

Meeting Minutes**September 16, 2020****Meeting called to order: 3:05 pm****Academic & Career Success***Spring 2021 Updates – Valerie Johnsen*

Discussed the plan for Spring classes and the possible change in modalities which will vary. Currently working on finalizing schedule for courses that are needed and working out the logistics to accommodate faculty remote instruction and CDC guidelines. Social distancing requirement has hampered class sizes which are equal to 1/3 capacity on campus. There will still be remote courses and the goal is to have students return with at least attending one day per week with hybrid format. DOCS platform is underway and the hope is that more students will be encouraged to return to physical campus. Package teams on “What can Spring courses like along with HR sending updates on the repopulation phases. Congratulations to advising community on our efforts at transitioning and helping students.

Graduation Eligibility Project – Marina Marchena

Her team is in the process of identifying students, 450 approximately, that still have not submitted graduation applications. Thanked advising leads for their help with this project. Some students were flagged due to double majors for detailed review. The list will be revised after the feedback from Colleges and after the extended deadline of September 20. After this, the Registrar will get the final list. An email communication will go out to students along with an appeal form if they have a valid reason for not wanting to graduate. The last day to appeal is October 2, 2020. Student success specialist will also be doing calling campaign to assist with effort. Information on Commencement will be shared soon.

Panthers Protecting Panthers Mandatory Course – April Lewis

Despite the recent outreach approximately 21,000 students have not yet completed course which is due September 28, 2020. Students can still complete course using FIU Develop. No consequences in place just yet for those that have not yet done course. Advisors can see this alert under the “To Do” section of MYFIU and are encouraged to remind the student to complete this mandatory exercise during advising sessions.

Discussion on technical issues with students not having access to platform or knowing if they completed it or not. An FAQ or cheat sheet for easier access was suggested. April to discuss this with Student Health & Wellness (Breny) at tomorrow’s meeting and then a formal announcement will be made to the community.

OneStop

Updates – David Kenton

Highlighted the permanent class cancellation process. Reminder to have all signatures and stamp sent as one package only to OneStop inbox for processing. If forms have not been processed in about 2 days, reach out to them to double check. They will also accept an FIU email approval that can be attached to documentation in lieu of signatures for this process. Thanks to CUA and advising community. Offered support in case advising team needs help. Andrea gave kudos as well.

College Life Coaching

Updates - Christina Chong

Christina mentioned that about 50% of FTIC students that have coaching as a requirement are participating in active coaching. Those that have not yet done so, have an RSI hold. Active calling campaign in progress to address this. Note upcoming events: Overcoming Procrastination and How to Survive and Thrive during your First Year Workshops which is most popular. This will be posted on Panther Connect platform. Also, Coaching Practice part 2 is scheduled for September 30 2020 and Coaching Tools part 3 October 28 2020. All trainings will be held quarterly. Advisors can sign up using Professional Development website **but** must also register using Zoom link.

Stempel College of Public Health & Social Work

Updates – Magnolia Hernandez

Highlights include program information sessions such as student panels and graduate program virtual series, see [Events](#). Funding sessions on how to prepare for graduate school to be held as well. Flyer to be shared with CUA community soon.

Career & Talent Development

Updates – Ivette Duarte

Highlights include upcoming CTD Career Fairs with approximately 110 employers. Over 1500 events on Handshake. Students RSVP using Handshake especially for the career fairs. Virtual internships about 115, are also available. Fall [Virtual Drop-in Hours](#) available for resume assistance etc. Tuesdays 10am - 12pm, Wednesday 5pm - 7pm, Thursday 3pm - 5pm. PSN feature for direct CTD referrals is in place and training is underway. More to come on this. Thanks to advising community for its student referrals.

CUAA

CUAA Award Nominations

April reminded the community to nominate peers for outstanding work efforts. Deadline is in 2 days: September 18 2020! At least one nomination from every college is highly recommended so that we can have a good representation and it is also a good morale booster. Helen mentioned that at least one nomination from all of the 56 attendees at this meeting is expected.

CUAA Sub-committee Updates

April and Helen highlighted a few committees: Professional Development, Technology, Policies & Procedures. Please share ideas and comments with applicable chairs/co-chairs [here](#). Helen shared some the things **Technology** is working on such as the GPA calculator on Canvas, CCE form on Panthersoft is in the works, and other processes that OneStop forms and how technology can better streamline processes. Tameka shared that **Professional Development** is focused on career advising, and advisor development and what advisors specifically would like regarding professional development opportunities and resources. Meeting to discuss what this looks like will be scheduled some time this month.

Open Floor

April mentioned that **CAPS** cannot counsel students outside the state of Florida due to licensing restrictions. However, they have partnered with Well Connect so they will still be able to assist students indirectly. A formal announcement is forthcoming.

September 21 is a major date for **advising holds and campaigns**, such as PDC, RLI holds, and Spring Registration campaigns for FTICs.

Korrin mentioned that **Orientation** dates were sent out to advising leads, again this will be in a virtual format. Spring Panther Camp is also online slated for January 22 & 23. Please encourage students to attend. Working on recruiting efforts for 2020-2021 cycle. Refer awesome students to information sessions so they can join the team. Peer advisor workshop is coming up, please support our PA's.

Jennifer mentioned that **NACADA** conference will be remote and cheaper than usual. Save the date and sign up. Dates: October 5-8 2020.

Jennifer also mentioned that National Transfer Student Week starts October 19 and the **Transfer Summit** which is FREE is scheduled for October 26 2020.

Jennifer also reminded about the **recent July 1st 2020 Federal regulation that requires institution to accept credits from nationally accredited institutions**, see: [Inside Higher Ed](#). This new law may allow the acceptance of previously ineligible transfer credits. This is only applicable to schools with national accreditation on or after the July 1st date and it varies per school and student case.



2020 - 2021

International Evaluators

Elizabeth mentioned that beginning Spring 2021, Sophia Sanchez and Delver Retana (recent additions to TTS team) will be handling international evaluations. Sophia will handle College of Business, while Delver will handle all other colleges. Jennifer and Elizabeth will serve as back-up. Eform is the preferred method of communication for these requests. Formal announcement will be made.

CfAS

Vicenta highlighted tutoring and workshops which are also online. Contact cfas@fiu.edu if students have question.

NSE

Jamie will provide updates when these are finalized.

Office of Registrar

Dulce briefly mentioned that graduations applications are still being worked on. Thanked the advising community for its assistance with DOCS and other projects.

Excess Credit

April mentioned that students received another communication about fees pending or due and have until September 28 to discuss any concerns with advisors. Around the end of September or early October fees for 2016 FTIC students that completed degree in 4 years, will be reversed. More updates to come.

Meeting adjourned at 4:07 pm