Graduate & Professional Student Committee Agenda  
Date: March 15th 2024

I. Call to Order: 4:35pm
II. Roll Call
   • Haley Dawson  
   • Sarwar Minar  
   • Hossam Hussein  
   • Daniel Cabron  
   • Ciara Jeneske  
   • Larissa Adames  
   • Ahmed Soliman  
   • Kanayo Nomeh  
   • Teresa Amador

III. Invited Speaker
IV. Unfinished Business
V. New Business
   a. Updates from Teresa
      i. Budget
         1. $4500 for Grad Skellar (coffee hours chrome this, ~$300)
         2. GSAW: Currently budgeted $12,300, we are at ~$13,000
      ii. We may have to stop GPSC funding for the spring (currently we have $6344 left.
         1. Clarify when Spring funding ends: June 1st is the new budget year
         2. Send out something next week or early the week after to let students know we are out of funding.
            a. Current ones are a total of $14000.
         3. Haley will reach out to Alex to see if someone else’s budget from SGA is larger to pay for something. (maybe GSAW shirts and totes?)
         4. Reach out to UGS as well.
   b. Application changes:
      i. Letter of support changes (full letter is not needed for GPSC)
         1. Vote on changes to this.
2. Options: Keep letter, make letter a check box, student gets memo to attach to application, or email sent to advisor and only if they do not support the travel they reach out.
   a. It is a good thing that GPD keeps track of students, but also the procedure could be a hindrance to students. we don’t want the students to wait on the advisor.
   b. one good thing about having the letter is that it gives legitimacy to the conference. BUT we want to make it easy.
   c. Vote: Remove the requirement for advisor letter of support, in favor of an email for objections
      i. Haley - Aye
      ii. Daniel - Aye
      iii. Sarwar - Aye
      iv. Kanayo - Aye
      v. Ciara - Aye

t. GPSC can change the “one mode of transportation” rule.

1. Vote: GPSC will cover 2 Rideshare to and from Airport. Home to airport, airport home
   a. Haley - Aye
   b. Daniel - Aye
   c. Sarwar - Aye
   d. Kanayo - Aye
   e. Ciara - Aye

2. what about if you share with someone? Add clarifying language in.
   iii. Still need headers and footers, but should we let students submit documents from any website (e.g., kayak, mapquest, google flights) - tabled

c. GPSC SOP Review: tabed
   https://fiudit.sharepoint.com/:w:/r/sites/GPSC/Shared%20Documents/General/GPSC%20SOP%20Spring%202024.docx?d=wc2b386bc2564452284a729cbbddd4fe7&f=1&web=1&ce=KZ8ukF
   i. Addtional roles other than Chair, Vice Chair, Events Coordinator, GSAW Coordinator, UGS Liasion
   ii. Revising to just Teresa as the reviewer, or should the next GPSC be part of the application process?
   iii. Remove presentation requitesd for PD - vote
d. GSAW Updates:
   https://fiudit.sharepoint.com/:x:/r/sites/GPSC/Shared%20Documents/General/GSAW%202024/GSAW%202024%20Tentative%20Schedule%20and%20Expenses.xlsx?d=wcb836e7167e343ae9d654672a315633d&csf=1&web=1&e=kjmjwl

   i. Please see schedule sent by Haley
      1. We need at least 1 GPSC member at each event for check-in and set up (e.g., picking up coffee, grabbing items from office). Giveaway items as well (where should we give away white sweatshirts and umbrellas?)
         a. Scholarly Forum (poster tubes):
         b. Frost Tour:
         c. EC R&R (stickers, play dough, craft, color, coffee/snack):
            Ahmed and Hossam
         d. Yoga (T and/or R):
         e. MMC R&R (stickers, play dough, craft, color, coffee/snack):
            Haley, Sarwar
         f. Ice Cream Social (shirts)
            i. MMC: Haley, Sarwar
            ii. BBC: Larissa,
            iii. EC: Ahmed, Hossam
         g. BBC R&R (stickers, play dough, craft, color, coffee/snack):
            Larissa
         h. Field Day: Alejandro, Daniel, Sarwar
         i. Vocal Masterclass:
         j. Star Party (goodie bags):
         k. I-75 campus event (mix of items)

e. Open forum for other topics

VI. Reports
   a. Senate Leadership
   b. Committee
   c. Advisor

VII. Announcements

VIII. Meeting Adjournment: 5:45pm