



Florida International University
Student Government Council – Biscayne Bay Campus & FIU at I-75

MINUTES
SGC-BBC Senate Meeting
August 21st, 2017

IN ATTENDANCE

Jonathan Espino, Speaker of the Senate
Kelly Kelly, Finance Chair/Lower Division Senator
Jefferson Noel, Student Advocacy Chair/Communication + Journalism Senator
Doreen Patichi, Arts, Sciences & Education Senator
Leen Alkhouli, Lower Division Senator
Sigal Dahan, At- Large Senator
Vice President Meredith Marseille

GUESTS

Daniel Velasquez, Candidate for At-Large Senator
Douglass Gavilan, Candidate for Director of Campus Services
Larissa Adames, SGA Advisor
Dr. Kerrie Montgomery, Director of Campus Life-BBC

CALL TO ORDER

The Student Government Association (BBC) held a meeting on Date – Locale WUC 221. The meeting was called to order at 3:37, approximately, by Speaker Espino who presided over the meeting in its entirety

APPROVAL OF THE MINUTES

Senator Kelly motioned to table the July 19th Senate minutes for the 28th of August Senate meeting. (who seconded the motion.)

SENATE SPEAKER REPORT

Housing committee for housing council

VICE PRESIDENT Report

A lot planned to be continued during announcements

ADVISOR REPORT

Ms. Adames began her report by stating the Fall sign-up sheet is now available on the Google drive. She encourage everyone to sign up for the several tabling opportunities that available.

Breakfast bonanza is this wednesday and the SGA Office is one of the stops. She needs council members to sign up and help this event. Member will be giving office tours and should take advantage of recruiting these potential students.

Involvement fair is next Monday for clubs and organizations. SGA BBC is signed up to table. If you are availble to table, please sign up.

Ms. Adames Emailed who have not filled out the required forms found in orgsynce. Once all of those forms have been filled out, you will be able to pick up your polos and long sleeved shirts.

Office Hours will be in effect next week, so please make sure to bring your Panther ID card. You will be using the cards to clock in and out,

SGA BBC sponsors NY Times readership program and there is a change on how students will have access to the newspaper. Students will now have access to the newspaper on line instead of having the paper form of the newspaper. This option give more students access to the articles than the 150 copies we used recieve.

Ms. Adames ended her report by saying that the Fall checklist is now available in their mailboxes.

FINANCE CHAIR Report

Abraham Smith
Nan Yao
Applications
Need people

STUDENT ADVOCACY CHAIR REPORT

Plea to join Student Advocacy committee
Represent voices of FIU students

OLD BUSINESS

A. Bill - Removal of Cabinet from Statutes 2017.0005

President Cosio presented Bill 2017.0005 with the corrections that were suggested in the first reading of the bill.

Senator Kelly moved to pass bill 2017.0005 (insert title of bill). Senator Dahan seconded the motion.

Roll call vote:

Senator Patichi - Abstain
Senator Noel - Abstain
Senator Kelly - Yay
Senator Alkhoulis - Yay
Senator Dahan - Abstain
Senator Espino - Yay

With a 3-0-3 vote, **Bill 2017.0005 (insert title)** is passed.

NEW BUSINESS

A. Presentation of Cabinet Positions

President Cosio went over 2017-2018 cabinet positions. These are the positions that President Cosio presented:

Deputy Chief of Staff

- Maintain a minimum of five (5) hours per week in office.
- Assist the Chief of Staff with executive leadership platform goals and initiatives.
- Responsible for creating and disseminating opinion polls and surveys to students regarding issues of discussion by the SGC Executive Branch.
- Work with the Vice President to organize SOC club visits for SGC executive leadership as needed.
- Will work with SGC Office Assistant and Coordinator to identify events on campus that SGC officials should attend or table at.
- May serve on various committees at the discretion of the President.
- Any other duties assigned by the President, Vice President, and/or Chief of Staff.

Public Relations Manager

- Serve as the Chairperson of the Board.
- Maintain a minimum of five (5) hours per week in office.
- Attend all Cabinet meetings and give a weekly report to the Chief of Staff at each meeting.
- Create the agenda for and schedule weekly PR Board meetings that shall not count towards the minimum office hour requirement for any position of the PR Board.
- Oversee all content production with respect to the SGC-BBC PR Board including but not limited to video, social media, and advertising
- Publish the monthly SGC-BBC newsletter on the SGA website and promote and distribute on social media and listservs to inform the student body of SGC-BBC activities.
- Make recommendations to External Relations and SGC-BBC office staff on SGA website changes and be responsible for general oversight of BBC information on the website.
- Serve as liaison to Student Media (i.e., Panther Press, PantherNOW, The Roar, etc.) in relaying SGC-BBC information.
- Keep a digital portfolio of all formal correspondence such as press releases and student newspaper columns with media entities, which should be made available upon request of the President, Vice President, and/or Chief of Staff.
- Assist office staff and PR Board members in the creation of content to be distributed to the student body via SGC-BBC listservs and contact gatekeepers of other listservs to further distribute information.
- Meet with Cabinet members to create joint press releases for SGC-BBC events, projects, and initiatives.
- Perform any other duties assigned by the President and/or Chief of Staff.

Director of Campus Services

- Maintain a minimum of five (5) hours per week in office.
- Develop a relationship with residence hall life, business services, facilities management, and campus bookstore, WUC, parking, CAPS, Healthy Promotions, Rec & Wellness and other auxiliary services.

- Serve as a member of the Wolfe Day committee.
- Plan and execute the Safety Walk with administrators.
- Serve as a liaison between FIU Police Department and SGA.
- Any other duties assigned by the President, Vice President, and/or Chief of Staff.

Director of Lectures

- Maintain a minimum of five (5) office hours per week in office.
- Oversee a Lectures Committee consisting of students that are nonmembers of SGC-BBC.
- Set committee meeting times bi-weekly at a time decided on by a majority of the members of the Lectures Committee.
- Have recorded minutes and agendas to be turned in to the SGC-BBC Clerk for documentation.
- Act as the student liaison between SGC-BBC and Lectures Committee speakers.
- Assist SGC-BBC and WUC staff in programming and organizing a Lectures Committee event.
- Any other duties assigned by the President, Vice President, and/or Chief of Staff.

Director of Campus Sustainability

- Work with the Director of Governmental and Community Affairs to proactively address environmental and sustainability concerns and policy issues.
- Develop relationships with and meet regularly with leaders from all the environmental and sustainability related student organizations.
- Develop a working relationship with the Office of University Sustainability, and other related environmental and sustainability offices.
- Outreach to and recruit students to participate in environmental and sustainability issues.
- Attend, as often as possible, environmental and sustainability student organization's events, meetings, and programs.
- Coordinate planning, logistics, and execution of monthly and annual community service projects for all SGA officers.
- Plan Day on the Bay at least once a semester in the Fall and Spring.
- Work with Director of Campus Services to oversee sanitary services pertinent to the Facilities and Maintenance Department and advocate to use best environmental practices.
- Advocate for the creation of a BBC Sustainability Committee to bring students, faculty, staff, and administrators together to promote the importance of sustainability on our campus.
- Any other duties assigned by the President, Vice President, and/or Chief of Staff.

Director of International Student Affairs

- Maintain a minimum of five (5) hours per week in office.
- Attend general meetings of all student organization whose focus is on engaging international students.
- Facilitate town hall meetings at least once per semester for International Students.
- Meet with University Administrators in the Office International Student and Scholar Services at least once a month.
- Meet with the International Students and Scholar Services (ISSS) Office at least once a month.

- Any other duties assigned by the President, Vice President, and/or Chief of Staff.

Director of Governmental & Community Affairs

- Maintain a minimum of five (5) hours per week in office.
- Attend and facilitate FIU Day in Tallahassee.
- Meet with University Administrators in the Office of Governmental Relations at least once monthly.
- Work with the Press Secretary to create position statements with regard to pressing local, state and national articles of legislation that affect FIU students.
- Create registration drives for students.
- Collaborate with on-campus and external organizations for community service project partnerships. External partners include the City of North Miami, Miami-Dade County, State of Florida, and local area independent school districts.
- Any other duties assigned by the President, Vice President, and/or Chief of Staff.

Elections Commissioner

- Maintain a minimum of five (5) hours per week in office.
- Oversee SGC-BBC elections.
- Host the Meet the Candidates' forums and debates.
- Be responsible for faithfully upholding and enforcing the Election Codes as outlined in Article VII of the SGC-BBC Statutes.
- Oversee the Student Elections Board, which shall be in charge of SGC-BBC general and special elections.
- Work with the Director of Governmental & Community Affairs to manage voter registration drives during the Fall semester.
- Any other duties assigned by the President, Vice President, and/or Chief of Staff.

Senator Noel moved to approve the new cabinet list of cabinet directors for the 2017-2018 year as it stands. Senator Kelly seconded

Roll Call Vote:

Senator Kelly- Yay
 Senator Noel- Yay
 Senator Patichi- Yay
 Senator Alkhouli- Yay
 Senator Dahan- Yay
 Speaker Espino- Yay

With a unanimous vote of 6-0-0, the new cabinet list of cabinet directors has been passed.

B. Appointments

Senator Kelly presented himself to be switched from Lower Division Senator to At-Large Senator. Senator Noel moved to appoint Senator Kelly as the new Lower Division Senator. Senator Patichi seconded the motion.

Roll Call Vote:

Senator Kelly- Yay
Senator Noel- Yay
Senator Patichi- Yay
Senator Alkhoul- Yay
Senator Dahan- Yay
Speaker Espino- Yay

With a unanimous vote of 6-0-0, Senator Kelly is the new At-Large Senator.

Senator Alkhoul presented herself to be switched from Lower Division Senator to the Arts, Sciences and Education Senator. Senator Kelly moved to appoint Senator Alkhoul as the new Arts, Sciences and Education Senator. Senator Noel seconded the motion.

Roll Call Vote:

Senator Kelly- Yay
Senator Noel- Yay
Senator Patichi- Yay
Senator Alkhoul- Yay
Senator Dahan- Yay
Speaker Espino- Yay

With a unanimous vote of 6-0-0, Senator Alkhoul is the new Arts, Sciences and Education Senator.

Daniel Velasquez self-presented for the appointment as At-Large Senator.

Senator Kelly motioned to appoint Daniel Velasquez as At-Large Senator. Senator Alkhoul seconded the motion.

Roll Call Vote:

Senator Kelly- Yay
Senator Noel- Yay
Senator Patichi- Yay
Senator Alkhoul- Yay
Senator Dahan- Yay
Speaker Espino- Yay

With a unanimous vote of 6-0-0, Daniel Velasquez is the new At-Large Senator.

Douglass Gavilan self-presented for the appointment as Director of Campus Services. Senator Noel moved to appoint Douglass Gavilan as Director of Campus Services. Senator Dahan seconded the motion.

Roll Call Vote:

Senator Patichi - Yay
Senator Noel - Yay
Senator Kelly - Yay
Senator Alkhouli - Yay
Senator Dahan – Yay
Senator Velasquez - Abstain
Senator Espino - Yay

With a vote of 6-0-1. Douglass Gavilan is the new Director of Campus Services

ANNOUNCEMENTS

- A. Week of Welcome
 - a. Kick-Off, August 21, 11am-2pm, ACI Bus Area
 - b. Restaurant & Business Fair, August 22, 12pm-2pm, WUC Ballrooms
 - c. Breakfast Bonanza, 9:30am-11:30am, specific offices
 - d. Panther Luau, 11am-2pm, WUC Ballrooms
- B. Involvement Week
 - a. Involvement Fair (Councils, Clubs and Groups), August 28, 12pm-2pm, Panther Square
 - b. Involvement Fair (Departments & Volunteer Partners), August 29, 12pm-2pm Panther Square & WUC 155
 - c. SGA Day, August 30, TBA
- C. FIU vs. Alcorn State (First Home Game of the Season), September 9, Time: TBA

ADJOURNMENT

Senator Kelly moved to adjourn the meeting at 4:27 PM. Senator Noel seconded the motion. With a unanimous vote of 7-0-0, the meeting was dismissed by Speaker Espino at 4:27 PM.