

“DRC Notification of Academic Adjustments Form”

Request to Opt into accommodations by sending out Letter to Professors

Full Name: _____ FIU PID: _____ FIU Email: _____ Semester/Year: _____

In order for students registered with the DRC to receive academic adjustments for their classes, professors must be formally notified by the DRC. The DRC will notify all professors indicated below. It is important that all the information is completed and submitted as soon as you enroll in classes in order to avoid delays in your accommodations being provided.

Course Name	Course Prefix	Section #	Professor’s Full Name	Professor Email	Fully Online Course?
Sample: Intro to Biology	BSC 4215	U12	Dr. Jane Doe	Janedoe@fiu.edu <small>(Provide e-mail found on syllabus)</small>	YES/NO

By checking this box, I grant the DRC permission to share information related to my disability with the faculty member(s) noted above in an effort to assist faculty in implementing all academic adjustments accordingly.

Student Signature: _____ Date: _____

----- For Office Use Only (in ARM) -----

Form received by the DRC on: _____ E-Mail(s) To Professors Sent On: _____ Processed By: _____