

Operational Review Committee

February 12th, 2020- Agenda

Time: 5:00 pm

Location: SGA Office

Invitation sent to: Karla Sofia Perez (Chair), Jonathan Soufia (Vice), Mallory Fortuno (CASE), Gabriela Ponce(Business), Molly Schantz(Housing), Rose Ingraham (At large), Matthew Beck(At Large)

Present: Karla Perez

Gaby (online)

Rose

Matt

Meeting 5:14

For this meeting we will be addressing the following points:

- I. Discussion of new SOP
 - A. Information requested on the audit
 - Roster of students in the org
 - List of the people that attended convention or events (Include advisors if A & S funds are used for their expense)
 - Brief summary of event and outcome
 - Explanation of difference on balance if there is any
 - Notification of audit without the general expenditure table
 - B. Response period and limit on extensions
 - 10 business days (University Business Day) and only 1 extension 2 business days
- II. Discuss what are the next steps on the Model United Nations Audit
 - A. Have a meeting with Michelle and the Committee
 - B. Questions to ask her:



- Explain the difference in the balance
 - Fill out new expenditure report with all details
 - Name of the hotels and addresses
 - How many students stay per room?
 - Address of the Conferences
 - What fundraising has been done
 - How were the jackets paid for?
 - Compliance with the proviso language
 - Is funding paying for your expenses as well
 - Why is the SGA logo not included in the website? More SGA recognition
 - What is the standing on SIPA funding MUN
 - Roster of the organization
 - Roster of Conference attendees
 - Explain Incidentals
- III. Start audit of Panther Power
- A. Matthew will be the Point of Contact
 - B. Do research about Panther Power and send questions to include on the audit request by next Senate
- IV. Homecoming Audit, additional information
- A. Ask for event numbers
 - B. Attendance from past 5 years

Meeting adjourned: 6:19

Next Meeting: