Executive Board Meeting Minutes

Date: January 30, 2024

I. Call to order
   a. Meeting called to order at time of meeting

II. Roll Call

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Attendance</th>
</tr>
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<tbody>
<tr>
<td>Alexander Sutton</td>
<td>Student Body President</td>
<td>Present</td>
</tr>
<tr>
<td>Santana Way</td>
<td>Student Body Vice President</td>
<td></td>
</tr>
<tr>
<td>Iara Raggio</td>
<td>Comptroller</td>
<td>Present</td>
</tr>
<tr>
<td>Natalie Martinez</td>
<td>Executive Administrator</td>
<td>Present</td>
</tr>
<tr>
<td>Grace McCullough</td>
<td>Governor of the Biscayne Bay Campus</td>
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<tr>
<td>Kaily Lachapelle</td>
<td>Senate President</td>
<td>Present</td>
</tr>
<tr>
<td>Tiara Campbell</td>
<td>Senate President Pro-Tempore</td>
<td>Present</td>
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<tr>
<td>Karina Hernandez</td>
<td>Senate Floor Leader</td>
<td>Present</td>
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<tr>
<td>Anna Meredith</td>
<td>Chief of Staff</td>
<td>Present</td>
</tr>
<tr>
<td>Mia Rodriguez</td>
<td>Chief Justice</td>
<td></td>
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   a. Quorum was established
III. Reports

a. Student Body President
   i. Meeting last week with Michelle and Silvana about renovation edge lab space
   ii. Meeting with Dr. Andrews catching each other up
   iii. Informed Molly for March 30th for Night at the Museum at Wolfsonian
       1. Transportation is expensive / need to request shuttle
       2. Goal for good turnout
   iv. 3:30 pm today is the advising focus group

b. Student Body Vice President
   i. None

c. Comptroller
   i. Directors from Relay – wanted President Sutton to speak
   ii. No questions were received
   iii. Questions will be sent to Iara during presentations if they come up

d. Executive Administrator
   i. Working and scheduling posts
   ii. Been reviewing budgets
   iii. Went to the focus group
   iv. Communication with Elise Gregg

e. Governor of the Biscayne Bay Campus

f. Senate President
   i. Senate did not meet quorum
   ii. Working on ways to make sure this doesn’t happen again
   iii. Senate has been having a quorum problem
   iv. Interviews are happening next few weeks for vacancies
       1. Hoping that Feb. 12 there will be appointments
       2. Many vacancies are affecting quorum
   v. Starting Meet Your Dean planning

g. Senate President Pro-Tempore
   i. Working on International Students town hall
   ii. Meet Your Dean room booked – publication request should be submitted soon
h. Senate Floor Leader
   i. Trying to collaborate with Sobe on sustainability Saturdays
i. Chief of Staff
   i. None
j. Chief Justice

IV. Old Business
   a. None

V. New Business
   a. HSI DC Trip
      i. The SGA members who are attending have been decided
      ii. Possibly including Senators next time
   b. Senate recordings
      i. Sutton wrote Executive Order to record meetings
      ii. Senate voted to record
      iii. Possibly posting and where to store
      iv. Maybe adding to new business for next week

VI. Advisor Reports
   a. Michelle Castro
      i. Information for budgets
         1. Tomorrow is budgets be here at 9am!!! Starting at 9:45am
         2. Lunch will be provided with meal card
         3. Should be done 4:45pm
         4. Presenting from Zoom
         5. Will be recorded
   b. Larissa James
      i. Encourage others to attend leadership summit on Friday
      ii. Applications due February 1st 11:59pm
      iii. Day on the Bay March 23rd Saturday

VII. Meeting Adjournment
   a. The meeting was adjourned at 1:33pm