive a stipend of \$25,000 for two years and a stipend at the GA rate for two years. The UGS will provide the stipend, tuition waiver for 24 credits/year, and health insurance for two of the four years of the fellowship. The fellow's graduate program is expected to provide an additional two years of funding support through a Teaching or Research Assistantship at the GA rate. In addition, Presidential Fellows will receive two years of housing at The One.

Doctoral Evidence Acquisition Fellowships support doctoral students who have no financial support for evidence acquisition activities or those students for whom their current means of financial support would significantly interfere with or preclude their ability to collect the evidence needed for their doctoral research.

Dissertation Year Fellowships provide support to highly-qualified FIU doctoral students during the data analysis and writing phase of their dissertation. It is intended to facilitate the timely completion of high-quality manuscripts and dissertations. Students who are conducting outstanding research in their discipline and have established a notable record of publication during their doctoral studies (in comparison to others in their discipline) are favored in the

application process. Dissertation Fellows are expected to graduate within one year after receiving the award.

Veteran's Fellowship provides support to student veterans to pursue their doctoral education at Florida International University. The UGS awards the Veteran's Fellowship once a year in the Fall semester. The Fellowship includes two years of support with a \$24,000 annual stipend plus a tuition waiver and individual health insurance provided that the student veteran does not have leftover tuition funds on the GI Bill. If the student veteran has tuition funds on the GI Bill and health insurance is covered by the Armed forces, UGS will cover the stipend.

Latin American and Caribbean Graduate Fellowship is designed to promote international education and research between FIU and the countries of Latin America and the Caribbean. The Fellowship includes a \$1,000 annual stipend and a tuition rate reduction to in-state for the academic year.

INCLUSION FELLOWSHIP

For Fall 2022 admissions, Inclusion Fellows will have two options:

1. Inclusion Fellows receive a \$24,840 annual stipend for the first 2 years, a tuition waiver for 24 credits per year, and health insurance funded by UGS. The fellow's graduate program is expected to provide two additional years of funding support through a Teaching or Research Assistantship.

Provost Degree Completion Tuition Fellowship is intended to facilitate degree completion for Ph.D. students who Graduate Assistantships (Gas) or UGS fellowships or other funding have expired and who are nearing the completion of their degree and are facing extenuating financial circumstances that will prevent them from being continuously enrolled in their Ph.D. program.

Provost Employer Supported Tuition Fellowship is provided for Ph.D. students for whom the employer either pays the assistantship or allocates time for their employee to pursue the degree.

For information regarding Fellowship opportunities, please visit <http://gradschool.fiu.edu/students/funding/fellowships/> or contact ugsfellows@fiu.edu or (305) 348-2604.

ADDITIONAL FUNDING OPPORTUNITIES:

Graduate Funding: <http://gradschool.fiu.edu/students/funding/>

University-wide Scholarships: <https://onestop.fiu.edu/finances/types-of-aid/scholarships/find-scholarships/>

GRADUATE STUDENT OPPORTUNITIES

GRADUATE ADVISORY BOARD (GAB)

The GAB is charged with conveying graduate student needs - personal, professional and academic - programming ideas and policy concerns to the UGS. While the Graduate & Professional Student Committee (GPSC) is the recognized advocacy group for graduate students at FIU, the GPSC works with the GAB to gather input from an array of students and disciplines. The structure for the GAB includes student representation from GPSC, various GSOs, SGA and

diverse academic disciplines. For more information on the GAB, please contact Claudia Balzán in the University Graduate School: ibaquero@fiu.edu or (305) 348-2245.

<https://gradschool.fiu.edu/graduate-student-advisory-board/>

GRADUATE & PROFESSIONAL STUDENT COMMITTEE (GPSC)

This Committee helps facilitate and enhance the overall graduate student experience, by advancing the University's academic goals, assisting in the expansion of graduate programs, and promoting quality teaching and research efforts. They also work in conjunction with other organizations and departments in order to present educational workshops, coordinate symposiums and scholarly forums, and facilitate funding workshops to assist students with securing funding for professional development and conference travel. Location: MMC, GC 2202. Phone: (305) 348-3023. E-mail: gpsc@fiu.edu. For more information about the GPSC, visit <http://gradschool.fiu.edu/gpsc/>

STUDENT GOVERNMENT ASSOCIATION (SGA)

The SGA is the governing student body at FIU and advocates for all students at the university. Graduate students can hold senator and other positions within the SGA. For more information on how to get involved with the SGA, contact (305) 348-2121.

<https://studentaffairs.fiu.edu/get-involved/student-government-association/>

UM/FIU EXCHANGE PROGRAM

FIU Doctoral PhD students and master's students in the LACC programs have the opportunity to complete up to six credits at the University of Miami as members of an exchange program between FIU and the University of Miami. The program gives students a larger selection of courses to choose from and allows students at UM and FIU to take advantage of the educational and research opportunities at both institutions. All students who are fully admitted into a doctoral program or LACC Master's program may participate in this program. Students can choose from any course at the University of Miami provided the course is not already offered at FIU, and is not a limited access course.

FIU students participating in the program continue to pay FIU tuition and fees for the courses they take at the University of Miami (i.e. they will only be assessed regular FIU tuition and fees). However, some UM fees may apply, if applicable. Students are limited to taking a maximum of six graduate credits within the program. Interested students can find more information and the program application by contacting Karla Ortega in the University Graduate School at ortegak@fiu.edu or (305) 348-2455.

GRADUATE STUDENT RESOURCES

UGS PROFESSIONAL DEVELOPMENT PROGRAM (PDP)

The graduate student Professional Development Program seeks to assist students in their career development by serving as a gateway to campus resources and providing direct services. The PDP supplements research skills provided by graduate programs with four competencies – academic writing and communication, professoriate training, leadership, and well-being. The PDP complements the efforts of established University resources, such as the Center for Excellence in Writing, the Career and Talent Development Department, and the Center for the Advancement of Teaching. To learn more about the UGS professional development program, please visit

<https://gradschool.fiu.edu/professional-development/>

CENTER FOR THE ADVANCEMENT OF TEACHING (CAT)

The Center for the Advancement of Teaching is dedicated to providing FIU's teaching community-full-time faculty, adjuncts, and graduate teaching assistants-with resources and support needed to encourage the highest quality of teaching and learning throughout the University. Through individual, group, and campus-wide programming, the Center keeps the teaching community abreast of pedagogical developments, maintains and provides a wide array of resources on teaching and learning, and supports teachers in enhancing their teaching. Please visit the Center's website for more information: <https://cat.fiu.edu/>

CENTER FOR EXCELLENCE IN WRITING (CEW)

The CEW offers individual student consultations. Whether brainstorming, drafting, revising or polishing, writing consultants can assist students with most written projects. The CEW also programs several workshops throughout the year specific to graduate students. For more information, please visit their website: <https://writingcenter.fiu.edu/> or call MMC at (305) 348-6634 or BBC (305) 919-4036.

INTERNATIONAL STUDENTS

INTERNATIONAL STUDENT & SCHOLAR SERVICES (ISSS)

The University maintains an Office of International Student and Scholar Services <https://iss.fiu.edu/>. The ISSS office provides advisors to help international students with problems concerning visa status, employment, as well as cultural and social concerns, and similar matters. The ISSS office may be reached at (305)-348-2421 SASC Room 230 (Student Academic Success Center) or at (305)-919-5813 WUC 363 (Biscayne Bay Campus - Wolfe University Center).

The ISSS office maintains the Student Exchange Visitor Information System (SEVIS) of the Department of Homeland Security tracking system for the university. All new and/or transfer international students MUST attend a MANDATORY orientation program before the start of their first semester, and MUST report to the ISSS office within the first week of the start of classes.

EMPLOYMENT

The legal regulations governing employment for students with F-1 visas are complex and subject to change. An F-1 student should contact an advisor at the ISSS office to determine under what conditions he/she may seek employment. All forms of employment require the F-1 student to obtain a social security number. Students cannot receive salary money before this number is obtained. The student should contact the ISSS office to obtain application information and materials.

DIVERSITY

The University Graduate School fosters inclusiveness and engagement in a global dialogue that anchors our role as leaders in graduate education. We value respect for the complexities of our global society as it relates to gender, socioeconomic class, race, ethnicity, age, disability, nationality, sexual orientation, religion and cultural identity.

The University Graduate School is committed to recruiting and supporting a diverse and dynamic graduate student community. Through meaningful and strategic programming and services, the UGS provides underrepresented graduate students with the opportunity to reach their full potential in their scholarly and professional endeavors.

In keeping with our commitment to foster an environment of inclusiveness, we offer an array of university-wide services that provide support for our diverse community of students, faculty, and staff:

ADDITIONAL RESOURCES

GRADUATE FELLOWSHIPS

<http://gradschool.fiu.edu/students/funding/fellowships/>

OFFICE OF SOCIAL JUSTICE & INCLUSION

<https://dasa.fiu.edu/all-departments/social-justice-inclusion/index.html>

PRIDE CENTER

<https://dasa.fiu.edu/all-departments/pride-center/index.html>

VETERAN AND MILITARY AFFAIRS OFFICE

<https://dasa.fiu.edu/all-departments/veteran-and-military-affairs/index.html>

DISABILITY RESOURCE CENTER

<https://dasa.fiu.edu/all-departments/disability-resource-center/index.html>

OFFICE OF STUDY ABROAD

<https://studyabroad.fiu.edu/>

DIVISION OF DIVERSITY EQUITY & INCLUSION

<https://dei.fiu.edu/>

UNIVERSITY GRADUATE SCHOOL

<http://gradschool.fiu.edu/>

STATISTICAL CONSULTING SERVICES

<http://gradschool.fiu.edu/statistical-consulting/>

Contact: Statistical Consultant (305) 348-7914

REGISTERED STUDENT ORGANIZATIONS COUNCIL

<https://dasa.fiu.edu/all-departments/registered-student-organizations-council/index.html>

COUNSELING AND PSYCHOLOGICAL SERVICES

<https://dasa.fiu.edu/all-departments/counseling-and-psychological-services/index.html>

DIVISION OF ACADEMIC & STUDENT AFFAIRS

<https://dasa.fiu.edu>

OFFICE OF RESEARCH AND ECONOMIC DEVELOPMENT

<http://research.fiu.edu/>

FIU

HOUSING & RES LIFE



HOUSING & RESIDENTIAL LIFE

WELCOME TO FIU HOUSING & RESIDENTIAL LIFE!

Dear FIU Resident,

Welcome home! Live. Learn. Excel. This is our motto which captures the essence of the residential experience here at FIU. Living on campus is an important step toward achieving success. It will provide you with opportunities to learn from people of different cultural backgrounds, to develop new interests and skills, and to prepare for active participation in our vibrant learning community.

Our residence halls promote an environment that is conducive to learning. We offer a variety of educational and social programs to enhance your student experience, and provide opportunities to interact with faculty and academic advisors to help you maximize your academic success.

We encourage you to seek out leadership experiences both in the residence halls (RHA, NRHH, RA and Hall Council positions) and throughout the FIU community. Get involved in intramurals, clubs, and organizations – there are endless possibilities!

With more than 3,900 FIU students living in our residence halls, we are transforming lives and inspiring residents to make a difference in the community. Keeping in mind that each student is responsible for our community, all students are accountable for treating fellow residents with respect, dignity, and care.

I am pleased to welcome you to our residential community, and hope that you will actively pursue the many opportunities available for an exciting and rewarding residential student experience at FIU!

Sincerely,

Andrew Naylor

Senior Director, Housing & Residential Life

RHA WELCOMES YOU HOME!

The Residence Hall Association (RHA) Executive Board would like to welcome you to an amazing year in your new home at Florida International University.

One of the many important decisions you must make while at the university is where you will live. By choosing to live in the residence halls, you have taken the first step in opening new doors to the many exciting opportunities that come with your on-campus experience! We encourage you to seek out and take advantage of every resource that is made available to you. Attend a faculty program in housing, watch a movie on the lawn, or participate in morning yoga, these are just a few examples of social and recreational programs that take place every day in the residence halls. The diversity of programs provide useful and insightful information that is endless and as wide as you can envision. The skills, closeness, and lifetime friendships that you develop as a result will ease your transition into the university and the FIU residence hall community.

In addition, we would like to encourage you to take advantage of the other resources and organizations that are offered at FIU. Join your hall council, help plan events with RHA, frequent the on-campus comedy shows, attend an FIU athletic event, volunteer in the local community, or play on your hall intramural team. No matter what your interests, the opportunities are plentiful and all provide a worthwhile and unique experience.

The Residence Hall Association provides an array of programs, events, and most importantly, a voice for you. RHA not only acts as the liaison for you within our housing community, but also within the university community via the Student Government Association. Attend our General Assembly meetings where representatives from each Hall Council meet to discuss important issues related to on-campus living. These meetings are open to all residents. We invite you to provide suggestions as to how we can make residential life a better experience during your academic endeavors. For more information or if you have any questions, please contact us at rha@fiu.edu.

Sincerely,

The RHA Executive Board

GENERAL INFORMATION

Florida International University Department of Housing and Residential Life

MISSION STATEMENT

Florida International University Housing and Residential Life supports the mission of the University and the Division of Academic and Student Affairs by providing a living environment which fosters the educational pursuits of a diverse student population. The campus residential community provides unique opportunities for personal growth and development, leadership experiences through student participation in programming and activities, and developing an appreciation of and sensitivity to differences. The facilities and services are designed to provide a supportive and safe environment, accommodating the needs of students.

DIVERSITY STATEMENT

The diversity of our residential community takes many forms. It includes differences related to race, ethnicity, national origin, gender, socioeconomic status, sexual orientation, religion, age and ability. We believe that any form of discrimination against any individual or group is a threat to the welfare of the entire community. We are guided by the principle that celebrating diversity enriches and empowers the lives of all people.

Therefore, everyone who chooses to live in or visit our residential communities must understand that we will not accept any form of bigotry, harassment, intimidation, threat, or abuse, whether verbal or written, physical or psychological, direct or implied.

Our residential communities are rich, alive and dynamic environments, designed to enable all individuals to develop and grow to their full potential. All members of the community are encouraged to live by these principles, so that we can foster a successful living and learning environment.

All members of the community are encouraged to live by these principles, so that we can foster a successful learning environment.

HOUSING AND RESIDENTIAL LIFE RIGHTS & RESPONSIBILITIES

INDIVIDUAL / ROOMMATE / COMMUNITY

Our priority for students living on-campus is to provide opportunities to become leaders serving the local and global communities. The rights and responsibilities are for individual accountability and for peer-to-peer interactions through roommate agreements and within the hall community. FIU believes that while living on-campus students have rights afforded to them. With these rights, residents have reciprocal responsibilities to ensure the same rights for other residents. Staff and personnel will work to educate students regarding these rights and responsibilities and will use them in making decisions regarding student welfare and behavior. It should be understood that FIU Housing and Residential Life (HRL) believes that the primary purpose and intention of a student's room is for studying and for sleep which will take priority over social activities and privileges. Each person living in any space within housing is expected to cultivate this type of environment for themselves as well as the other members of the HRL community.

While living in the residence halls at FIU, residents have the right to:

- Access facilities and programs that support the pursuit of academic success.
- Live in a clean and secure environment (i.e. common spaces, lounges, hallways).

- Be free from unreasonable noise, intimidation and/or harassment.
- Express themselves freely within established guidelines set by HRL staff or designee.
- Have reasonable access to their living accommodations based on published schedule of occupancy.
- Have direct access to staff who provide assistance, guidance, and support to students.
- Enjoy individual freedom regardless of race, ethnicity, gender identity, national origin, disability, age, religion, sexual orientation, or political affiliation.

While living in the residence halls at FIU, residents have the responsibility to:

- Continuously pursue their academics and intellectual growth.
- Adhere to rules and regulations outlined and published by Housing and Residential life as well as the University.
- Keep their assigned unit and associated common area clean and orderly. Clean and orderly is defined as: Free of excess mess, trash, clutter, or anything not deemed acceptable by Housing & Residential Life Staff or designee.
- Contribute positively to the community by participating in educational and developmental activities.
- Respect staff, and rights of students and others within the FIU Community.
- Respect the diverse backgrounds and interests of others who are different from them.
- Comply with reasonable requests made by staff, university officials, and/or fellow students.
- Participate actively in self-governance.

**Adapted and modified from ACUHO-I Statement of Resident's Rights and Responsibilities, Approved 1987, Revised 2002*

Students who have roommate(s) must adhere to the outlined individual student's rights and responsibilities. Roommate disputes and/or disagreements will need to be mediated as a first-step approach to resolving the conflict and/or issues.

Students who have roommate(s) should begin by communicating with one other. Topics for discussion should include:

- Class schedules
- Sleep times and preferences
- Study location, times, and preferences
- Sharing belongings and space
- Standard of cleanliness and how cleaning will be managed
- Guests, visitors, and their use of space
- Temperature
- Noise

In order to mitigate conflicts between roommates, roommate agreements will be facilitated with all individuals in the unit or apartment.

- Your RA will initiate the roommate agreement process early in the semester by communicating with all students in the room to determine a time that all roommates are available to complete this process.
- It should be noted that the completion of and participation in roommate agreements are required by all students living within any housing assigned space at Florida International University other than a studio/single-occupancy space.
 - Students failing to correspond with an RA regarding setting up a roommate agreement meeting between all students living in the assigned space will be held accountable for such through the student conduct process.
- It is important to take this process seriously, even if it feels like you will not have any issues with your roommate.
- Once set, you should follow the agreement just like any other policies or expectations.
- As you move through the year, you can work with your RA to address concerns and revise this agreement.
- Housing and Residential Life staff or designees at Florida International University reserve the right to request a modification of a roommate agreement should it be determined that such an action is appropriate.
- Roommate Agreements will be conducted with Housing and Residential Life policies and State, local and Federal laws in mind so as to not arbitrarily condone violations of these.

If there are concerns that come up, take the following steps to address concerns:

- First, communicate with your roommate(s):
 - Respectfully, in person, openly
 - Reference your roommate agreement
- Secondly, if the above does not get resolved, notify your RA of unresolved concerns.
- Participate in a mediated meeting with your roommate(s) and RA.
- Amend your agreement and set guidelines for moving forward.
- Utilize area professional staff, such as your ARLC or RLC, as needed.

IMPORTANT CONTACT INFORMATION

HOUSING OFFICE

This office oversees housing operations for all seven complexes. General information, housing agreements, billings, accounting, room assignments, and all other agreement-related business can be handled through this office.

HOUSING PACKAGE CENTER (HPC)

This center is located in 130 Lakeview. Residents may pick up packages using the parcel locker system 24 hours a day. Please visit the website: <https://housing.fiu.edu/resident-resources/>

housing-package-center/index.html for additional information or email hpc@fiu.edu for additional information.

RESIDENTIAL LIFE OFFICE

This office coordinates all Residential Life operations and Residential conduct. Several professional staff members are located in this office and they are responsible for overseeing the staff programs and services provided to students living on campus.

HOUSING OFFICE, UT 121

11200 SW 8th Street, Miami, FL 33199
(305) 348-4190

OFFICE OF RESIDENTIAL LIFE, PH 126

1595 SW 112 Avenue, Miami, FL 33174
(305) 348-3661

HOUSING FACILITIES OFFICE, LVS 140

11040 SW 14th Street, Miami, FL 33174
(305) 348-1162

PARKVIEW HALL DESKS

1599 SW 113 Avenue, FL 33174
East: (305) 348-7635 / West: (305) 348-7637

EVERGLADES HALL DESK

1590 SW 111th Avenue, Miami, FL 33174
(305) 348-1328

LAKEVIEW SOUTH DESK

11040 SW 14th Avenue, Miami, FL 33174
(305) 348-1171

PANTHER HALL DESK

1595 SW 112th Avenue, Miami, FL 33174
(305) 348-3982

TAMIAMI HALL DESK

11201 S.W. 17th Street, Miami, FL 33174
(305) 348-7444

UNIVERSITY APARTMENTS DESK, BUILDING A

10750 SW 11th Street, Miami, FL 33174
(305) 348-1050

UNIVERSITY TOWERS DESK

11150 SW 14th Street, Miami, FL 33174
(305) 348-3836

RA ON DUTY

A Resident Assistant is on duty whenever the Administrative Offices are closed - evenings, weekends and holidays. The contact information of the RA on duty is posted at the Front Desk.

HOUSING ONLINE

The Department of Housing and Residential Life provides online access to most of your housing needs at **my.fiu.edu** in order to better meet the needs of our residents.

When you login online, you will be able to:

- Signup online for future housing
- See your Housing financial account and print out balance and payment receipts
- Update addresses, release of personal information/contact information

Please go to my.fiu.edu and select “Student Housing” under “Student Tolls”. If you experience difficulty using the Housing Online Services, please e-mail us at housing@fiu.edu or call (305) 348-4190.

SAFE LIVING ON CAMPUS

IT'S A COMMUNITY RESPONSIBILITY

EMERGENCY NUMBERS AT-A-GLANCE

AREA FRONT DESK

Everglades Hall	(305) 348-1328
Lakeview Hall North	(305) 348-1176
Lakeview Hall South	(305) 348-1171
Panther Hall	(305) 348-3982
Parkview Hall East	(305) 348-7635
Parkview Hall West	(305) 348-7637
Tamiami Hall	(305) 348-7444
University Apartments	(305) 348-1050
University Towers	(305) 348-3836

IMPORTANT CONTACT NUMBERS

University Police Emergency	(305) 348-5911
University Police Non-Emergency	(305) 348-2626
Student Health Care	(305) 348-2401
Counseling/Psychological Services.	(305) 348-2277
Victim Empowerment Program VEP 24-hour hotline	(305) 348-3000
FIU's Anonymous Reporting Website: go.fiu.edu/report	

CRIME PREVENTION

Crime can happen on campus just as it can happen in the community. Don't take chances and don't take your safety for granted. You can protect yourself against crime by taking these simple precautions:

- Keep your door locked at all times.
- Always find out who is knocking before opening the door. Look through the peephole or ask who it is before you open the door.
- Never leave your apartment/room door propped open.
- Always close your apartment/room windows when you vacate the apartment/room.
- Do not leave any valuables within reach of an open window.
- Keep your keys safe. Don't lend your key to anyone and don't leave keys lying around.
- If your key is lost or stolen, report it to your Residence Hall/Area Front Desk

immediately so that the lock can be changed.

- Have your keys ready before you get to your car door, especially after dark.
- Always report any suspicious activity to the FIUPD.
- Don't walk alone, especially at night.
- Avoid dark paths or shortcuts. Always use public walkways.
- Carry identification at all times.
- Let your roommate(s) know where you are going and when you will return.
- If you are the victim of a crime, report the incident to FIUPD immediately.

“STAY IN PLACE” POLICY

This policy is implemented in the event the university declares an emergency (severe weather warning, threat to air quality, etc.) which requires all resident students to remain in the Residence Halls. During such an event the Residential Life staff and the University Police will advise students to remain within their assigned living unit. Once the order is given to “stay in place” students will not be permitted to exit the building until university officials determine the threat to health and safety to be under control.

ESCORTED TRANSPORTATION SERVICES

Parking Service Aides (PSA) provide golf cart transportation service for students and staff Monday-Friday 7AM - 9PM for MMC Campus and 8AM - 9PM for BBC Campus during the regular academic year (Public Safety will provide an escort outside these hours if one is requested). The escort service is staffed by FIU students and staff. If you need assistance, please call (305) 348-3615 and give your name and location. Depending on the volume, at times this service is not available. Priority is given to students who are using the service for their safety versus a means of transportation.

FIRE PROCEDURES

How to prepare for a fire emergency: Pre-plan your evacuation route; locate the nearest alarm pull station; locate the nearest fire extinguisher; and become familiar with how to use it appropriately.

Fire drills are conducted regularly. In case of smoke or fire, pull the nearest alarm. Report the location of the fire to University Police at MMC (305) 348-5911. All residents must evacuate the building at the sound of an alarm. Residents are required to follow the direction of university officials during an evacuation. Residents are to assemble at least fifty yards (150 ft.) away from the building. Failure to do so will result in disciplinary action.

FIRE EVACUATION

All residents must evacuate the building at the sound of an alarm. Residents are to assemble at least 150 feet away from the building. Staff will further instruct students.

FIRE ALARMS/FIRE EQUIPMENT

Each residence hall/area is equipped with a fire alarm system that is regularly inspected and approved by the state. Smoke detectors are located in every unit. Emergency lights are located in the hallways and stairwells of each complex. Fire extinguishers are located in the hallways of each residence hall. Residence Hall rooms/suites are equipped with an emergency call box and

fire stops in kitchens.

Removing or interfering with the use of fire safety equipment, such as fire extinguishers and smoke detectors, is a third-degree felony under Florida Statute 806.10 and is prohibited in housing. Setting off fire alarms is prohibited by Florida Statute, Section 806.101, and is a misdemeanor. If a resident disconnects or tampers with smoke detectors, fire sprinklers or fire alarms, a fee of \$150.00 will be charged for damages, property loss and or clean-up costs. Items may not be hung from or block fire sprinklers or smoke detectors. Recovery costs associated with damage resulting from activating a sprinkler may be assessed to the responsible individuals.

SEVERE WEATHER WARNINGS

In the case of a severe weather warning, residents should close all blinds and curtains, and stay clear of window openings or doors with glass panels. All electrical appliances should be unplugged. Residents must adhere to the instructions of Residential Life staff members and university officials.

HURRICANE PROCEDURES

In the event a hurricane warning is declared by the university, all resident students will be directed to shelter-in-place or evacuate the residence halls and report to the shelter. All students must abide by shelter policies and remain until the university withdraws the emergency order. Failure to comply with university officials during an emergency event will result in disciplinary action.

Once an emergency is declared, the FIU-HELP (305) 348-4357 line is activated and information is provided to update the community on the status of the university. In addition, information can also be obtained online at dem.fiu.edu.

All resident students are strongly encouraged to establish an evacuation plan in the event the university or Dade County issues an evacuation order. Upon the issuance of an evacuation order, all residents will be directed to seek shelter. Students from the immediate Miami-Dade and Broward areas will be instructed to return home for the duration of the hurricane event. Those resident students from outside the immediate local area (100 miles) will be sheltered in a designated Hurricane Evacuation Center (HEC) along with select personnel. Students staying in the shelter should bring a minimum of a three-day supply of water and food. Once students establish their evacuation plan, the students need to inform their Resident Assistant.

SAMPLE HURRICANE KIT

Each student living in Housing should prepare a Hurricane Kit which can be easily accessed in the event of an emergency. Here is a sample of items which should be included in your kit:

Water – at least 1 gallon per person per day for 3 to 5 days

Food – at least enough for 3 to 5 days. Suggested items: non-perishable packaged or canned food, juices, snack foods, non-electric can opener, paper plates, plastic utensils

Clothing – seasonal, rain gear, sturdy shoes. Be sure to include a blanket and pillows, etc.

First Aid Kit, Medicines, Prescription Drugs

Toiletries, Hygiene items – Flashlight, Batteries

Cash – Banks and ATMs may not be open or available for extended periods.

Books and Games

Important Documents – Insurance, medical records, etc. in a waterproof container.

LIABILITY RENTER'S INSURANCE

For the protection of personal belongings, students are encouraged to maintain insurance on items they bring to campus. The university is not liable for damage to or loss of personal property, or failure or interruption of facilities. Students are encouraged to have their own health and personal property loss insurance.

SURVEILLANCE CAMERAS

Housing and Residential Life has surveillance cameras throughout the residence halls and apartments. Cameras are not monitored by the staff.

SECURITY PHONES

Phones, identified by a blue light, are located in various locations throughout campus. If you have concerns for your safety, are in danger or would like to have a security escort, simply open the box and follow the instructions posted. The phones are connected directly to University Police.

STUDENT CONDUCT PROCEDURES

PURPOSE

The University Student Conduct System serves an important role in protecting the individual rights and interests of university students, developing citizenship, and providing procedural fairness to students accused of violations of the established Student Conduct and Honor Code.

HEARING OFFICERS

Administrative staff in Residential Life are designated as hearing officers and are authorized to administer student conduct hearings and issue sanctions.

PROCEDURES

All student conduct hearings will follow due process requirements and established procedures as stated in the policies and regulations section of this handbook.

SANCTIONS

The following sanctions may be imposed upon any individual student or student organization found to have violated the Student Conduct and Honor Code.

An explanation of each sanction may be found in the Student Conduct and Honor Code. available at conduct.fiu.edu.

- Written Reprimand
- Educational Activities
- Counseling Consultation/Screening
- Restitution
- Administrative Fines
- Restrictions/No Contact Order
- Conduct Probation
- Housing Probation

- Residence Hall Reassignment
- Deferred Housing Contract Termination
- On-Campus Housing Exclusion
- Deferred Suspension
- Suspension
- Expulsion

HOUSING POLICIES & STANDARDS OF CONDUCT

OVERVIEW

University housing residents are responsible for abiding by all University and Housing policies, regulations and standards of conduct. Housing policies should be read broadly and are not designed to define misconduct in exhaustive terms. Students are responsible for being familiar with and abiding by all policies contained within the ***Student Conduct and Honor Code***. The policies listed in this section are provided as a partial summary for Housing residents. Refer to the policies and regulation section of the ***Student Conduct and Honor Code*** for further explanation. Violation of any Housing policy and standard of conduct, or the violation of the Housing Agreement shall be considered a violation of the ***Student Conduct and Honor Code*** and may result in disciplinary action, including, but not limited to termination of the Housing Agreement. Items found to be in violation of Housing regulations and/or University policies may be confiscated and/or discarded at the discretion of Residential Life staff. Fines may also be imposed for violation of Housing policies. **Housing Policies are subject to change. For the most up-to-date Housing Policies please refer to housing.fiu.edu. Residents are responsible for knowing and abiding by all of the Housing policies.**

FIU

POLICIES & REGULATIONS



POLICIES & REGULATIONS

FIU-2501 STUDENT CONDUCT AND HONOR CODE

For the most updated Student Conduct and Honor Code, please visit:

<https://regulations.fiu.edu/docs=257> “

STANDARDS OF STUDENT CONDUCT

1. FIU ALCOHOLIC BEVERAGES REGULATION (NO. FIU-2505)

For the most updated version of FIU-2505 Alcoholic Beverages, please visit:

<https://regulations.fiu.edu/docs=224>

2. EDUCATIONAL RESOURCES

- A. The Healthy Living Program (HLP) conducts Substance Use and Abuse, Tobacco Cessation, and Alcohol related presentations for the university community. In addition, HLP offers free, confidential consultations on Tobacco Cessation, and other related topics such as how to help a friend with a substance use problem.
- B. The Student Health Services Clinics provides students with free, confidential office visits to see a registered nurse, nurse practitioner, and primary care physician regarding medical symptoms, illnesses and/or injuries that arise from alcohol use/abuse.
- C. The Counseling and Psychological Services Center (CAPS) provides students with free, confidential, office visits to see mental health professionals (psychologists, licensed social workers, mental health counselors, etc.) for issues that may directly or indirectly relate to alcohol and drug use, abuse or dependence. CAPS staff provides lectures and workshops to various student groups on topics related to prevention of binge drinking, and alcohol and drug abuse. CAPS also provides assessment, intervention and referrals (as appropriate) to students who have violated the Drug-Free Campus/Workplace Drug and Alcohol Abuse Prevention Policy.
- D. The Office of Employee Assistance (OEA) assists faculty and staff with personal problems, such as substance abuse, which might affect their job. The OEA office coordinates the confidential assessments and provides referrals for employees experiencing problems or seeking educational information.

Sessions are held at Modesto A. Maidique Campus and Biscayne Bay Campus.

UNIVERSITY RESOURCES AND CONTACT INFORMATION:

Healthy Living Program:

Locations: MMC: Student Health Center (Room 180) / Phone: (305) 348-4020

BBC: Wolfe University Center (Room 307) / Phone: (305) 919-5307

Website: <https://hlp.fiu.edu>

Student Health Services:

Locations: MMC: Student Health Center (Blue Clinic) / Phone: (305) 348-2401

BBC: Student Health Center / Phone: (305) 919-5620

Website: studenthealth.fiu.edu

Counseling and Psychological Services Centers:

Locations: MMC: Student Health Center Suite 270 / Phone: (305) 348-2277

BBC: Wolfe University Center Suite 320 / Phone: (305) 919-5305

Website: caps.fiu.edu

Employee Assistance Office of Employee Assistance (OEA):

Locations: Green Library 473

Phones: (305) 348-2469 (MMC & BBC)

Website: oea.fiu.edu

3. TAILGATING GUIDELINES

For information on game day parking, lot guidelines, tailgating policies, and reservations, please visit: <https://operations.fiu.edu/tailgating/>

4. ALCOHOL & DRUG-FREE WORKPLACE & CAMPUS POLICY

Promoting productive practices and safe healthy behaviors

See Drug-Free Campus/Workplace Drug & Alcohol Abuse Prevention Policy; FIU #1705.002

located at <https://dasa.fiu.edu/about/drug-free-campus-policy/index.html>.

STANDARDS OF CONDUCT

FEDERAL LAWS**DRUG-FREE SCHOOLS AND CAMPUSES REGULATIONS:**

34 CFR Part 86

PUBLIC CONTRACTS / DRUG-FREE WORKPLACE:

41 US Code, Chapter 10

PUBLIC WELFARE / DRUG-FREE WORKPLACE REQUIREMENT:

45 CFR Part 76, Subpart F

As a condition of receiving funds or any other financial assistance under any federal program, institutions of higher education shall certify that they have developed and implemented an Alcohol & Drug-Free Workplace & Campus Policy.

STATE LAWS**SALE OF ALCOHOL**[Florida Statute 561.01](#)

Sale of alcoholic beverages includes any admission charge, sale of cups, tickets, donations, etc.

[Florida Statute 562.12](#)

The sale of alcoholic beverages without a proper license is unlawful.

LEGAL DRINKING AGE

[Florida Statute 562.11](#)

Selling, giving, or serving alcoholic beverages to persons under 21 years of age or misrepresenting the age of another to induce service of alcoholic beverages to persons under 21 years of age is unlawful.

[Florida Statute 562.111](#)

Possession of alcoholic beverages by persons under the age of 21 is unlawful.

DISORDERLY INTOXICATION

[Florida Statute 856.011](#)

Endangering the safety of another person, causing property damage, drinking any alcoholic beverages in a public place, or causing a public disturbance while intoxicated is unlawful.

DRIVING UNDER THE INFLUENCE

[Florida Statute 316.193](#)

A person is “under the influence” of alcoholic beverage, any chemical substance set forth in S. 877.111 or any substance controlled under F.S. Chapter 893, when affected to the extent that his/her normal faculties are impaired or that blood and breath alcohol levels exceed legal thresholds. Operating a motor vehicle while “under the influence” is unlawful.

[Florida Statute 316.1936](#)

Possessing an open container of alcoholic beverage while operating a vehicle, or while present as a passenger in a vehicle is unlawful.

UNIVERSITY POLICIES

The FIU Student Handbook includes policies on alcohol and drugs. The section on “Standards of Student Conduct” outlines disciplinary actions that may be taken for violation of these policies. Each student is encouraged to review this section of the Handbook and become familiar with possible consequences of violating these policies.

In accordance with university policies, appropriate disciplinary action shall be taken regarding any employee who violates the Florida International University Alcohol & Drug-Free Workplace & Campus Policy.

PREVENTION, TREATMENT AND ASSISTANCE RESOURCES

FOR STUDENTS

Counseling and Psychological Services Centers

Phone: MMC: (305) 348-2277 / BBC: (305) 919-5305

Student Health Services

Phone: MMC:(305) 348-2401 / BBC: (305) 919-5620

Student Conduct and Academic Integrity

Phone: (305) 348-3939

Email: conduct@fiu.edu

University Police

Phone: (305) 348-2626

Emergency Number: MMC: 305-348-5911 / BBC: 305 –919- 5911

Victim Empowerment Program

Phone: 305-348-2277

Email: advocacy@fiu.edu

FOR EMPLOYEES

Human Resources

Phone: MMC: (305) 348-2181 / BBC: (305) 919-5545

Office of Employee Assistance

Phone: MMC & BBC: (305) 348-2469

COMMUNITY RESOURCES

Switchboard of Miami

Phone: (305) 358-4357

First Call For Help (Broward)

Phone: (954) 537-0211

CONTRACTS & GRANTS

The Drug-Free Workplace Regulations requires that Contracts & Grants employees notify their supervisor or other appropriate university representative of any criminal drug statute conviction for a violation, occurring in the workplace, within five (5) days after such conviction.

The university shall notify federal contracting agencies within ten (10) days of having received notice that an employee (identified by position and title) engaged in the performance of a contract or grant has had a criminal drug statute conviction for a violation occurring in the workplace.

Within 30 calendar days of receiving notice of the employee's conviction the university shall take the appropriate personnel action, including the application of appropriate sanctions up to and including termination.

The employee may also be required to participate in a substance abuse assistance or rehabilitation program.

POLICY STATEMENT

Florida International University is committed to providing a safe work and educational environment and to fostering the well-being and health of its students and employees. This commitment is jeopardized when any student or employee of Florida International University unlawfully or inappropriately possesses, uses, distributes or sells illegal drugs or alcohol on university premises or at any university sponsored or related activity.

The goal of this Policy is to balance our respect for an individual's rights with the need to maintain

a safe, productive, and drug-free environment. The intent of this policy is to send a clear message that illegal drugs and alcohol abuse are incompatible with studying or working at Florida International University, and to offer a helping hand to those who may need it. Therefore:

It is a violation of this Policy for any person to possess, sell, trade, distribute or offer for sale illegal drugs or to otherwise engage in the use of illegal drugs on campus or within a 200-foot perimeter of university owned, leased, operated or controlled property.

It is a violation of this Policy for anyone to report to classes, work or related assignments “under the influence” of illegal drugs or alcohol.

It is a violation of this Policy for anyone to use prescription drugs illegally. The legal use of prescription drugs with known potential to impair personal safety should be reported to supervisors or an appropriate university representative.

Violations of this Policy by any student or employee of Florida International University shall constitute grounds for evaluation and/or treatment for drug/alcohol abuse, disciplinary action and/or criminal sanction. **Students:** Disciplinary actions may range from letters of reprimand up to and including expulsion from the university. Such actions shall be in accordance with the applicable “Standards of Student Conduct and Honor Code” and university policies and procedures.

Employees: Disciplinary action may include mandatory referral to the Office of Employee Assistance (OEA) for assessment, letters of reprimand, and progressive disciplinary procedures, up to and including termination.

Students and employees may seek review of any disciplinary actions in accordance with applicable procedures.

In compliance with Federal Drug-Free Schools and Campuses Regulations, Florida International University shall provide annual notification to students and employees regarding this Policy and its alcohol and substance abuse awareness, prevention and rehabilitation programs.

Further, the FIU Substance Abuse Task Force shall conduct biennial reviews of such programs in order to assure their continued conformance with the stated goal and intent of this Policy and the Drug-Free Schools and Campuses Regulations.

HEALTH RISKS ASSOCIATED WITH ALCOHOL AND SUBSTANCE ABUSE

Productivity, academic performance, work quality, motivation, judgment, and safety may all be adversely affected by an individual’s abuse of alcohol and drugs.

There are many physical and mental health risks associated with the abuse of alcohol and other drugs. Further, the effects of substance abuse extend from the user to their family, friends and colleagues. A brief summary of various substances most typically abused, and their psychological and physiological effects is provided below. For additional information visit studenthealth.fiu.edu.

ALCOHOL

Statistics show that alcohol abuse is involved in the majority of violent behavior incidents on college campuses including date rape, vandalism, fights and driving under the influence. Alcohol abuse results in:

- Impaired judgment and coordination
- Aggressive behavior
- Impairment in learning and memory
- Respiratory depression, coma, and death when combined with other depressants

Persistent abuse of alcohol can lead to physical dependence, such that sudden cessation of intake usually results in life-threatening withdrawal symptoms, including severe anxiety, hallucinations, tremors, and seizures.

Prolonged alcohol abuse is frequently associated with poor nutrition, brain and liver damage.

Women who drink during pregnancy may give birth to infants with irreversible physical abnormalities and the mental retardation condition termed Fetal Alcohol Syndrome.

Research shows that children of alcoholic parents are more likely to abuse alcohol themselves.

NARCOTICS

Heroin, Morphine, Codeine, Demerol, Percodan

1. Narcotics initially produce a feeling of euphoria followed by drowsiness, nausea, and vomiting.
2. Users may experience constricted pupils, watery eyes, and itching.
3. An overdose may produce slow and shallow breathing, clammy skin, convulsions, coma, and death.
4. Tolerance to narcotics develops rapidly and dependence is likely.
5. Intravenous injection may cause HIV/AIDS, hepatitis, and cardiac disease.
6. Addiction in pregnant women can lead to premature, stillborn, or addicted infants who may exhibit withdrawal symptoms.

INHALANTS

1. Many psychoactive substances are inhaled as gases or volatile liquids. Some commercial products such as paint thinners and cleaning fluids are mixtures of volatile substances, inhalation of which result in a great variety of symptoms.
2. Immediate effects of inhalants include nausea, sneezing, coughing, nosebleed, fatigue, lack of coordination, and loss of appetite. They may also obstruct airways causing death.
3. Solvents and aerosol sprays may decrease heart and respiratory rates and impair judgment.
4. Amyl and butyl nitrate cause rapid pulse, headaches, and urinary and fecal incontinence.
5. Long-term use may result in hepatitis, brain damage, weight loss, fatigue, electrolyte imbalance, and muscle weakness.
6. Repeated use of inhalants may permanently damage the nervous system.

MARIJUANA

The effects associated with marijuana use include:

- An increase in heart rate and blood pressure, blood-shot eyes, dry mouth, and hunger.
- Impairment of short-term memory and concentration, altered sense of time, and decreased coordination and motivation.
- Psychological dependence.
- Lung cancer, and chronic lung disease after long-term use.

“CLUB DRUGS” (GHB, Rohypnol & Ecstasy)

1. GHB is an illegal depressant, available as a liquid or powder that is used to cause relaxation

and anesthesia. Some of the adverse effects of GHB are listed below:

- Used to facilitate rape (it is odorless and tasteless, therefore it can be slipped into someone's drink without detection) because it causes impairments in judgment, sleepiness and amnesia.
- Liver failure
- Seizures which can result in coma and even death
- Respiratory failure and/or arrest
- Severe nausea and vomiting

2. Rohypnol, also known as "Roofies", is a strong depressant drug, commonly known as a "Date Rape" drug.

- When ingested in conjunction with alcohol or other drugs, effects begin within 3 minutes and peak within 2 hours. These effects may persist for up to 8 hours or more, depending upon the dosage.
- Adverse effects associated with the use of Rohypnol include decreased blood pressure, memory impairment, drowsiness, visual disturbances, dizziness, confusion, gastrointestinal disturbances, and urinary retention.
- In South Florida, the street names for rohypnol include, "circles", "Mexican alium", "rib", "roach-2", "roofies", "roopies", "rope", "ropies", and "ruffies".

3. MDMA, also called "Adam", "ecstasy", or "XTC", is a synthetic, psychoactive (mind-altering) drug with amphetamine-like and hallucinogenic properties. Some of the adverse effects of MDMA are listed below:

- Psychological difficulties, including confusion, depression, sleep problems, drug craving, severe anxiety and paranoia
- Muscle tension, involuntary teeth clenching, nausea, blurred vision, rapid eye movement, faintness, and chills or swelling
- Increased heart rate and blood pressure
- Long-term brain damage

COCAINE

- I. Cocaine use produces psychological and physical dependencies. Regular users rapidly develop tolerance which results in the need to take larger doses to achieve the same initial effect.
- II. Cocaine stimulates the central nervous system and its immediate effects include elevated blood pressure, heart rate, respiratory rate, and body temperature.
- III. Occasional use can cause a runny nose while chronic use can result in ulceration and rupture of the mucous membrane in the nose.
- IV. Injecting cocaine with contaminated needles can transmit HIV/AIDS, hepatitis, and other infectious diseases.
- V. Cocaine use may lead to high-risk behaviors with consequences such as unwanted pregnancies and motor vehicle accidents.
- VI. Cocaine use during pregnancy may result in the birth of a cocaine-addicted baby who may experience withdrawal symptoms shortly after birth, mental retardation, and/or permanent mental and physical disabilities.
- VII. Crack, a concentrated form of cocaine, is extremely potent. Its effects are evident within seconds. Physical effects include heart palpitations, elevated pulse and blood pressure, loss of appetite, insomnia, dilated pupils, tactile hallucinations, paranoia, and seizures.

Preparation of free-base, which involves the use of highly volatile solvents, can result in a fire or explosion. Dependency is highly likely.

AMPHETAMINES AND OTHER STIMULANTS

- I. Symptoms of stimulant abuse include increased heart and respiratory rates, elevated blood pressure, dilated pupils, excessive perspiration, headache, dizziness, sleepiness, anxiety, and loss of appetite.
- II. When consumed in large quantities, palpitations, irregular heartbeat, tremors, loss of coordination, coma, and death may result.
- III. Regular use can lead to an amphetamine psychosis that includes hallucinations, delusions, and paranoia.

HALLUCINAGENS

- I. Lysergic acid (LSD), mescaline, and psilocybin cause illusions and hallucinations. Physical effects include rapid heart rate, increased blood pressure, dilated pupils, tremors, and insomnia. Psychological effects include panic, confusion, suspicion, anxiety, and flashbacks.
- II. Phencyclidine (PCP) produces dramatic behavioral alterations, memory and speech difficulties, depression, paranoid and violent behavior, and hallucinations. Large doses of PCP may produce convulsions, heart and lung failure, coma, and death. Inability to perceive pain may allow an individual to cause themselves severe harm.

ANABOLIC STEROIDS

Closely related to the male sex hormone testosterone, anabolic steroids may be prescribed for a limited number of medical conditions such as severe burns and certain types of anemia and cancer. However, more than 70 psychological and physical side effects may result from steroid abuse, including:

- Liver disease
- Growth problems
- Bone fusion
- Acne
- Cancer
- Testicular atrophy
- HIV/AIDS (sharing needles)
- Psychological problems
- Rage and uncontrolled anger
- Sexual dysfunction, sterility and impotence

BARBITURATES AND TRANQUILIZERS

- I. The effects of depressants are similar to those of alcohol.
- II. The use of depressants can cause both physical and psychological dependence. Tolerance may result after regular use. Withdrawal symptoms, ranging from anxiety to seizures and death, result from abrupt termination of abuse.
- III. Women who abuse depressants during pregnancy may give birth to babies who are physically dependent. These babies often have birth defects, behavioral problems, and may develop withdrawal symptoms shortly after birth.
- IV. Large doses can cause slurred speech, impaired coordination, and altered perception. Very large doses can cause respiratory depression, coma, and death. Even small doses of

depressants, when combined with alcohol, are likely to produce the symptoms described above.

For more information, contact:

Department of Environmental Health & Safety

Location: CSC 146

Phone: (305) 348-2621

ACADEMIC GRIEVANCE DEFINITIONS AND PROCEDURES

The university's grievance policy and procedure (<https://policies.fiu.edu/files/739.pdf>) provides students with a means by which to seek investigation and possible resolution of academic grievances, as described on the FIU Academic Grievances website (<https://dasa.fiu.edu/all-departments/academic-grievances/>).

1. UNDERGRADUATE STUDENT ACADEMIC GRIEVANCE DEFINITIONS AND PROCEDURES

<https://policies.fiu.edu/files/737.pdf>

2. GRADUATE STUDENT ACADEMIC GRIEVANCE GUIDELINES AND PROCEDURE:

<https://policies.fiu.edu/files/739.pdf>

FIU-108 ACCESS TO STUDENT EDUCATION RECORDS

Florida International University (University) maintains Student education records in a confidential and secure manner in accordance with the Family Educational Rights and Privacy Act (FERPA) codified in 20 U.S.C. section 1232g, and sections 1002.225 and 1006.52, Florida Statutes.

The University will not release or permit access to education records, or the personally identifiable information contained therein, maintained on a Student except as otherwise permitted by law and this Regulation. Responsibility for custody of all Student educational records and personally identifiable information within them ultimately belongs to the University Registrar. Any University official in possession of education records is required to comply with FERPA and this Regulation. The University Registrar or designated custodian shall ensure that the procedures required by law and this Regulation are in place to control access to and disclosure of Student education records and personally identifiable information contained therein.

FERPA permits a college or university to let parents of students under the age of 21 know when the student has violated any law or policy concerning the use or possession of alcohol or a controlled substance. <https://studentprivacy.ed.gov/faq/can-parents-be-informed-about-students-violation-alcohol-and-controlled-substance-rules>

To review the full regulation, please visit: [FIU-108: Access to Student Education Records](#) **

STUDENTS WITH DISABILITIES

Title II of the Americans with Disabilities Act (ADA) prohibits discrimination against persons with disabilities. As a publicly funded institution, FIU is required to ensure that students with disabilities are not barred from participation in a service, program, or activity based on their

disability. To that end, the Disability Resource Center (DRC) facilitates reasonable accommodations made available so that students with disabilities have an equal opportunity to enjoy the full array of services, programs, and activities offered. The DRC relies on universal design principles and collaboration with our community of stakeholders comprised of students, faculty, staff, and administrators in creating diverse learning environments that are usable, equitable, inclusive, and sustainable.

Additionally, the DRC provides consultation and implementation of individualized accommodations for FIU students with disabilities on a case-by-case basis.

Some of the academic accommodations facilitated by the DRC include: test-taking accommodations such as extended time allotments, the provision of alternative formats for course materials, access to accessible software and adaptive technology equipment including an array of auxiliary aids and equipment loan out program. Other services provided by the DRC include speech-to-text captioning known as Computer Assisted Real Time transcription (CART), and the provision of American Sign Language Interpreter services.

For more information about the array of services offered by the DRC and how to set up a Welcome Appointment with an Access Consultant, visit the DRC website at <https://drc.fiu.edu>

If you identify as a student with a disability and have received accommodation in the past, have a current disability diagnosis, or complaint and are seeking services due to newly acquired disability and would like to pursue academic accommodations, please contact the DRC's MMC or BBC Office using the following information:

Email: drc@fiu.edu

MMC: GC 190, Phone: (305) 348-3532 / BBC: WUC 131, Phone: (305) 919-5345.

1. Admissions

The Special Admission process is a means by which applicants, who do not meet the Florida International University (FIU) undergraduate admission requirements, may request special consideration.

A student wishing to be considered for admission to the university under the special admission process must first apply through the standard FIU admission process and be in accordance with all deadlines specified by the Office of Undergraduate Admissions.

Applicants whose educational and/or personal goals for success have been negatively impacted due to disability-related reasons may wish to disclose any documentation to the Disability Resource Center. Applicants with documented disabilities would complete a Disability Eligibility Review Form and submit it directly to the Disability Resource Center to be included as part of their admissions appeal. Once a review is completed, the DRC will send the eligibility review decision directly to Admissions. The Office of Undergraduate Admissions will NOT accept medical documents.

The special admissions committee then reviews all applications on a case-by-case basis. The Office of Undergraduate Admissions makes all final special admission decisions. The undergraduate eligibility criterion for FIU is a competitive admission process. The university is not legally obligated to lower the admission standards.

The Office of Undergraduate Admission will inform the applicant of the university's decision.

2. Course Substitutions

Students with disabilities who are unable to complete the University Core Curriculum requirements should request a course substitution from Undergraduate Studies.

When deemed appropriate, The DRC will support and recommend that the student's request be granted.

Students with disabilities seeking academic accommodations should request them in consultation with The Disability Resource Center. The DRC will determine and recommend accommodations on a case-by-case basis.

3. Student Appeal

Students who disagree with decisions on admissions, testing, and course substitutions may file a complaint under the provisions of the Florida Educational Equity Act, through **Office of Civil Rights, Compliance and Accessibility** at FIU.

Location: PC321, MMC

Phone: 305) 348-2785

FORGIVENESS POLICY

Graduate courses are not authorized for grade forgiveness.

Grade forgiveness allows students to retake a limited number of classes for a higher grade. Through the forgiveness policy, a student may retake a class to earn a higher grade and raise their GPA if the following conditions are met. The student must:

- Have completed the course earning less than a C- grade
- Retake the course to receive a higher grade
- Submit the Grade Forgiveness Request on MyFIU once the new grade is posted

Only the last grade received on the last repeat is used to calculate GPA when using the forgiveness policy.

In order for a course to be considered as repeated and adjusted in the GPA:

- The course must be repeated at FIU (e.g. a course taken at MDC cannot be forgiven).
- A new grade must be posted (e.g. students must wait for the end of the semester for grades to be posted).
- The old grade must be a failing grade (e.g. NC, DR, C, B-, B, A- cannot be forgiven).
- The course must be the same course with identical course prefix and course number (e.g. a grade for ENC1102 will not forgive a grade for ENC1101).
- A course taken on a letter grade basis must be repeated on the same basis.
- No additional credit or quality points are allowed on repeated courses unless the course is specifically designated as repeatable (independent study, studio courses, etc.).
- The appropriate academic department must determine whether there are additional restrictions on repeating courses.

The forgiveness policy must be used before a degree is posted.
The course must not be a graduate course.

To view the policy, please visit: [Grade Forgiveness # 1360.030](#)

Repeat Surcharge

Students may repeat courses in which they received a grade of “W,” “DR,” U,” “D,” “NC,” or “F”. Repeated courses may be subject to the Repeat Course Surcharge.

The repeat course surcharge is a fee assessment given to undergraduate courses numbered 1000-4999 taken three or more times at Florida International University. Courses taken in the Fall 1997 term and subsequently thereafter are subject to the repeat course surcharge. The State Legislature mandated these fees under Florida Statute 240.124 and Florida Administrative Code Rule 6C-7.001. The purpose of this surcharge is to prevent students from repeating courses unnecessarily. Please note that a course may be taken twice only without being subject to this surcharge. All students taking undergraduate courses, regardless of classification or residency status, will be assessed the fee.

Certain exceptions are permitted, such as:

- Any coursework taken prior to Fall 1997
 - Credits earned through: cooperative education, military (course with prefixes AFR and MSL), waivers, audits, and individual study (courses with numbers X900-X999)
- Courses that are repeated as a requirement of a major (except courses repeated more times to increase GPA or meet minimum course grade requirements)
- Courses identified as repeatable (to the limited allowed)
- Courses designed to take multiple semesters to complete
- Courses taken at previous institutions prior to enrolling at FIU
- Any non-fee liable withdrawal or dropped course
- Graduate level courses (courses numbered 5000 level or above)

The repeat surcharge fee may be appealed for reasons related to extenuating circumstances or financial hardship.

To [Appeal the Repeat Surcharge Fee](#), please submit your request by the published deadline on the [Academic Calendar](#). A decision on your appeal will be communicated to your FIU student email address. Failure to provide any supporting documentation will result in an automatic denial of your appeal. Also, please note that repeat surcharge appeals may only be approved once per course.

IMMUNIZATION POLICY

As a prerequisite to registration, Florida International University requires all students to comply with the following immunization policy regulations from the Florida Board of Governors regarding measles, mumps, rubella, meningitis, and hepatitis B immunity:

1. Measles, Mumps, Rubella:

All students born after December 31, 1956, must present documented proof of immunity to measles (Rubeola) and German measles (Rubella), as described below:

Acceptable Proof of Immunity consists of:

- A. Proof of two (2) vaccinations (doses) of MMR (Measles/Mumps/Rubella) received at least 28 days apart or two doses of measles and one Rubella
 - Vaccinations must have been received after your first birthday
 - Vaccinations must have been received in 1969 or later
- B. Proof of immunity by way of a blood test lab result (Measles and Rubella Titer)
- C. A written statement from a physician (M.D. or D.O. only) documenting a diagnosis of measles (Rubeola). Must include date of diagnosis, be signed by the physician and be on his/her official stationery. This is acceptable for measles only and does not apply to Rubella

Exemptions:

Students will be exempt from the pre-registration immunization requirement for measles, mumps, and rubella, only if they meet any one of the following three criteria:

1. Students born before January 1, 1957.
2. Medical Exemption: To claim a medical exemption, a letter must be provided from the student's doctor, signed on his/her stationery, stating the medical reason(s) why the student is not able to receive the measles and/or Rubella vaccine(s) and for how long – a permanent or temporary medical condition warranting exemption.
3. Religious Exemption: For details on how to claim religious exemption, please visit the [immunization website](#).

To prevent delays in the ability to register for classes, all the above documents requesting medical or religious exemptions must be received by the Health Compliance office at least four weeks prior to registration.

Temporary Deferments:

Temporary deferments are acceptable for the following conditions:

1. Documented pregnancy or fertility treatment
2. Documentation of breastfeeding
3. Documented illness

Deferment status requests must be submitted to the Student Health Services at least four weeks prior to registration and the request must be signed by a physician, nurse practitioner or registered nurse and be on his/her official stationery.

2. **Meningitis and Hepatitis B:**

All students must present documented proof of vaccination/immunity to meningococcal meningitis and hepatitis B as described below:

Acceptable Proof of Immunity consists of:

- A. Proof of one dose of meningitis vaccine and a total of three doses of hepatitis B vaccines

- B. Proof of immunity by way of a blood test lab result (applicable to hepatitis B only)
- C. A written statement from a physician (M.D. or D.O. only) documenting a diagnosis of hepatitis B. Must include date of diagnosis, be signed by the physician and be on his/her official stationery. This is acceptable for hepatitis B only and does not apply to meningococcal meningitis

Exemptions:

Students declining to receive vaccination for meningitis and/or hepatitis B must present a signed waiver of liability acknowledging that they have received and read information pertaining to the disease and despite knowledge of the risks have decided to waive receiving the vaccine. These waivers can be accepted and viewed on my.fiu.edu under the “Student Tools”à“Student Health”à “Immunization Waiver” à “Accept “tabs. NOTE: A parent or legal guardian must sign the waiver for any minor under the age of 18. Parents or legal guardians may contact the Health Compliance office or obtain the form by visiting the [immunization website](#).

ACCEPTABLE FORMS OF DOCUMENTATION:

The following documents are acceptable proof of immunity, provided that the dates are acceptable and the documents are signed and stamped by the health care provider:

- Health Department Records
- Childhood Immunization Records
- School Immunization Records
- Military Service Records
- Laboratory test results demonstrating immunity to the disease

Can’t Find Your Immunization Documents?

If the student is certain they have received all of the required or recommended doses of measles and/or Rubella and/or hepatitis B vaccine in the past but cannot obtain written documentation of the actual dates, a blood antibody titer test is recommended to determine immunity to these viral diseases. If students must register and cannot wait for the test results, they can safely receive an MMR vaccine prior to the registration process and a second dose after 28 days--assuming there are no medical contraindications to receiving the vaccine(s) as determined by the physician.

Where can I get immunized?

MMR, meningitis, and hepatitis B vaccines are available for a nominal charge at the FIU University Health Services clinics at both the Modesto A. Maidique Campus and Biscayne Bay Campus. For further information and additional locations, visit the [immunization website](#).

MEDICAL INSURANCE POLICY FOR INTERNATIONAL STUDENTS

By Board of Trustees and university rule, all international students at FIU in F and J status are required to have medical insurance prior to registration, of which proof must be submitted to the Health Compliance office. Students will NOT be allowed to register for classes without complying with the medical insurance requirement, and will receive an “IMI” service indicator (health insurance hold) on their student record, as it appears in Panther Soft. “IMI” service indicators will NOT be lifted until students comply with the FIU medical insurance requirement.

There are NO EXCEPTIONS to this rule.

The medical insurance requirement can be met in one of two ways:

- By purchasing the FIU Sponsored Health Insurance Plan
- By submitting an International Student Alternative Health Insurance Compliance Form completed by your current insurance company and approved by SHS.

FIU Sponsored Health Insurance Plan

FIU partners with the State University System's Insurance Broker, Gallagher Student Health & Special Risk, to provide international student health insurance coverage through United Health care Insurance Company.

United Health care Insurance plans will only be available for purchase online via the Gallagher Student Health & Special Risk website. For your convenience, plans will be sold annually or per semester in accordance with the academic schedule. Note: online purchases have an e-check fee of \$3.00 or credit card processing fee of \$10.00. For online enrollment, please visit gallagherstudent.com/FIU.

Spouse and Child(ren) rates and enrollment are also available online at gallagherstudent.com/FIU.

If you have any questions regarding the 2022-2023 plans through Gallagher Student Health & Special Risk and United Health care Insurance, you may contact an account representative at the following:

Live Chat Online: Gallagherstudent.com/FIU
Email: FIUstudent@gallagherstudent.com
Toll Free Phone: (877) 498-5468
Mail: 500 Victory Road Quincy, MA 02171

ALTERNATE INSURANCE POLICY

If you have your own insurance policy, your insurance company **MUST** complete the International Student Alternative Health Insurance Compliance Form and email or fax it directly to the FIU Health Compliance office.

NOTE: FIU Health Compliance will not be able to review any alternative health insurance plan without the Alternative Health Insurance Compliance Form. The guidelines for insurance have been established by the Florida Board of Governors and must be met. Please review the Florida Board of Governors state regulation prior to purchasing any alternative plan. The completed compliance form must verify the following:

- the coverage meets or exceeds the minimum FIU requirements
- the name, address, and telephone number of a claims agent in the United States
- you are covered under the policy
- your insurance has been pre-paid through current year

The Health Compliance office must receive the International Student Alternative Health Insurance Compliance Form directly from your insurance company. Your policy will be reviewed, and if it complies with the guidelines, you will be cleared to register. If your policy does not comply with the guidelines, you will not be cleared until you document insurance coverage which meets FIU requirements or purchase the FIU Sponsored Health Insurance Plan.

Medical Evacuation & Repatriation

If the alternate policy is approved subject to Medical Evacuation & Repatriation, the service indicator will not be released until this requirement is met. Students are advised to NOT purchase Medical Evacuation and Repatriation UNTIL they have proof that the alternate insurance policy was approved subject to it.

REGULATION ON PROHIBITED DISCRIMINATION, HARASSMENT AND RELATED MISCONDUCT INCLUDING SEXUAL AND GENDER-BASED HARASSMENT, SEXUAL VIOLENCE, DATING VIOLENCE, DOMESTIC VIOLENCE AND STALKING

FIU-105 Regulation on prohibited discrimination, harassment and related misconduct including sexual and gender-based harassment, sexual violence, dating violence, domestic violence and stalking provides a comprehensive framework for students and employees to resolve discrimination. Below is the table of contents, policy statement and scope and applicability of the Regulation.

For more information, go to <https://regulations.fiu.edu/docs=253>

1. REPORTING OPTIONS

The university is committed to providing reporting options through multiple contact points across campus that are broadly accessible to all university community members. Any individual can make a report under this Regulation to the individuals or to the individuals/departments listed below. The report may be made in person, by telephone, in writing, by e-mail, electronically, or anonymously. All reports will be shared with the Title IX Coordinator and University's Response Team. If the report involves a Minor, the Florida Department of Children and Families will be contacted as required by Florida Statutes Sections 39.201 and 39.205 and the University Mandatory Reporting of Child Abuse, Abandonment, and Neglect policy (see <https://policies.fiu.edu/files/785.pdf>).

REPORTING OPTIONS	
Below is a list of university employees to which someone could report.	
Ryan Kelly, J.D. Title IX Coordinator Office of Civil Rights Compliance and Accessibility Phone: (305) 348-2785 Email: ocrca@fiu.edu	Michelle Horvath Deputy Title IX Coordinator Assistant Dean of Students, Office of Student Conduct & Academic Integrity GC311 Phone: (305) 348-3939 Email: mhorvath@fiu.edu
Julie Berg Deputy Title IX Coordinator Senior Associate Athletic Director USCBA 202A Phone: (305) 348-2352 Email: julie.bergmc_graw@fiu.edu	Elizabeth M. Bejar Senior Vice President Academic & Student Affairs PC 526 Phone: (305) 348-2797 Email: bejare@fiu.edu

<p>Bronwen Bares Pelaez Dean of Students GC 219 Phone (305) 348-2797 Email: baresb@fiu.edu</p>	<p>Jennifer LaPorta Baker University Compliance Officer Office of University Compliance and Integrity PC429 Phone: (305) 348-2216 Email: jlaporta@fiu.edu</p>
<p>Below is a list of web-based reporting options.</p>	
<p>Silent witness which provides Confidential reporting to FIU Student Affairs: go.fiu.edu/report</p>	<p>FIU Ethical Panther line which provides confidential reporting to the University Compliance Office at compliance.fiu.edu/hotline or by calling 1-844-312-5358</p>
<p>report.fiu.edu FIU's incident reporting website, that guides you in sharing important information with university offices tasked with addressing and responding to student concerns, student and academic misconduct, discrimination, harassment, sexual harassment and sexual misconduct in the FIU community.</p>	
<p>In determining to whom to report, it is important that the Reporting Person understand the consequences of making such a report.</p>	

CONFIDENTIAL RESOURCES

The trained professionals designated below can provide counseling, information, and support in a confidential setting. These confidential resources will not share information about an individual (including whether that individual has received services) without the individual's express permission unless there is a threat of serious harm to the patient/client or to others or there is a legal obligation to reveal such information (e.g., suspected abuse or neglect of a Minor). The on-campus professionals are also available to help an individual make a report to the university.

ON CAMPUS:

Victim Empowerment Program (VEP) Counseling and Psychological Services (CAPS)

MMC: SHC 270, Phone: (305) 348-2277
BBC: WUC 320, Phone: (305) 919-5305

Office of Employee Assistance

MMC: GL473 / BBC: ACI 203
Phone: (305) 348-2469

Student Health Services

MMC: SHC, Phone:(305) 348-2401
BBC: SHS, Phone:(305) 919-5620

The following individuals serve as an ombudsperson to either the students or faculty. These individuals will protect the confidentiality of the student or faculty member to the extent permitted

by law. However, they are considered both a Responsible Employee and Campus Security Authority.

Sofia Trelles, Ph.D.
Ombudsperson
Email: ombuds@fiu.edu
Location: GC219
Phone: (305) 348-2797

Lauren Christos
Faculty Ombudsperson
Email: Christol@fiu.edu
Phone: (305) 348-4138

PARKING RULES AND REGULATIONS

Below are the parking regulations pertaining to students. For complete regulations see University Traffic and Parking Regulations, FIU-1105, located at:

<https://regulations.fiu.edu/regulation>

The FIU University Traffic and Parking Regulations regulation is applicable to all persons who operate or park a motor vehicle on the campuses of Florida International University. Every motor vehicle parked in a non-meter space on university property must maintain a valid permit. All Miami-Dade County traffic and parking ordinances which are not in conflict or inconsistent with university regulations shall extend and be applicable to the university's campuses. The Department of Parking and Transportation is authorized and empowered to enforce all university traffic and parking regulations as per Florida Statute Section 1006.66. Copies of the university traffic and parking regulations are available from the Department of Parking and Transportation, and through the Florida International University website URL <http://parking.fiu.edu>. The university assumes no liability for vehicles parked or operated on university property. The issuance of a permit does not guarantee space availability at a preferred location.

For the complete regulation visit: <http://regulations.fiu.edu/docs=227>

TRANSPORTATION INFORMATION

Shuttles (CATS, GPE, & Panther Mover) are not in service during semester breaks between semesters, only running when classes are in session - Monday to Friday.

We offer many commuting alternatives to campus, as well as within campus. Many of them are free! Please visit the individual sections at parking.fiu.edu/campus-transport to see more information on each program.

The Golden Panther Express Shuttle (GPE)

provides transportation between MMC and BBC weekdays

The CATS Shuttle

is a free service that transports between Engineering Campus (EC) and MMC.

The Panther Mover

shuttles students and faculty/staff from the Panther Parking Garage to Primera Casa (PC).

The Panther Safety

program ensures your safety each evening and is a courtesy transport within campus. This service is offered at the MMC and BBC.

Metro Passes/Monthly EASY Cards
are available at a discount for current students.

For detailed information regarding the FIU Bus schedules, please visit:
parking.fiu.edu/campus-transport

OFFICE OF THE OMBUDSPERSON

The Ombudsperson Office acts as an impartial and confidential forum to assist students who have encountered problems or conflicts at the university, particularly problems or concerns not adequately addressed through normal channels. This may include correcting processes or procedures which hinder resolving the issue or are causing an inordinate delay.

The Ombudsperson may resolve problems through various methods, including investigation, mediation, or making referrals to the appropriate university department for review. For more information or services, please contact the Office of the Ombudsperson at (305) 348-2797 located in GC room 219 at the Modesto A. Maidique Campus.

ASSISTANCE WITH SOLVING PROBLEMS

Students are encouraged to resolve university concerns by contacting the campus office responsible for the area relevant to the complaint. If dissatisfied with the response, the student may contact the relevant area supervisor, director, department chair, or dean for resolution.

Students may also contact the Ombudsperson to seek assistance with solving problems at FIU that have not been properly addressed.

COMPLAINT PROCEDURES TO OVERSIGHT AGENCIES

Procedures are in place to allow students to file complaints with the Florida State University System Board of Governors (BOG) as well as the regional accrediting agency, The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

There are a number of venues for making a complaint to the BOG. Different entities will have appropriate jurisdiction to either address or investigate students' concerns. The *BOG Website* provides information regarding filing a complaint.

The Southern Association of Colleges and Schools Commission on Colleges complaint procedure states: "SACSCOC expects individuals to attempt to resolve the issue through all means available to the complainant, including following the institution's own published grievance procedures before submitting a complaint to SACSCOC." The SACSCOC website provides information for filing a complaint. SACSCOC Website

SPECIALIZED AND PROFESSIONAL ACCREDITATION:

<https://accreditation.fiu.edu/specialized-professional-accreditation/index.html>

SACS - REGIONAL ACCREDITATION:

<http://apa.fiu.edu/>

If you have any questions or suggestions contact:

Susan Himburg, Associate V.P. for Academic Planning and Accountability
PC 112, (305) 348-3233

RELIGIOUS HOLIDAYS

It is university policy that instructors reasonably accommodate students because of observation of religious holy days. The student shall be given a reasonable amount of time to complete coursework and/or assignments missed during their approved absence. The approved make-up assignment must be equivalent in content, type, and grading scale to the missed coursework and/or assignment. If a student feels that an instructor has not complied with this policy, they may file a complaint of discrimination in accordance with FIU Regulation 105.

Because there are some classes and other functions where attendance may be considered essential, the following policy is in effect:

1. Each student shall, upon notifying their instructor at the beginning of the semester, be excused from class to observe a religious holy day of their faith.
2. While the student will be held responsible for the material covered in their absence, each student shall be permitted a reasonable amount of time to make up any work missed.
3. No major test, major class event, or major University activity will be scheduled on a major religious holy day.
4. Professors and University administrators shall not arbitrarily penalize students who are absent from academic or social activities because of religious observances.

MISSED CLASS RELATED TO AUTHORIZED UNIVERSITY EVENTS

Students may be asked to represent the university at authorized university events or activities during the semester. The participation in such events may interfere with attendance and completion of course work and/or assignments in the students' courses. It is university policy that instructors must afford students a reasonable amount of time to complete course work and/or assignments missed during their approved absence. The approved make-up assignment must be equivalent in content, type, and grading scale to the missed coursework and/or assignment.

VETERANS INFORMATION

The Office of Veterans and Military Affairs assists veterans, their dependents and spouses who wish to receive their VA educational benefits at FIU. The Office also provides personal benefits counseling, fee deferments, tutorial assistance, and VA work-study positions.

If you are planning to attend the university, please contact the Office of Veteran and Military Affairs prior to the date of entry to fill out any VA educational related paperwork needed.

Training Status Graduates:

- Full-time..... 9 Credits
- ¾ time..... 7 Credits
- Half time 5 Credits
- Less than half time.... 4 Credits

Training Status Undergraduates:

Full-time..... 12 Credits
¾ time..... 9 Credits
Half time 6 Credits
Less than half time.... 5 Credits

Graduate Summer and Dynamically Dated Courses “mini terms”

Full-time..... 6 Credits
¾ time..... 4-5 Credits
Half time 3 Credits
Less than half time.... 2-1 Credits

Note: Audited and Zero credit classes are not eligible to be paid through your G.I.Bill

For additional information regarding other Veterans Educational Programs, please contact the Office of Veterans and Military Affairs (located in Modesto A. Maidique campus, “Veterans Tower”) at 305-348-2838.

FIU

RESOURCES



ALMA MATER

The Alma Mater is the university's official anthem. It reflects the institution's mission and spirit, and it is traditionally performed at university functions to instill a sense of unity, identity and commitment to our FIU values.

*We pledge to thee dear FIU, with voices loud and true.
Alma Mater falter never, shine forever Gold and Blue.
We fly our banners high, ev'ry culture we embrace.
All our love and Panther spirit, young and old we make this place.
We hail together FIU, ev'ry scholar side-by-side.
And we hail to Alma Mater, Alma Mater be our guide!*

Lyrics by Belinda Kaitlynn Gunn

FIU FIGHT SONG

*We are the Panthers of FIU
The Golden Panthers of FIU
We will continue to fight
with all of our might
for victory for Gold and Blue
We stand together and proudly say
our Golden Panthers go all the way
We'll always strive for victory
blue-blooded through and through
'cause we're F-I-U
Go F
Go I
Go U
Go F-I-U
Panthers fight!
Panthers fight!
Panthers fight!*

FIU

MMC

Academic Advising Center	305.348.2892
Campus Life	305.348.2138
Career & Talent Development	305.348.2423
Parking & Transportation	305.348.3615
Financial Aid	305.348.7272
FIU Bookstore	305.348.2691
FIU Library Hours	305.348.2479
FIU Public Safety Emergency Line	305.348.5911
Housing Office	305.348.4190
International Student & Scholar Services	305.348.2421
Orientation and Family Programs	305.348.6414
Office of the Registrar	305.348.2320
Office of Undergraduate Admissions	305.348.2363
Student Government Association	305.348.2121
The Honors College	305.348.4100
Student Health Services	305.348.2401



FIU

BBC

Academic Advising Center	305-919-5754
Bayview Student Living	305-998-3777
Campus Life BBC	305-919-5804
Career and Talent Development	305-919-5770
Creative Writing Program	305-919-5857
Parking & Transportation	305-919-5558
Enrollment, Admissions & Financial Aid	305-919-5750
FIU Bookstore	305-919-5580
Hubert Library	305-919-5718
FIU Public Safety	305-919-5559
FIU Public Safety Emergency Line	305-919-5911
International Student & Scholar Services	305-919-5813
Orientation and Family Programs	305-348-6414
Office of the Registrar	305-919-5750
Recreation Center	305-919-5678
Student Government Association	305-919-5680
Student Health Services	305-919-5307
Wolfe University Center	305-919-5800





FIU



FLORIDA INTERNATIONAL UNIVERSITY

Modesto A. Maidique Campus (MMC)

11200 S.W. 8th Street
Miami, Florida 33199
(305) 348-2000

Biscayne Bay Campus (BBC)

3000 N.E. 151st Street
North Miami, Florida 33181
(305) 919-5500

FIU at I-75 Campus

1930 S.W. 145th Avenue
Miramar, FL 33027
Ph: (954) 438-8600

The Engineering Center

10555 West Flagler Street
Miami, FL 33175
(305) 348-2522

FIU Downtown on Brickell

1101 Brickell Ave
Miami, FL 33131
(305) 348-0148

FIU Miami Beach Urban Studios

420 Lincoln Rd. Suite 440
Miami Beach, FL 33139
(305) 535-1463



[floridainternational](https://www.facebook.com/floridainternational)



twitter.com/fiu

[FloridaInternational](https://www.youtube.com/user/FloridaInternational)



[flickr.com/fiu](https://www.flickr.com/photos/fiu/)

