

## Executive Cabinet Meeting Minutes

Date: November 23<sup>rd</sup>, 2022

- I. Call to order
  - a. Meeting called to order at 4:31pm
- II. Roll Call

Name	Position	Attendance
Cristhofer Lugo	Student Body President	
Valentina Casanova	Student Body Vice President	
Gabriela Alvarez	Comptroller	
Mariana Machado	Executive Administrator	
Ava Barnd	Governor of the Biscayne Bay Campus	
Kyomi Cabral	Chief of Staff	Present
VACANT	Lieutenant Governor of the Biscayne Bay Campus	
Bianca Roman	Deputy Chief of Staff to the President	Present
Melanie Perez	Deputy Chief of Staff to the President	Present
Jillian Salvi-Cruz	Deputy Chief of Staff to the Vice President	Present
Anna Meredith	Elections Commissioner	Absent
Ryan Flynn	Secretary of Athletics and Affinity	Present
Santana Way	Secretary of Diversity and Inclusion	Absent

Vincent Toranzo	Secretary of Government Relations	Present
Monica Mata	Secretary of Health and Wellbeing	Present
VACANT	Secretary of Online and Remote Engagement	
Alexandria Celaya	Secretary of Safety and Transportation	Absent
Eva Bataillon	Secretary of Student Affairs	Present
Sebastian Levay	Secretary of Sustainability and Innovation	Absent
Jonathan Smith	Secretary of Veterans Affairs	Present
VACANT	Staff Secretary of Environmental Resilience and Green Initiatives	
VACANT	Staff Secretary of Social Justice and Advocacy	
VACANT	Staff Secretary of Talent Recruitment and Leadership Development	
VACANT	Staff Secretary of Campus Engagement	
Mel Then	Director of Communicative Strategies	Absent
Maher Samara	Director of International Student Affairs	Present
Katerina Toscano	Director of Social Media	
VACANT	Director of Technology and Innovation	

I.

- a. Quorum was established

III. Reports

- a. Student Body President
- b. Student Body Vice President

- c. Comptroller
- d. Executive Administrator
- e. Governor of the Biscayne Bay Campus
- f. Chief of Staff:
  - i. Cabinet members should send in new office hours for the spring semester
  - ii. Recharge for finals will be during finals week. There will be a lot of events during finals week, SGA should go to represent the student body.
  - iii. Cabinet members are expected to table in the next spring semester if they have not already tabled this semester.
- g. Lieutenant Governor of the Biscayne Bay Campus
- h. Deputy Chief of Staff to the President
- i. Deputy Chief of Staff to the President
- j. Deputy Chief of Staff to the Vice President
  - i. Have dates, times, and location confirmations for FIU Recharge
    - 1. Monday: Late Night Breakfast at 8<sup>th</sup> Street Kitchen (9-11:30 pm)
    - 2. Tuesday: Chick-fil-a with SGA in GC 230 (11 am)
    - 3. Wednesday: Library Snack Break 2<sup>nd</sup> Floor of GL (10 am – 12 pm & 3 – 6 pm)
    - 4. Thursday: Coffee on the Bay at BBC SGA Office (10 am – 12 pm)
  - ii. Planning a meeting with an FIU sports announcer to discuss entertainment and games during Recharge for Finals
- k. Elections Commissioner
- l. Secretary of Athletics and Affinity:
  - i. Planning on having an outdoor event with Athletics and having competitions between athletes and non-athletes to promote interaction between athletics and the rest of the school
- m. Secretary of Diversity and Inclusion
- n. Secretary of Government Relations:

- i. Wrote a memo and outlined a few meetings to advance event planning
  - ii. Assistant Director of Health & Human Services for the December 1, 2022 government panel
- o. Secretary of Health and Wellbeing
  - i. Assistant Director of Health & Human Services for the December 1, 2022 government panel
  - ii. Looking to partner with FIU Health & Wellbeing for a February event
- p. Secretary of Online and Remote Engagement
- q. Secretary of Safety and Transportation
- r. Secretary of Student Affairs:
  - i. Tabled on November 21 & November 23 for SGA
  - ii. Potential stress management workshop for the Spring semester in partnership with Professor Manuel Nino
- s. Secretary of Sustainability and Innovation
- t. Secretary of Veterans Affairs
  - i. Veterans Day speech at FIU event wrap-up
  - ii. Scheduled meeting with the FIU Office for Veterans Affairs on November 30, 2022
- u. Staff Secretary of Environmental Resilience and Green Initiatives
- v. Staff Secretary of Social Justice and Advocacy
- w. Staff Secretary of Talent Recruitment and Leadership Development
- x. Staff Secretary of Campus Engagement
- y. Director of International Student Affairs
  - i. Would like to plan event promoting international education with the collaboration of internationally focused clubs and organizations
  - ii. Planning a meeting next week with ISSS at FIU to discuss collaboration
  - iii. Setting a meeting next week with SGA to discuss event proposals
- z. Director of Communicative Strategies

IV. Old Business

- a. None

V. New Business

- a. None

VI. Advisor Reports

- a. Michelle Castro
- b. Larissa James

VII. Meeting Adjournment

- a. The meeting was adjourned at 5:04pm