

Council for Undergraduate Academic Advising (CUAA)

January 20th, 2017

Minutes

I. Welcome

II. Registrar Update

- Currently reviewing the past five years of enrollment to see how to better use resources. Recently presented the findings to university officials. Will be creating a information packet for advisors soon.
- Phase 2: Analytics of term and enrollment behavior. Looks at degree audit data to see what schedules could be offered in the future to eliminate excess credit and possible early graduation. More information will be provided next meeting.
- New Transcripts services provider. Changing the look of the transcripts.
- NC Grades: Imposed the grades by hand. SLS 1501 was excluded from NC grades. For FTIC students for the first 3 terms of their. 4 NC grades total and 2 total in a single term. Reviewed 2,000+ 1,800 changed. 1,210 unique students had NC grades assigned to them. Working to get this embedded in the end of term processing. NC grade change form will be created for students who wanted to change their grade back to the original. Will be changed into an advising form.
- Grading change: C-, D+, and D- grades removed.
- Will be doing a pilot test of the waitlist system. Will be a small pilot of courses.
- Has gone live with the reserve capacity. Way of setting up requirements for a course that goes above the normal requirements. Can reserve spaces for students who meet a certain requirement. Can do this through enrollment

requirement group. You can do this without changing the enrollment numbers or caps of the class.

- Change of Program Plan process: will work towards automation
- Graduation certification: will be making progress over the next term. Hopefully to roll out by Fall graduation.
- 90 degree credit check will be running sooner. For 105 credits, a PDX hold will go on students account.

III. Office of Scholarships

- Located in PC 140, will be moving to PC 138 early February. Help them identify national and local opportunities. fiu.Academicworks.com. Help units with posting awards. Manage all FIU scholarships. Will put together a fact sheet to send out. Will also be hiring a systems analysis. Can come to this office for aid assistance.

IV. Advising Reinstatement Process

- Want to create a committee for people who work with reinstatement (higher ups) to talk about the process.

V. FIU Advisors' Conference

Deadlines

- Tournament Registration – Friday, January 20th by 5pm
- Conference Proposals – Sunday, January 22nd by 11:59pm
- Registration (incl. Bake Wars) – Friday, February 3rd by 5pm
- Lourdes Acevedo Professional Development Award – Sunday, February 5th by 11:59pm

VI. College/School Updates

- CASE: Will be holding STEM-CON. Partnered with Engineering, Honors College, Connect 4 Success, and Career Services. Feb 22nd 1-5pm in GC Ballrooms

VII. Friends of Advising Updates

- Sexual Assault Training: starting Spring 2017, students will be required to complete the training. Registration hold will go on Feb 4th if they do not complete.
- FLACADA: proposals open. May 5th, will be at FAMU. Registration will open next week.
- Two factor enrollment: do cisco and connect to VPN. For url for to vpn.fiu.edu
- Study abroad: Next week Wednesday will have a study abroad fair. CIE will be doing a passport caravan providing free passports. Will be hosting two study abroad sessions.
- Orientation: Orientation dates were passed around. Will be sending out emails for A&R days revisions. Dates will be opening on Feb 1st for Summer and Early Fall and March 1st for Fall.
- Career and Talent Development: Career Fair: Day 1: Technical Day and Day 2: All Majors Wednesday and Thursday, February 8th and 9th 2-6pm in the GC Ballrooms. Will be hosting a SIPA Week. Have a grant for City Salute for veterans. Wanted to know if there is someone who works directly with veterans. If you want to be added to Career listserv, contact. If you have any clothes you will like to donate, please contact Career and Talent Development.

VIII. Subcommittees

- Technology: working on GPA calculator. Should be ready in a couple of weeks. Working on website to be re-designed. Will be creating a FAQ knowledge based.
- Transfer: TC adjust form. Will be going live and will have trainings. Will move completely electronic after May 1st. Still working on creating the transfer request electronic form. Has created a writable form. Has hired a new evaluator. Laura is working with FIU Online equivalences. Spring 2017 GL courses have been updated. If not showing, let her know. Last bridge advisor has been hired for Palm Beach.

Mark Your Calendar!

Next Meeting:

Friday, February 10th, 2017

2:00pm – 3:30pm

GL 835

FIU Advisors' Conference:

Friday, February 17th, 2017

8:30am – 5:00pm

GC Ballrooms