

**Council of Undergraduate Academic Advisors
April 17th, 2015**

Minutes

In attendance: Vanessa Merine (Transfer & Transition Services), Angela Bullard (Business), Valerie Morgan (UE), Kevin Coughlin (Registrars), Jody Glassman (Admissions), Korrin Anderson (Orientation), Mario Sanchez (Engineering), Jose Colon (Computer Science), Craig McGill (NACADA State Rep), Paige Johnson (SJMC), Charlie Andrews (UE), Jacky Diaz (CAS), Shimon Cohen (CAS), Miguel Sahagun (Registrars), Mari Rosado (Education), Aisha Williams (CARTA), Luis Rodriguez (OneStop), Arlene Garcia (Retention & Graduation), Danilo Le Sante (Retention & Graduation), Francisco Marrero (SJMC), Lili Solorzano (Honors).

-Admissions Update:

As of April 10th 42% increase of applications for FTIC Summer; 2,659 admitted, Summer matriculation numbers over 1,000. A bit of decrease in Fall. 1722 matriculated Fall Freshmen. Students are being allowed to switch terms. Change in scholarships did affect numbers a bit. But, still up 1.2% from 2 years ago and 2.5% from 3 years ago. Flat with transfer students. 1,000 transfers matriculated to date for Summer, Fall 856 students. Open House tomorrow MMC and May 1st BBC, students will be allowed to matriculate there. As a reminder: tuition deposit is non-refundable. Jody will need documentation via advisor notes in the event the student challenges this and requests a refund. Projections: Freshman matric for Summer 1745; for Fall 3181. Transfer matric for Summer 1330; for Fall 5684 (but only at 1500 actually).

-PERC Update

Post Enrollment Requirement Check

Takes a look at course pre-requisites in PeopleSoft and makes sure student enrolling in a course has the appropriate pre-reqs for said course. PERC will run, for example, after grades post and will determine if student can still be enrolled in that course. (Ex. Taking ENC1101 in one semester and also register for 1102 next semester but then fail 1101. PERC would run and prevent student from taking 1102). Have been piloting within CAS since Summer 2014. By Fall 2015 want to go to much larger implementation. Two data sets from PERC (requirement met vs not met). Not met is submitted to expert panel for assessment (GSI and UE). Goal set of 97.5% of agreement between PERC and expert panel. ALEKS score expiration date was an issue that caused disagreement on assessment. Once the expired test score issue was resolved, agreement levels rose. Currently, PERC will run against enrollments in all UCC, Social Work, Journalism/Mass Comm. for Summer 2015. Advisors will be provided with validation lists (reqs not met). Hope to run PERC against enrollments in all CAS courses for Fall 2015. Issues: Disagreement concerning ALEKS scores and expiration dates. Registrar hoping for a memo to clear up appropriate ALEKS scores and expiration dates. The MAC1105 "or higher" statement pre-requisite issue very nearly resolved.

-At-Risk Indicator for Freshman Orientation Advising

-Orientation Updates

#s mirroring admission numbers. Holding back certain dates on reserve depending on # of matriculated students. Glitch with Spring admits receiving hold was resolved; holds were removed. Discussion of

placing RVS hold on students that had ORN hold removed prior to transfer orientation but then did not show.

Email nominations for Chair-Elect to Charlie or Jacky

Update from subcommittees:

-Transfer: Seeking uniform approach to transfer A & R days. Streamlining and creating consistency. Key topics and essential information for everyone to include. Looking at Tekla's survey on why students don't graduate and using it to inform transfers orientation process. 3 to 4 common slides

-Technology:

1)Advisor Portal Website – It is still being worked on. I was hoping to have something to show the group today but it is not where it should be for that to happen. It SHOULD be ready for our last meeting next month. The AAT Office is assisting with the creation of this.

- 2)My_eForum – We will be promoting it soon. We are planning to put some info in there such as handouts from past forums, as well as announcements, etc. Looking to promote the website since it is already built to get buy-in from departments/advisors
- 3)CUAA Website – Focus is on the CUAA Committee itself.
 - cuaa.fiu.edu has been obtained
 - will be housed under Undergraduate Education
 - documents that need to be secure will be housed in My_eForum since it uses authentication to login

-Policy:

Dean Robertson has reviewed the committee's recommendations about Advising Awards. Has postponed to

Update from Financial Aid:

Next week financial aid packages for Summer

If student is Pell-eligible there is an appeal for Repeat Surcharge. If it's their first time being charged then they will most likely have that appealed.

OneStop has been contacting students who did not register and have outstanding holds, fees, etc.

Meeting adjourned, 3:35

Next Meeting:

Friday, May 8th, 2015 @ 2:00PM in ECS451