I. Welcome and Call to Order  
   Chair: Amanda Ramirez
   a. The committee met and was called to order at 2:31 PM by Chair Amanda Ramirez.

II. Roll Call
   a. Cristhofer Lugo was present.
   b. Ashley Nunez was absent (excused).
   c. Amanda Ramirez was present.
   d. Rafael Vazquez was present.
   e. James Magee was present.
   f. Quorum was established.

III. Open Forum
   a. None

IV. Old Business
   a. None

V. New Business
   a. SPC Bureau request
      i. The request was reviewed.
      ii. Senator Lugo moved to go into voting, Chair Ramirez seconded.
         a. Cristhofer Lugo voted yes.
         b. Amanda Ramirez voted yes.
         c. Rafael Vazquez voted yes.
         d. James Magee voted yes.
         e. Motion is passed.

VI. Announcements
   a. None

Adjournment: Chair Amanda Ramirez adjourned the meeting at 2:45 PM.