



## Student Government Elections CANDIDATE EXPENSE FORM

### Expenditures

Expenditure Form # _____ (Must correspond w/ appropriate form)	Name of Article(s)	Dollar Value of Article(s)

**Total Expenditures \$ \_\_\_\_\_**

### Donations

Donation Form # _____ (Must correspond w/ appropriate form)	Name of Article(s)	Dollar Value of Article(s)

**Total Donations \$ \_\_\_\_\_**

- **Completed Expenditure/Donation Forms Must Accompany This Form**



# Student Government Elections

## EXPENDITURE REPORT FORM

Candidate Name: \_\_\_\_\_ Expenditure Form #: \_\_\_\_\_

Date of Purchase: \_\_\_\_\_

### VENDOR INFORMATION

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Quantity	Item Description	Unit Price	Extended Total
		<b>Sub-Total</b>	
		<b>Discount %</b>	
		<b>Tax</b>	
		<b>Total</b>	

I, the undersigned corporate representative, do affirm that the above purchase information concerning goods sold is true. I will be available to confirm said information if contacted by the SGA Elections Board of Florida International University.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Company Contact

- A separate Expenditure Report Form must be completed for each purchased. Feel free to copy.
- A copy of the sales receipt from this purchase must be attached to this sheet upon submission to the Elections Board.



## Student Government Elections

# DONATION REPORT FORM

Date of Purchase: \_\_\_\_\_

### VENDOR INFORMATION

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Quantity	Item Description	Unit Price	Extended Total
<b>Sub-Total</b>			
<b>Discount %</b>			
<b>Tax</b>			
<b>Total</b>			

I, the undersigned corporate representative, do affirm that the above purchase information concerning goods sold is true. I will be available to confirm said information if contacted by the SGA Elections Board of Florida International University.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Company Contact

- A separate Donation Report Form must be completed for each purchased. Feel free to copy.
- A copy of the receipt/invoice from this donation must be attached to this sheet upon submission to the Elections Board.