

Council of Undergraduate Academic Advisors
September 26, 2018
Minutes

- I. Fall Forum Updates
 - A. Plans
 - 1. Room SASC 160
 - 2. Committee working on room and needs
 - 3. Looking into breakfast options (taking feedback)
 - B. Awards
 - 1. Nominations open and due Friday (9/28)
 - 2. Focus on New Advisor of the Year, Advisor of the Year, and Significant Impact on Advising Community
 - 3. Suggestion- meet in units to determine nominee
 - 4. Let Elizabeth know if you need an extension for nomination
 - 5. Nominees for most categories should be an advisor

- II. One Stop Updates
 - A. Financial Aid Office working on finishing fall items
 - B. Calendar Items
 - 1. Spring enrollment dates (see handout)
 - 2. Open House on Saturday (9/29)
 - 3. Priority list deadline 10/25, request date 10/8
 - C. Preparations underway for Spring

- III. PSN Updates (Walter Maldonado)
 - A. Early Alerts
 - 1. All early alerts entered into PSN to tag students
 - 2. Current method is temporary
 - 3. In Spring, faculty will enter alerts in PSN
 - 4. Early alerts now called progress alerts
 - 5. SLS professors piloting system this fall
 - 6. Communication will be sent to faculty and advisors this week
 - 7. Case will open for at-risk students & send email to advisor
 - 8. Instructor can see referrals and notes
 - B. Trainings
 - 1. Open labs available for advisor practice
 - 2. Focus on reports and data
 - 3. Other advisor trainings can be requested to Walter

- IV. Friends of Advising Updates
 - A. Advisor Portal (Helen Gonzalez)
 - 1. Working on bringing it back
 - 2. Looks like a course on canvas
 - 3. Is a one stop shop for advising content
 - 4. Currently in data gathering phase
 - 5. Will reach out to advising leads
 - 6. Goal is to be up and running by Spring
 - B. Student Affairs
 - 1. Tony Delgado working on "FIU Concern Center"
 - 2. Link on his page
 - 3. Not live yet
 - C. Career and Talent Development
 - 1. Events
 - a. Industry Panel and Meet Up October 4th, 3-5 PM
 - b. October 9th for Psychology, 5:30-7:00 PM
 - c. Grad School Week: October 23-25
 - d. Events held in SASC 305
 - 2. Orientation
 - a. Spring orientation open
 - b. Almost 200 students already registered
 - 3. Virtual Orientation
 - a. Ready by the end of October
 - b. Accessible to fully online population
 - c. Current advising leads have access to screenshots
 - 4. Peer Advisors and Panther Camp
 - a. Facilitator nominations open soon
 - b. Looking for students from all disciplines
 - D. Civics Literacy
 - 1. Freshmen should take the course
 - 2. Exam option targeted to students who have knowledge (i.e. scored a 3 in AP US History)
 - 3. Exam may not be best option for all students
- V. CUA Project - Change of Major Process - Communication Main Issues
 - 1. Send Elizabeth COM challenges and recommendations
 - 2. Include other issues, timeline, follow-up, processing, and technical issues
 - 3. Plan to submit proposal to make process automatic
 - 4. Feedback is essential from all colleges
- VI. Exploratory Advising updates
 - A. SOM Holds placed after 30 credits at FIU earned
 - B. Goal is to reduce number of students in exploratory
 - C. In advising, be realistic about change of major discussions

- D. Career and talent development can be a resource
- E. Suggestion- have 1 person in each unit to talk about major admission
- F. Contact sheet to come. Ex. Ira Turner (College of Business)
- G. For CASE majors, call front desk to make an appointment. Redirection meetings with exploratory advisors, IDS/LS advisors and CASE admin team
- H. Transfer students cannot be exploratory.

- I. Details of Outreach Campaigns (April Lewis)
 - a. Specific Goal: 62% of the students graduate within 4 years
 - b. Target full-time enrolled fall 2018 freshman
 - c. Campaign through PSN, with watch lists, click my students only
 - d. Touch base with all students beginning 10/8/18
 - e. Give April & Walter feedback
 - f. State: "Come in and we can plan spring and answer questions."
 - g. Future campaigns to include positive reinforcement

Mark your calendars!

CUAA Advisors Forum

October 26th, 2018
8:30 AM to 12:00PM
SASC 160

October CUAA Meeting

Wed Oct 31st, 2018
3:30pm, SASC 430