

**Graduate Professional Student Committee**  
**January 28th 2019- Minutes of the Meeting**  
**Time: 1:00 pm**  
**Start Time: 1:10 pm**  
**Location: SGA conference room**

**Attended:** Leila (Chair), Constance (Event Coordinator, Law senator), Dianelis (PR Coordinator, Medical senator), Mitra (GSAW coordinator), Teresa (A & S office), Sean (GAB), Lorenzo (Comptroller)

- I. Approval of the last MoM  
Approved unanimously
- II. Open position with the GPSC  
Mitra will motion to open the position at the senate today  
GPSC will ask UGS to distribute the application form among Grad students
- III. GPSC Travel Fund
  - A. Tutorial and Angel's Comments  
Since the video is ready, we will not make change to it at this point
  - B. Adding the video to the Application Form  
Teresa explained that video cannot be imbedded to the webform so only a link was added  
Leila will ask Irene to add the video to the UGS website
  - C. Updated SOP & Updated PPT
    - Mitra will send the revised versions and Teresa will help with uploading them on the website
    - Leila will ask Irene to update it on the UGS website
  - D. Info on number of re-distributed fund due to lack of post-travel docs (Teresa)
    - \$10,753 without post travel documents and Teresa is following up with the Travel Liaisons since most students submitted their post travel documents to GPSC but travel liaisons did not submit the expense report.
    - We need to ask UGS to send an email to all grads that they need to submit post travel documents and travel liaison needs to submit expense report
    - Mitra will check if the GPSC travel fund approval email explains that students should submit post travel documents and travel liaison should submit an expense report or not
  - E. Constance update on Law students travel application
    - Constance will send the info of law students approved by committee for \$450 each to Teresa
    - 2 more law students will apply for travel fund to compete at Jamaica. Case will be discussed in future GPSC meetings

- IV. Updates on GSAW2019
  - A. Abstracts (Irene)
    - 157 abstracts have been submitted
  - B. Promotion
    - Mitra will invite Kriste to help with this
  - C. GSAW social and 2 questions (proof of license/insurance/W2/et & deposit)
    - Mitra found a new DJ who worked previously with SGA with a more feasible cost. GAB will contact him
  - D. GSAW Social
    - 5-7 PM April 4<sup>th</sup>, Ben & Jerrys, DJ, probably at Vicy's
  - E. GSAW 3MT
    - Sean informed the committee that the Education department will not have an internal competition.
    - GPSC may decide to open a separate application for students in department that did not have internal competitions
  - F. Training session by Charlene Eberly, tentative March 25<sup>th</sup>
    - First come first serve by RSVP
    - Email will be sent
- V. GPSC Social Media
  - Dianalis will post the flyer on GPSC FB and Instagram
- VI. Upcoming Grads Keller
  - A. SIPA (March 13, 15, 20 or 21)
    - Waiting for the confirmation of Dr. Dinar
  - B. CASE
    - Cancelled since Nada resigned
- VII. Advisor update
  - Not present
- VIII. Grad Secretary update
  - Not present
- IX. GAB update
  - Can anyone from GPSC attend GAB meetings?
  - Will be discussed among GPSC members and Sean will be informed
- X. Committee Announcements
  - Crossroad CBL event on Feb 15<sup>th</sup>, 2019
- XI. GPSC Upcoming Meetings
  - Feb 11<sup>th</sup> 12:30