

# **Council of Undergraduate Academic Advisors**

**August 29<sup>th</sup>, 2018**

## **Minutes**

- I. One Stop Updates, by Luis Rodriguez, Assistant Director
  - A. Reminder that One Stop handles registration, financial aid, and admissions
  - B. Late Drop/Add Dates for Fall terms sent out via email\*
  - C. Financial Aid / Registration
    1. Payment for Fall classes due yesterday, August 28<sup>th</sup>
    2. Rules have changed since summer term
    3. Classes added after deadline (August 28<sup>th</sup>) will not count towards Pell grant amount
    4. Classes added after yesterday (August 28<sup>th</sup>) are late on payment, students will have to pay now and then be refunded
    5. No-Shows already processed
    6. After Friday (August 31<sup>st</sup>), students with more than \$200 balance will be cancelled with a late cancellation fee
    7. Reinstatement automated next week w/ payment plan
    8. Payment plans now available in 4 installments
    9. Next Saturday, students officially removed from Panther Soft for non-payment
    10. Wait List
      - a. Fall C now closed
      - b. Fall B not available
    11. Fall B
      - a. No payment plan available
      - b. Dates send out via email\*
    12. DR grades affect Financial Aid more than in the past (see memo)\*
    13. Bright Futures
      1. Cheat Sheet\*
      2. \$50 more awarded to students
  - D. Graduation Cancellation Process
    1. Ineligibility Form on One Stop site
    2. Includes reason why, Dean/Dean's Designee
- II. Academic And Career Success Updates, by Valerie Johnsen, Associate Provost
  - A. Outreach Campaigns
    1. System to gather information and report findings
    2. Determine most impactful outreaches with AIM and April Lewis
    3. Goals
      - a. Fix systems so students are more successful
      - b. Decrease number of students called in calling campaigns
  - B. Dropped Course Analysis
    1. Reasons such as non-responsive or non-prepared instructors
    2. Creating a pop-up when a student drops a course to find out why

- C. Noncurricular Pathway
  - 1. Provide information about other aspects of academia such as shadowing, internships, student groups, engagement, career activities
  - 2. Working with all programs to gather information
  - 3. End goal is to use this for analysis
- D. SST- Rapid Response
  - 1. Teams in each college, made up of 5 staff
  - 2. Meetings begin in early September
  - 3. Focus on issues and metrics
- E. Advising Coach Initiative
  - 1. Students below a 2.0 after summer identified (128 students)
  - 2. Receive coaching and advising
  - 3. Course enrollment limits placed for Fall
- III. EAB Update, by Advising Technologies, by Walter Maldonado, IT Asst. Director
  - A. New Name for EAB: PSN, Panther Success Network
  - B. Rolls out September 17<sup>th</sup>
  - C. Do not set e-Advisor availability past September 10<sup>th</sup>
  - D. Students received email, manual, post on Canvas
  - E. Contact [advtech@fiu.edu](mailto:advtech@fiu.edu) with any questions
  - F. More training/lab dates to come
  - G. EduNav New Name: PDP, Panther Degree Pathway
    - a. Will be launched in different phases
    - b. October will be Phase 1, includes Psychology, Biology, Criminal Justice, & Finance
    - c. Dynamic Major Map, progress towards graduation
  - H. Emails to be sent out with surveys on Advising Technology Services
  - I. Advising Satisfaction Survey not available on PSN
- IV. Fall Forum Updates
  - A. October 26
  - B. Link to be sent out soon to nominate advisors for awards
- V. CUAA Sub-committees
  - A. Open to any changes/updates to categories
  - B. Invitation to be sent out to invite new advisors to join
- VI. Friends of Advising Updates
  - A. First Year Programs now called Center for Student Engagement (see handout)\*
    - 1. Love Your Major Fair next month
    - 2. Student volunteers requested
  - B. Professional Advisors Meeting- September 13<sup>th</sup>
  - C. Admissions- 2019/2020 recruitment ready, new marketing material, new flow chart and updates to website
  - D. Fall Showcase- September 29<sup>th</sup>
  - E. Transfer and Transitions
    - 1. All transcripts for each college attended to admissions, also all exams
    - 2. Trainings to be scheduled in October
  - F. Orientation and Family programs
    - 1. Emails out soon with Spring Orientation dates
    - 2. Parent Day, 2 weeks from Friday

3. Recruitment progress underway for Peer Advisors/Facilitators
- G. BHSA (Bachelor of Health Services Administration): As of Spring 2019, transfer students must have all 5 prerequisites completed with a 2.5 GPA for program admission
- H. Study Abroad
  1. September 15<sup>th</sup> is exchange program deadline for spring
  2. Receiving faculty proposals to lead faculty abroad
- I. CASE (College of Arts, Sciences, & Education): Exploratory now part of CASE, located in ZEB
- J. Excess Credit Surcharge
  1. Training will be offered in a few weeks
  2. Student list will be available in November
  3. Proactive petition of dual enrollment in September

**VII.** Meeting Adjourned at 4:35 PM

\*See sheets attached