Graduate Professional Student Committee  
March 2nd, 2020 - Agenda  
Time: 12:45 pm  
Location: SGA Conference Room

Invitation sent to:

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
<th>Attendance</th>
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<tbody>
<tr>
<td>Maryam Rafieifar</td>
<td><a href="mailto:mrafi007@fiu.edu">mrafi007@fiu.edu</a></td>
<td>Present</td>
</tr>
<tr>
<td>Angel Algarin</td>
<td><a href="mailto:aalga016@fiu.edu">aalga016@fiu.edu</a></td>
<td>Present</td>
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<tr>
<td>Shahnawaz Rafi</td>
<td><a href="mailto:srafi004@fiu.edu">srafi004@fiu.edu</a></td>
<td>Present</td>
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<tr>
<td>Michaela Mills</td>
<td><a href="mailto:mmill185@med.fiu.edu">mmill185@med.fiu.edu</a></td>
<td>Present</td>
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<tr>
<td>Marko Nikitovic</td>
<td><a href="mailto:sbasga@fiu.edu">sbasga@fiu.edu</a></td>
<td>Present</td>
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<tr>
<td>Angelica Moncada</td>
<td><a href="mailto:amonc002@fiu.edu">amonc002@fiu.edu</a></td>
<td>Present</td>
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<tr>
<td>Teresa Amador</td>
<td><a href="mailto:tamador@fiu.edu">tamador@fiu.edu</a></td>
<td>Present</td>
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<tr>
<td>Michelle Castro</td>
<td><a href="mailto:mimcast@fiu.edu">mimcast@fiu.edu</a></td>
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<tr>
<td>SGA Internal Affairs</td>
<td><a href="mailto:SGAinternal@fiu.edu">SGAinternal@fiu.edu</a></td>
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<tr>
<td>SGA Speaker</td>
<td><a href="mailto:sgaspeaker@fiu.edu">sgaspeaker@fiu.edu</a></td>
<td>Absent</td>
</tr>
<tr>
<td>Christian Perez</td>
<td><a href="mailto:cmiperez@fiu.edu">cmiperez@fiu.edu</a></td>
<td>Absent</td>
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For this meeting we addressed the following points:

1. Teresa:
   a. She got an invoice of an unknown flyer PR was made for 2800 but did not include shipping and handling. Final invoice was $3044
   b. Confirmed Vicky’s order is on the 30th
   c. Delivery for Panera is from 12:15 to 12:30. Teresa needs to place the order online.
   d. Chilis will be payed on the same day
   e. Boucher can be picked up 2 days before.
   f. Make sure to pick up the publix drinks before 5:30 PM because they need to call Teresa for confirmation
   g. Add napkins, paper towels, trash bags (Teresa can give us bags)
   h. Reconsider travel funding applications:
      i. Rime Jebai’s application for travel funding (Angel’s email)
         1. Vote: 6 yays - 0 nays - 0 abstentions. Vote Unanimously to accept the travel funds for Rime Jebai

2. Townhall / Pre-GSAW on the 10th
   a. Agenda: check the room, food, introductions for each speaker, allow them to say what they are doing (5 - 10 mins), start questions from moderator (Angel), do 10 - 20 minutes open forum.
   b. Talking points for the president:
      i. Graduate student metrics
      ii. How do you cater to specific graduate student needs?
      iii. Research funding
      iv. What are your current initiatives regarding graduate students and can you tell the graduate students a particular project.
      v. What do you consider is the most pressing issue for graduate students?
      vi. What are they doing regarding graduate stipends and housing accessibility for graduate student?
      vii. What are the steps the university is taking regarding mental health for graduate students in particular
      viii. How is the graduate school doing for Advisor and advisee relationships
   c. Angel will get the drinks
d. Get GAB volunteers

e. Have a box and paper for students who do not want to ask the question orally, have the moderator read them

f. Should we have a powerpoint and technical support?
   i. No plan currently
   ii. Michelle: we can do one for GPSC (how many students we have funded, introduction of the committee, etc.) there is a protocol of who gets introduced first and the president can have their own.
   iii. We'll make a draft agenda and they will fix it.
   iv. We can take the powerpoint already created.

3. GSAW
   a. Official DJ quote for social
   b. Poster session
      i. Tablets for judges?
      ii. How to stick the posters to the partitions (buy pins?)
      iii. Name tags - get them printed
      iv. How many volunteers are needed for each session? - incentives are umbrella, bag, stickers
      v. Division of tasks
      vi. Poster tubes arrived - leave them in the office

4. Reach out to the Faculty Senate to promote GPSC travel funding
   a. Promote travel funding to faculty to provide to the students
   b. Contact the faculty senate to present our funding opportunities

5. GPSC website outdated (Rafi)
   a. Add a link to the website on GSAW (gpsc.fiu.edu)
   b. Delete the gradschool.fiu.edu (very outdated)
   c. Michaela will talk to David

Meeting adjourned at 2:11 PM