### Executive Branch Meetings

**Location**: GC 230  From 4:00 pm to 6:00 pm  
**March 20th 2019**

#### Attendance

<table>
<thead>
<tr>
<th>Position</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secretary of Academic Affairs</td>
<td>Present</td>
</tr>
<tr>
<td>Secretary of Athletics</td>
<td>Absent</td>
</tr>
<tr>
<td>Secretary of Educational Programs</td>
<td>Present</td>
</tr>
<tr>
<td>Elections Commissioner</td>
<td>Present</td>
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<tr>
<td>External Relations</td>
<td>Present</td>
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<tr>
<td>Graduate Secretary</td>
<td>Absent</td>
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<tr>
<td>Secretary of Governmental Relations</td>
<td>Present</td>
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<tr>
<td>Secretary of Health &amp; Wellbeing</td>
<td>Present</td>
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<tr>
<td>Secretary of Innovation and Research</td>
<td>Present</td>
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<tr>
<td>Press Secretary</td>
<td>Present</td>
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<tr>
<td>Secretary of Sustainability</td>
<td>Present</td>
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<tr>
<td>Secretary of Transportation and Safety</td>
<td>Absent</td>
</tr>
<tr>
<td>Secretary of Veterans Affairs</td>
<td>Present</td>
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<tr>
<td>Deputy Chief of Staff - Jillian</td>
<td>Present</td>
</tr>
<tr>
<td>Deputy Chief of Staff - Ashley</td>
<td>Present</td>
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<tr>
<td>Chief of Staff</td>
<td>Present</td>
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<tr>
<td>Vice President</td>
<td>Absent</td>
</tr>
<tr>
<td>President</td>
<td>Absent</td>
</tr>
</tbody>
</table>
I. Cabinet Reports
   A. Secretary of Academic Affairs
      1. Scholarship/Dean’s List has now been changed to Scholarship/faculty dinner
         a) Same time and date
   B. Secretary of Athletics
      1. Spring games
      2. Contact with other coaches to plan different events
   C. Secretary of Educational Programs
      1. First meeting back from break
         a) Did a couple of ice breakers
         b) One of the interns talked about his experience in Washington, DC as well
            as internship opportunities.
      2. Helped in tabling for FIU Day along with some interns
      3. Shadowing cabinet this week and next week
      4. Will email Brandon to see if I can speak in Senate
      5. Working with Jerome on designing the diplomas for the Scholarship Dinner.
   D. Elections Commissioner
      1. All of the candidate information and bio has been posted on our Instagram
      2. We will post the voting locations and the finalized ballots on our Website.
      3. Relocating the pool party to the GC pit from 3-5pm in collaboration with SPC
         and Homecoming.
      4. We received our elections poster with all the major dates.
   E. External Relations
      1. We will have another photoshoot session for those that were not able to attend
         the first one
      2. Working on improving our relation and communication with senate as well as set
         a photoshoot session.
   F. Secretary of Health & Wellbeing
      1. Met with Director CAPS
         a) And want to do an event before finals week
         b) Wants rec center and healthy living to work together
         c) April 15 and 19th still to be determined
      2. Still waiting in reference with the boot camp class
   G. Secretary of Innovation and Research
      1. ChangeMaker week March 26th-28th
         a) Kickoff event on Tuesday from 2pm-
         b) Confirmed attendees: President, Office of the Provos
      2. Work with Senator Algarin on how we can promote research
   H. Press Secretary
      1. Brandon send me his part for the newsletter and was able to edit that in.
         a) Still waiting on Sabrina to send me hers
   I. Secretary of Sustainability
      1. World Water Day this Friday
         a) From 11am-2pm in front of the GC water fountain
b) We will be distributing metal straws
2. Got a meeting with the Vice President to talk about the Arboretum.
3. Want to work with Secretary of Health and Wellbeing on Namaste at the Solar House.

J. Secretary of Transportation and Safety
1.

K. Secretary of Veterans Affairs
1. Setting up meeting and working on the Veteran wall

L. Deputy Chief of Staff - Jillian
1. Thank you for all those who were able to go to FIU Day
2. I updated the calendar with new events
   a) 
   b) SGA Election pool party from 3:30-7pm
   c) 2-6pm BSU is having an event called Sunkissed

M. Deputy Chief of Staff - Ashley
1. Photoshoot before Spring Break was a success
2. Today I will be meeting with External Relations to schedule the next photoshoot.
3. Working on a shirt design with external relations for the SGA social nights at baseball game
4. Working on promoting the food pantry

N. Chief of Staff
1. FIU Day was very successful, thank you to all those who participated and helped out.
2. Transition Document

O. Vice President
1. No Report

P. President
1. No Report

Q. Meeting adjourned at 4:33PM