I. Welcome and Call to Order
   a. The committee met and was called to order at 3:04 PM by Chair Amanda Ramirez.

II. Roll Call

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salma</td>
<td>Atassi</td>
<td>P</td>
</tr>
<tr>
<td>Cristhofer</td>
<td>Lugo</td>
<td>P</td>
</tr>
<tr>
<td>Ashley</td>
<td>Nuñez</td>
<td>P</td>
</tr>
<tr>
<td>Amanda</td>
<td>Ramirez</td>
<td>P</td>
</tr>
<tr>
<td>Sophonie</td>
<td>Rosier</td>
<td>P</td>
</tr>
<tr>
<td>Rafael</td>
<td>Vazquez</td>
<td>P</td>
</tr>
</tbody>
</table>

III. Open Forum
   a. None
IV. Old Business
   a. Cheat Sheet
      i. Cristhofer will design the cheat sheet.
      ii. Brainstorm points and structure.
   b. Meet Your Dean Event
      i. How will Dean’s receive questions from students ?
      ii. Hopin
   c. Door foot handles Resolution

V. New Business
   a. Senator Magee’s resolution.
      i. Lockdown Browser use instead of Honor Lock
   b. CA Coordinator
      i. To be continued.
   c. Creating an What-If (Who to Contact) in the case of , Infographic.

VI. Announcements
   a. None

Adjournment: Chair Amanda Ramirez adjourned the meeting at 3:55 PM.