

CUAA Meeting

April 11th, 2014

In Attendance: Jeremy Rowan – CAS; Connie Boronat – UE/GSI; Kevin Coughlin – University Registrar; Jennifer Halpern – OneStop; German Cruz – Registrar's; Valerie Morgan -- UE/BBC; Angela Bullard; Neelam Mahmood – TTS; Gabriela Estevez – Office of Study Abroad; Marta Vazquez-Syms – COE; Korrin Anderson – Orientation; Craig McGill – NACADA State Representative; Shimon Cohen – Social Work; Miguel Sahagun – UE/Adv. Tech.; Jacky Diaz – CAS Advising Center; Stephen Anderson – UE/Professional Development for Advising; Tiana Solis – Engineering & Computer Science; Hazel Hooker – UE/AAC; Cristina Estevez – SAAC; Lily Solorzano – Honors College; Charlie Andrews – UE/AAC; Ayssa Rosa -- SAAC; Gaby Gillespie – Hospitality; Arlene Garcia – Retention & Grad Success.

- Introductions.
- Kevin Coughlin, Registrar. Gave us his background – worked in Admissions, Recruiting at Purdue State. Worked as Registrar at Oklahoma and VP for Enrollment in Ohio. Experience spans small and large colleges/universities. Most of his experience with Banner, Oracle, State of Florida BOG regulations, and Florida administrative code. Vision: To support FIU employees' commitment to FIU Vision & Mission. Self-awareness. Pre-requisite programming in PeopleSoft. Self-assessment, development of departmental mission, goals, benchmarks. Records recovery project – student records in multiple format, preserve and order and protect these records so that they can be easily accessed and used. This project is almost fixed. Pre-requisite study, making sure catalog and PeopleSoft match. Make sure they're standardized.

Questions addressed:

-building queries to address pre-req check, as a bridge to the full implementation of pre-req check. Depends on student record and pre-req record.

-Suggestion from Miguel having a Sharepoint website for problems encountered in Panthersoft and possible solutions so that other offices can be aware of any potential impact (Advising, Financial Aid, etc). Dr. Coughlin will work on arranging this website for issues that would impact a large number of students/records.

-Record Recovery project timeline, possibly completed by August. Equipment/technology for scanning has been ordered and is on the way.

- CUAA Bylaws – Minor updates made by Dean Robertson. Valerie made motion to adopt the bylaws for CUAA. Miguel seconded the motion. Vote made, unanimously approved by CUAA members.
- RVS Holds – Holds prevent students from registering and dropping. This becomes challenging for students trying to drop before DR deadline. Recommendation made to modify this to only preventing students from registering, but allowing them to drop current courses. Unanimously agreed by all CUAA members.

- Debriefing on forum – Members expressed concurrent sessions were diverse and informative. # of sessions and variety was appreciated. Suggestion made to encourage NACADA presenters to present at forum prior to NACADA.
- State Drive in will be in Tampa, Monday May 5th. Next year it will be in South Florida. Having conversations with institution in SoFla.
- Steve Anderson shared that 45 FIU people attended conference. 26 of them presented in some form. FIU had 16% of representation at sessions at regional conference. Praised FIU presenters at conference, high quality presentations. There will be an email encouraging academic advisors to pre-register for NACADA National Conference. Extended to 70 academic advisors. October in Minneapolis. Covered advisors should pre-register for conference and book flights. There will be discrimination on funding, process will be same as was for Regional conferences. Advisors will use same application form and submit, and will then be informed as to whether they were approved/not.
- Steve Anderson, 3rd Quarter audits have been completed. 3rd quarter audit emails will go out starting Monday the 14th. Supervisors will be copied on emails. 2/3 of advisors are on target with PDUs, 1/3 of advisors are not. By end of 4th quarter prediction is that almost all advisors will be where they need to be. In the process of making decisions about rewardees about outstanding performance in professional development. 10 awardees, each will get 1000 dollars. Will be announced before Fall forum, decision has not been made exactly when/how it will be announced. (Looking not only at PDUs, but goals, learning opportunities and reflections. How well connected these things are, how well advisor has moved from being follower/listener to leader, covering different areas of professional development, etc).
- Gaby Estevez -- Exchange students have finished interviews. Double the amount of students interested in exchange (36 students this year). Students will be seeking to meet with advisors about course approvals.
- Jennifer Halpern – New appointment schema for enrollment appointments shared with group.
- Acceptance rate 36% for Annual Conference, 6 proposals accepted.
- Arlene from Retention and Graduation -- List of Spring/Summer 2014 potential graduates who receive Pell grants. Updated list of who should be able to graduate Summer 2014. Will be working on GSI graduation grants, 2008 FTIC students who only need one class to graduate by Summer 2014. Will require advisors to write a short memo. Want feedback on whether or not it would be helpful to come up with lists of at-risk students based on eAdvisor/major map alerts, students who have failed multiple classes, low GPAs, etc.
- There was a lot of confusion as to selection criteria for GSI grants. Retention & Graduation selection vs. advisor selection. Suggestion was made to have Connie present to UCAA group.
- Korrin from Orientation -- New Peer advisors in training. Starting June 24th transfer Orientation Advising & Registration will start at 10:30am. Registration is picking up, first Fall Freshmen Orientation closed. Be mindful of Orientation times, as BBC times will vary from MMC.
- Hazel will be sending out spreadsheets for colleges to input which advisors will be working given sessions at Freshman Orientation.

- Charlie reminded that advisors will be asked to help out with change of major table early mornings at Orientation.
- Major and Career Exploration offered in Summer and Fall (3407 upper division course).
- Charlie will serve as next Chair of CUA. Chair elect (who will serve as Vice Chair) needs to be elected. Nominations for Chair elect should be sent to the CUA Secretary, Jacky Diaz. We will vote via secret ballot at May meeting.

Meeting adjourned, 3:02pm.