

# **Executive Cabinet Meeting Minutes**

Date: October 26th, 2022

### I. Call to order

a. Meeting called to order at 4:31pm

## II. Roll Call

Name	Position	Attendance
Cristhofer Lugo	Student Body President	Absent
Valentina Casanova	Student Body Vice President	Absent
Gabriela Alvarez	Comptroller	Absent
Mariana Machado	Executive Administrator	Absent
Ava Barnd	Governor of the Biscayne Bay Campus	Absent
Kyomi Cabral	Chief of Staff	Present
VACANT	Lieutenant Governor of the Biscayne Bay Campus	
Bianca Roman	Deputy Chief of Staff to the President	Present
Melanie Perez	Deputy Chief of Staff to the President	Present
Jillian Salvi-Cruz	Deputy Chief of Staff to the Vice President	Absent
Anna Meredith	Elections Commissioner	Present
Ryan Flynn	Secretary of Athletics and Affinity	Present
VACANT	Secretary of Diversity and Inclusion	
Vincent Toranzo	Secretary of Government Relations	Present

Monica Mata	Secretary of Health and Wellbeing	Absent
VACANT	Secretary of Online and Remote Engagement	
Alexandria Celaya	Secretary of Safety and Transportation	Present
VACANT	Secretary of Student Affairs	
Sebastian Levay	Secretary of Sustainability and Innovation	Present
Jonathan Smith	Secretary of Veterans Affairs	Present
VACANT	Staff Secretary of Environmental Resilience and Green Initiatives	
VACANT	Staff Secretary of Social Justice and Advocacy	
VACANT	Staff Secretary of Talent Recruitment and Leadership Development	
VACANT	Staff Secretary of Campus Engagement	
Mel Then	Director of Communicative Strategies	Present
VACANT	Director of International Student Affairs	
VACANT	Director of Social Media	
VACANT	Director of Technology and Innovation	

I.

a. Quorum was established

## III. Reports

- a. Student Body President
- b. Student Body Vice President
- c. Comptroller
- d. Executive Administrator
- e. Governor of the Biscayne Bay Campus
- f. Chief of Staff

- i. Please ensure you are doing your office hours every week during the times that you have committed to
- ii. Please ensure that you are sending me your weekly reports every week on Friday
- iii. Environmental Resilience talk Thursday, October 27th, 2022 @2:00pm@BBC
- iv. Day on the Bay on November 5th, 2022 @9:00am 12:00pm
- v. Support Sebastian in his tabling to discuss sustainability efforts at FIU in GC on Nov. 1<sup>st</sup> and 2<sup>nd</sup> from 3pm-6pm
- g. Lieutenant Governor of the Biscayne Bay Campus
- h. Deputy Chief of Staff to the President
- i. Deputy Chief of Staff to the President
- j. Deputy Chief of Staff to the Vice President
- k. Elections Commissioner
  - i. Meeting with Larissa to outline the informational sessions, ideally November 8<sup>th</sup> & 28<sup>th</sup>, and January 10<sup>th</sup>
  - ii. Promoting open positions
- 1. Secretary of Athletics and Affinity
  - i. Outlining logistics for the athletics event in April
- m. Secretary of Diversity and Inclusion
- n. Secretary of Government Relations
  - i. Organizing meeting with the FIU Governmental Relations office
- o. Secretary of Health and Wellbeing
- p. Secretary of Online and Remote Engagement
- q. Secretary of Safety and Transportation
  - i. Campus Safety Walk @MMC to be held on Wednesday, November 16<sup>th</sup>,
     2022 in the evening
  - ii. Campus Safety Walk @BBC to be held on Monday, November 7<sup>th</sup>, 2022 in the evening
  - iii. Working with FIU Parking & Transportation to make the garage mirrors happen

- iv. Notifying FIU Parking & Transportation for a malfunctioning crosswalk light
- r. Secretary of Student Affairs
- s. Secretary of Sustainability and Innovation
  - i. Sent in a publication request and is waiting for the product
  - Tabling to discuss sustainability efforts at FIU in GC on Nov. 1<sup>st</sup> and 2<sup>nd</sup> from 3pm-6pm
- t. Secretary of Veterans Affairs
  - i. Giving a speech on November 7th regarding Veterans Affairs
- u. Staff Secretary of Environmental Resilience and Green Initiatives
- v. Staff Secretary of Social Justice and Advocacy
- w. Staff Secretary of Talent Recruitment and Leadership Development
- x. Staff Secretary of Campus Engagement

### IV. Old Business

a. None

#### V. New Business

- a. Brainstorm ways that we as a Cabinet can do more tabling to listen to student's concerns and promote FIU resources for them
  - i. Vincent & Alexa
    - Meet & Greet/teach-in with FIU PD to discuss students' concerns & safety. Maybe a coffee or donuts chat to build students' trust in the PD. Tabling to promote PD resources & events.
    - 2. Government Relations tabling about voting and voter turnout
  - ii. Ryan & Jonathan
    - Tabling or surveys via QR code to discover student body's perceptions of Athletics
    - 2. Attending Athletics & VA events
    - 3. Giveaways at tabling to draw attention
  - iii. Sebastian & Mel
    - 1. Speaking with people about FIU sustainability efforts currently underway
    - 2. Having a sign-up sheet before receiving an item

### iv. Anna & Melanie

1. Tabling closer to elections about what SGA Senate does & how they can become involved in SGA overall. Also give information on how to run & the process for it

## VI. Advisor Reports

- a. Michelle Castro
- b. Larissa James

# VII. Meeting Adjournment

a. The meeting was adjourned at 5:25pm