

Graduate Professional Student Committee

February 17, 2020 - Agenda

Time: 12:45 pm

Location: SGA Conference Room

Invitation sent to:

Name	Email	Attendance
Maryam Rafieifar	mrafi007@fiu.edu	Yes
Angel Algarin	aalga016@fiu.edu	Yes
Shahnawaz Rafi	srafi004@fiu.edu	Phone
Michaela Mills	mmill185@med.fiu.edu	Phone
Marko Nikitovic	sbasga@fiu.edu	Yes
Angelica Moncada	amonc002@fiu.edu	No
Teresa Amador	tamador@fiu.edu	No
Michelle Castro	mimcast@fiu.edu	No
SGA Internal Affairs	SGAinternal@fiu.edu	No
SGA Speaker	sgaspeaker@fiu.edu	Yes
Christian Perez	cmiperez@fiu.edu	No

For this meeting we will address the following points:

1. GSAW

a. Update on Town hall/pre-GSAW event date

Marko to check with the School of Law for the availability of room

Michaela to check with the Medical School about the possible availability of AHC-101

Rafi to check with his resources about possibility of getting a room for March 10

If by Feb 18, no room is secured, Maryam to email the Dean's office asking to reschedule.

As of Feb 17, the UGS Dean is available on Feb 17, 18, and 19 at 1:00 to 3:00.

b. Exact size of the partitions to hold up the posters

GC provided the room set up for poster presentation session (they will provide 6 partitions each holding average of 6 posters per side)

Rafi's GSAW items:

i. Breakfast for poster session

Rafi presented the breakfast menu from Vicky's. It was finalized

Rafi to send Angel the finalized menu for purchase order

ii. Final pick for Musician/DJ

Rafi updated the committee on the status. The committee is waiting for the DJ to provide the official quote.

iii. Abstract review status

The abstract review committee is the process of reviewing the abstracts. The deadline is Feb 24. Maryam to compile the review files and propose the divided sessions.

The committee agreed to have two poster sessions in the morning and afternoon.

c. Updates from JP (publications) on giveaways

Meeting adjourned at 1:40