

Council for Undergraduate Academic Advising (CUAA)

August 28th, 2015

Minutes

I. Intro

- a. Introduction of CUAA members
- b. Academic Advising awards
 - i. On hold due to restructuring
- c. Outcomes
 - i. Hopes to be finish this fall
- d. Fall Forum: Wednesday Oct. 21, 2015
 - i. Interested shoot CUAA an email. Planning will start soon
- e. Spring Forums: March 10th, 2016

II. Charlie Andrews-AVP, UE

- a. UE restructuring
 - i. Still there, different reporting lines
 - ii. Report to Dr. Bejar
 - iii. Janie-transfer students
 - iv. CUAA, advising
- b. AIM-Analysis and Information Management
- c. Scholarships and Fellowships
 - i. Will have lines with honors college and other lines
- d. Budgets
 - i. Professional development, CUAA, etc. have to figure out how it will work. Will keep us updated
 - ii. Meetings to be had with different advising areas

1. What works, what doesn't, needs, etc. Key focuses to improve advising and support the Academic Advisors
2. Restructuring of the Professional Development (no more PDUs)
 - a. Rooted in the competencies that Advisors should have/work on
 - b. Suggestions: surveys and focus groups.
 - c. Academic advisor ratios: something that is still being worked on.
 - d. Dual reporting: No. Advisors will report to units

III. Kevin Coughlin and Miguel Sahagun

- a. Graduations certification Proposal
 - i. Review of the grad cert process.
 1. Explanation of the current grad cert process.
 2. New process proposal: include the PDA

IV. Subcommittee updates

- Policy
 - i. Advising outcomes—said in intro
- Technology
 - i. Advisor portal up to debut at the forum
 - ii. E-forum is up, but need advisor buy-in
 - iii. Panthersoft—working on helping to customize it
 - iv. Survey sent out to help the needs of the advisors
 - v. Query help
 - vi. Website development
- Transfer

- i. Focus on transfer orientation—revise the presentations that happen at the department level. Meeting with departments to implement the new presentations. Invited the committee to a webinar: midterm crisis assessment for students—will be focus of the committee this year
- Online
 - i. Committee created to support online advisors and their needs
 - ii. Student success coach and advisors presented on their respective jobs and how you can connect
 - 1. Creation of a manual for online advising
 - 2. Working with Drew and success coach

V. Admissions Updates

- a. Enrollment numbers: 7,709 (new students)
- b. 2, 824--freshmen
- c. 4,885—transfers
- d. Recruitment—students can apply for Summer, Fall, and Spring.
- e. Recruiting season has started. Focus on transfers
 - i. Sept 26—Open House
 - ii. Oct. 17—Open House

VI. Other updates

- a. One Stop
 - i. If we close on Monday—deadlines will be push back a week
 - ii. Last day for add/drop 9/8, payment 9/9, cancelation 9/11, reinstatement the following Friday.
- b. PERT/ALEKS Score

- i. Negotiated with math about expired ALEKS score. Will work to get students into courses.

Next Meeting:

September 18th, 2015 @10:30am