Graduate Professional Student Committee  
November 4th, 2019 - Agenda  
Time: 1:04 pm  
Location: SGA Conference Room

Invitation sent to:

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
<th>Attendance</th>
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<tbody>
<tr>
<td>Maryam Rafieifar</td>
<td><a href="mailto:mrafi007@fiu.edu">mrafi007@fiu.edu</a></td>
<td>Present</td>
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<tr>
<td>Angel Algarin</td>
<td><a href="mailto:aalga016@fiu.edu">aalga016@fiu.edu</a></td>
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<tr>
<td>Shahnawaz Rafi</td>
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<tr>
<td>Michaela Mills</td>
<td><a href="mailto:mmill185@med.fiu.edu">mmill185@med.fiu.edu</a></td>
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<tr>
<td>Marko Nikitovic</td>
<td><a href="mailto:sbasga@fiu.edu">sbasga@fiu.edu</a></td>
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</tr>
<tr>
<td>Angelica Moncada</td>
<td><a href="mailto:amonc002@fiu.edu">amonc002@fiu.edu</a></td>
<td>Present</td>
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<tr>
<td>Teresa Amador</td>
<td><a href="mailto:tamador@fiu.edu">tamador@fiu.edu</a></td>
<td>Present</td>
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<tr>
<td>Michelle Castro</td>
<td><a href="mailto:mimcast@fiu.edu">mimcast@fiu.edu</a></td>
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<tr>
<td>SGA Internal Affairs</td>
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<tr>
<td>SGA Speaker</td>
<td><a href="mailto:sgaspeaker@fiu.edu">sgaspeaker@fiu.edu</a></td>
<td>Present at 1:30pm</td>
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<tr>
<td>Galina Bogatova</td>
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<tr>
<td>Huston Ochoa</td>
<td><a href="mailto:huston8a@icloud.com">huston8a@icloud.com</a></td>
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<tr>
<td>Christian Perez</td>
<td><a href="mailto:cmiperez@fiu.edu">cmiperez@fiu.edu</a></td>
<td>Present</td>
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</table>
For this meeting we will address the following points:

1. GradSkeller on Nov 14
   a. Last details
   b. Flyers: Marko is still missing their approval
   c. Responsibilities during the event
      i. Rafi will pick up the indian food
      ii. Marko will pick up the Publix food
      iii. Need to purchase tablecloths. Include this in the PO
      iv. Check the available giveaways. Check with Michelle
      v. Marko, Angelica, Christian, and Maryam will be present
         1. Michaela present first hour of event
      vi. Offer sticky notes so they can give feedback and their interests from GPSC. Use the whiteboards to collect them
      vii. Senators should walk around talking with students and introducing them to GPSC
      viii. Teresa will create a flyer with travel details
2. Discuss the travel approval process
   a. Teresa: please explain the process of reimbursement and students paying for tickets out-of-pocket.
   b. Email sent by Inez Stokes to Michaela - students should not pay for their travel
      i. Michelle: not all students have “support” from an office with a university credit card.
      ii. Differs by department
   c. Funding for an assistant (possibility)
      i. Silvana or ask U-wide
      ii. Teresa said she doesn’t think it is necessary
   d. Discussed a case
      i. $387 was approved
3. GSAW
   a. Poster presentations:
      i. Date: March 30th
      ii. Venue: booked - GC ballroom
iii. Getting judges for posters is UGS’ task
iv. Maryam will email Dr Kos to request meeting

b. Social event to be discussed
i. Date:
ii. Venue:
iii. Refreshments:
c. Request meeting with UGS
d. Attracting undergrads and grads to the event

4. Co-sponsoring Angel’s proposed bill supporting increased availability of free feminine products

5. Rafi’s email about the GAB meeting on October 31st
   a. Mental health issues and management of stress for graduate school was discussed. Some suggestions was like to organize a General Event on mental health awareness. An exit event type survey may be administered to learn feedback from the event. To reach out to graduate students a decision was considered to talk to the FIU IT to link these events, resources in various FIU related websites. An idea of using the notice board of different computer labs, department were also discussed.
   b. 3MT competition procedure were also discussed. Not similar but a kind idea called lighting talk was talked about to see if that can be included in next GSAW (just a possibility)
   c. The update of GSAW preparation of GPSC was asked in the meeting. I shared our idea, then Dr. Kos I believe told me that Angel told her next GSAW is only about poster presentation. They don't have a list of judges at the moment. The post-docs were very cooperative last year working as judge and there were limited faculty presentation. Next GSAW Dr. Kos was skeptical about finding judges.

6. Discuss if we want to change GPSC to include more graduate students

7. Open discussion
a. Angelica: Survey Earth and Environment grad students about their experience and what would have helped them feel more productive and/or comfortable

Survey link:
https://docs.google.com/forms/d/e/1FAIpQLSc39WsMNv-pDRCsTmgxWtcD3H-hcmg4RxPm7GjXyS7GN6KQzg/viewform?usp=sf_link

i. Do we have a current way of surveying our constituents' needs?

ii. How feasible is it and what would be the steps to take for GPSC or SGA to pay for software (e.g.: qualtrics) to create personalized surveys that can be sent to students through email or embedded in social media to understand the needs of our constituents

iii. Marko: Your voice in action

iv. Michaela: some of these questions are not applicable to med or law students

v. Christian: Do you think you have enough resources for your research?

vi. Michelle: we cannot give A&S money for research

vii. Use free qualtrics by FIU, share it with Michelle

viii. Maryam will share the social service opportunity with Michaela

Meeting adjourned at 1:56 PM

Next Meeting: Nov 18, 2019