



Executive Cabinet Meeting Minutes

Date: November 2nd, 2022

- I. Call to order
 - a. Meeting called to order at 4:31pm
- II. Roll Call

Name	Position	Attendance
Cristhofer Lugo	Student Body President	Present
Valentina Casanova	Student Body Vice President	Absent
Gabriela Alvarez	Comptroller	Absent
Mariana Machado	Executive Administrator	Absent
Ava Barnd	Governor of the Biscayne Bay Campus	Absent
Kyomi Cabral	Chief of Staff	Present
VACANT	Lieutenant Governor of the Biscayne Bay Campus	
Bianca Roman	Deputy Chief of Staff to the President	Present
Melanie Perez	Deputy Chief of Staff to the President	Present
Jillian Salvi-Cruz	Deputy Chief of Staff to the Vice President	Absent
Anna Meredith	Elections Commissioner	Present
Ryan Flynn	Secretary of Athletics and Affinity	Present
Santana Way	Secretary of Diversity and Inclusion	Present
Vincent Toranzo	Secretary of Government Relations	Present

Monica Mata	Secretary of Health and Wellbeing	Present
VACANT	Secretary of Online and Remote Engagement	
Alexandria Celaya	Secretary of Safety and Transportation	Present
Eva Bataillon	Secretary of Student Affairs	Present
Sebastian Levay	Secretary of Sustainability and Innovation	Present
Jonathan Smith	Secretary of Veterans Affairs	Present
VACANT	Staff Secretary of Environmental Resilience and Green Initiatives	
VACANT	Staff Secretary of Social Justice and Advocacy	
VACANT	Staff Secretary of Talent Recruitment and Leadership Development	
VACANT	Staff Secretary of Campus Engagement	
Mel Then	Director of Communicative Strategies	Present
Maher Samara	Director of International Student Affairs	Present
Katerina Toscano	Director of Social Media	A
VACANT	Director of Technology and Innovation	

I.

- a. Quorum was established

III. Reports

- a. Student Body President
 - i. Check-ins and updates with Cabinet members
- b. Student Body Vice President
- c. Comptroller
- d. Executive Administrator
- e. Governor of the Biscayne Bay Campus
- f. Chief of Staff

- i. Day on the Bay on November 5th, 2022 @9:00am - 12:00pm
 - ii. Composite pictures for SGA @11:00am-2:00 pm for all members, SGA polos must be worn
- g. Lieutenant Governor of the Biscayne Bay Campus
- h. Deputy Chief of Staff to the President
 - i. Discussion with Cabinet on how leadership can better support Cabinet members
 - ii. Look into planning a Cabinet retreat
- i. Deputy Chief of Staff to the President
- j. Deputy Chief of Staff to the Vice President
- k. Elections Commissioner
 - i. Submitted publication request
 - ii. Tabling for elections November 16th, 2022 at 1:30pm-3pm
- l. Secretary of Athletics and Affinity
 - i. Submitted tabling hours for promoting Athletics for review
- m. Secretary of Diversity and Inclusion
 - i. Shared the various resources to be accessed & expressed interest in collaborating with other Cabinet members' projects
- n. Secretary of Government Relations
 - i. Submitted outline for a town hall event for review
- o. Secretary of Health and Wellbeing
 - i. Set up a meeting with Valentina to discuss involvement with Recharge for Finals for fall & spring semesters
- p. Secretary of Online and Remote Engagement
- q. Secretary of Safety and Transportation
 - i. Campus Safety Walk @MMC to be held on Monday, November 21st, 2022 in the evening
 - ii. Campus Safety Walk @BBC to be held on Monday, November 7th, 2022 in the evening
 - iii. Looking into the issue of non-residents parking in a residents' area
- r. Secretary of Student Affairs
 - i. Would like to plan a stress workshop in partnership with SHW or CAPS

- s. Secretary of Sustainability and Innovation
 - i.
 - t. Secretary of Veterans Affairs
 - i. Speech at breakfast VA event on November 7th, 2022 and submitted speech for reviewing
 - u. Staff Secretary of Environmental Resilience and Green Initiatives
 - v. Staff Secretary of Social Justice and Advocacy
 - w. Staff Secretary of Talent Recruitment and Leadership Development
 - x. Staff Secretary of Campus Engagement
 - y. Director of International Student Affairs
 - z. Director of Communicative Strategies
- IV. Old Business
- a. Establish tabling pairs among Cabinet members
- V. New Business
- a. Reschedule tabling for the food pantry as a Cabinet, ideally last week of November
- VI. Advisor Reports
- a. Michelle Castro
 - b. Larissa James
- VII. Meeting Adjournment
- a. The meeting was adjourned at 5:21pm