

Graduate Professional Student Committee

January 6th, 2019 - Agenda

Time: 12:45 pm

Location: SGA Conference Room

Invitation sent to:

Name	Email	Attendance
Maryam Rafieifar	mrafi007@fiu.edu	Present
Angel Algarin	aalga016@fiu.edu	Present
Shahnawaz Rafi	srafi004@fiu.edu	Present
Michaela Mills	mmill185@med.fiu.edu	Present
Marko Nikitovic	sbasga@fiu.edu	Present
Angelica Moncada	amonc002@fiu.edu	Present
Teresa Amador	tamador@fiu.edu	Absent
Michelle Castro	mimcast@fiu.edu	Present
SGA Internal Affairs	SGAinternal@fiu.edu	Absent
SGA Speaker	sgaspeaker@fiu.edu	Late
Galina Bogatova	gboga002@fiu.edu	Absent
Huston Ochoa	huston8a@icloud.com	Absent
Christian Perez	cmiperez@fiu.edu	Absent

For this meeting we will address the following points:

1. GSAW (Mar 30 - Apr 3)

- Roles and responsibilities of each member for GSAW:
 - Rafi: Coordinator (will come up with a table and assign the tasks)
 - Maryam:
 - Angelica:
 - Angel:
 - Marko:
 - Michaela: Flyers
- **Food** Items for all events
 - Make sure Teresa knows to pay for it or tell Michelle
 - Poster presentation Day (March 30):
 1. Last year: the cost was \$2,900 for 2 days (breakfast and lunch)
 2. Breakfast: Vicky's for breakfast (100 people)
 3. Lunch: Ask Angel Catering (140 people attended last year's)
 - a. Angel reached out to Angel who gave a quote of \$1,450 vegetarian option included. We should ask how many ppl have vegetarian (Rafi suggested 20-25 people). Will order 30 vegetarian options
 4. Coffee hour: finger food from publix and leftovers from the morning
 - Social Event - Chili's (April 2):
 1. Chips and salsa (25)
 2. Eggrolls (12)
 3. Large Salads (10)
 4. Sandwiches (10)
 5. Chicken crispers (10)
 6. Corn on the cob (3)
 7. Broccoli (3)
 8. Mashed potatoes (3)
 9. Cookies (Rafi will look at 150 people)
 10. Drinks: Water on tap and soda, lemonade

- Entertainment:
 - Insurance: musicians need liability insurance, need to ask or find out how to include FIU groups.
 - Rafi will contact another artist that was recommended to see if they have liability insurance
 - Reach out to panther radio for DJ services
 - Have Jenga, a competition, trivia, the mafia, cornhole, connect four, come up with other games, we should reach out to SPC (uproar) to see if any games are available. Make sure where to put them to avoid them from falling into the lake outdoors.
 - GAB meeting Angelica and Angel - ask for their help and engagement
 - We need them to register people, swap the student IDs during the event
 - Help with setting up games (game stations) and cleanup
 - Set up a table with GAB and GPSC resources
 - Ask Claudia to send an email to extend the deadline of the abstracts and the save the date
 - Send a link to grad students to RSVP
 - We should get a list from grad school of the submitted presentations to get the
2. Discuss how we may be able to work together with the honors college (Undergrad Research) next year in creating one large FIU research forum (Angel's email).
 - <http://researchconference.fiu.edu/>
 - Have graduates in the morning and undergraduates in the afternoon
 3. Meeting with Dr Kos and Gil on Jan 27 at 1PM in MARC-243.
 4. Speaker:
 - Send an email to the speaker regarding a meeting to discuss the graduate attendance bill
 - Using the \$150 look at governing documents

Meeting adjourned at 1:56 pm