Executive Board Meeting Minutes
Date: July 6, 2023

I. Call to order
   a. Meeting called to order at 4:13 pm

II. Roll Call

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexander Sutton</td>
<td>Student Body President</td>
<td>Absent</td>
</tr>
<tr>
<td>Santana Way</td>
<td>Student Body Vice President</td>
<td>Present</td>
</tr>
<tr>
<td>Iara Raggio</td>
<td>Comptroller</td>
<td>Absent</td>
</tr>
<tr>
<td>Mariana Machado</td>
<td>Executive Administrator</td>
<td>Absent</td>
</tr>
<tr>
<td>Grace McCullough</td>
<td>Governor of the Biscayne Bay Campus</td>
<td>Present</td>
</tr>
<tr>
<td>Kaily Lachapelle</td>
<td>Senate President</td>
<td>Present</td>
</tr>
<tr>
<td>Tiara Campbell</td>
<td>Senate President Pro-Tempore</td>
<td>Absent</td>
</tr>
<tr>
<td>Karina Hernandez</td>
<td>Senate Floor Leader</td>
<td>Present</td>
</tr>
<tr>
<td>Anna Meredith</td>
<td>Chief of Staff</td>
<td>Present</td>
</tr>
<tr>
<td>Mia Rodriguez</td>
<td>Chief Justice</td>
<td>Present</td>
</tr>
</tbody>
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   a. Quorum was established
III. Reports

a. Student Body President

b. Student Body Vice President
   i. Join to Lead – it went well!
   ii. Greek Philanthropy Survey – will be open for two weeks
   iii. Panther Camp Video – send-off for freshman talking about SGA (send off July 21st, Senate President LaChapelle)
   iv. Recharge for Finals Themes - brainstorming

c. Comptroller

d. Executive Administrator
   i. Planning to meet with PantherNow and working on better communication and media training directed towards Senate
   ii. Sustainability Instagram story

e. Governor of the Biscayne Bay Campus
   i. Doing more interviews for Cabinet and putting team together.

f. Senate President
   i. Committees – starting to meet and create goals
   ii. Communication between Legislative and Executive Branch – adding Secretaries to Committee group chats
   iii. Vacancies - two vacancies in Senate (CASE and Business)
   iv. Trainings – Senate is doing trainings and planning more
   v. Senate Rules of Procedure – starting to write
      1. https://fiudit-my.sharepoint.com/:w:/g/personal/sgasenatep_fiu_edu/EY71vCbQGM5Gvr68sMY8YwcBx9JAjvk15cqEYE-GrIB1ww?e=jVBbtn

g. Senate President Pro-Tempore

h. Senate Floor Leader
   i. Sustainability on social media, spoke with Mariana.
   ii. Brainstorming workshops.
   iii. Training in Senate is going well.

i. Chief of Staff
   i. Interview Process is continuing for cabinet
ii. Trying to fill cabinet fully

j. Chief Justice
   i. Getting court together and reaching out to applicants on writing test.
   ii. After July 11th will start all interviews.

IV. Old Business
   a. Academic Advising
      i. Meetings on the advising at the school and improving it. Creating a commission and Stephen Pella (Secretary of Student Affairs) leading.
   b. Getting the word out about who and what SGA is
      i. A lot of students do not know what SGA does and it is important for students to be aware. Need to promote student engagement in terms of SGA.
      ii. Genuine outreach (utilize PantherConnect) and tabling
      iii. Don’t make it seem that people have to come to us, but we should be going to them
      iv. (Need to Figure out the line between Agencies and Bureaus)
      v. Shouldn’t need to know someone to be a part of SGA
   c. Social Media (Meeting with Content Creators and then figuring out ideas after that)
      i. Threads?
      ii. Environmental Health and Safety (Story Highlights)
         1. Highlights for different committees possibly
      iii. FIU PD
         1. Reach more students and help promote what they’re already doing
      iv. BBC Content in general
         1. Collaborating with Bayview and SGA at BBC
   v. Content Calendar
      a. Senate Mondays
      b. Sustainability Saturdays
      c. BBC Tuesdays
   vi. New Highlights on Insta
      1. Sustainability
      2. DEI
d. Upcoming event ideas
   i. SGA Student Tailgate
      1. In progress on seeing how we can make this happen
   ii. Night @ the Museum
      1. Frost art museum where students can check out the exhibits
      2. Taking polaroids or 360 booth
      3. Considering this is an event where people would like to take pictures whilst amongst the exhibits
   iii. Readiness Party w/ Dr. Cramm
      1. Promoting micro-credentials
      2. Still figuring out details but most likely in SASC
   iv. Town Hall (Split into 2 different events, one internally and one externally)
      1. Named State of the Student Body Address
      2. Once in start of fall and once in start of spring
      3. Updates on initiatives and their progress to student body
      4. Other updates provided from legislative, judicial, agencies and bureaus, homecoming, orientation and family programs
      5. Separate event where people could address concerns by providing feedback
      6. Midway through each semester is when this separate event regarding feedback can take place

e. E-board Procedures
   i. Delegation of tasks between Vice President Way and the Chief of Staff
   ii. Agenda
      1. Student Body President sends agenda, Vice President backup
      2. It is encouraged to add your report or any updates
   iii. Minutes
      1. Chief of Staff takes minutes, Chief Justice backup
      2. Detailed minutes!

V. New Business
   a. Tabling for Week of Welcome events
      i. Add to calendar to promote SGA
ii. Event brainstorm for next week

iii. August 4th is deadline to put an event on that calendar for SGA

b. Branches Collaboration (Legislative and Executive)
   i. Sharing information between members of executive and committees in Senate

c. SGA Record Keeping through the Website and through Panther connect.
   i. Better way to keep track of the work we’re doing / working off what has been done in past years
   ii. Updates to website

Grace and Karina left meeting at 5:45 pm

d. Transparency (Homecoming?)
   i. Being mindful about open communication and transparency in the future

e. Senate Meeting 7/3/23

VI. Advisor Reports
   a. Michelle Castro
   b. Larissa James

VII. Meeting Adjournment
   a. The meeting was adjourned at 6:19