

Council of Undergraduate Academic Advisors Wednesday June 24, 2020 Meeting Minutes

- I. Meeting started at 3:01 p.m.
- II. One Stop Updates: Regarding the late add/drop/swap and reinstatement process for summer B, David mentioned that there is no deviation from Summer A and C. Details will be sent through CUAA list serv. OneStop will continue to ask for all information up front. All requests should be sent to OneStop.fiu.edu. They will have enough staff to manage the email. The cancellation deadline on the OneStop website is July 2nd. Soft cancellation will occur on 07/06. Students will get indicator and loose access to Canvas if they have not paid; however, they will still be enrolled on the backend. Once hard cancellation occurs, students will be removed from all courses for Summer B. Students should not be removed from Summer C courses. He mentioned that grants and scholarships should be disbursed by the July 4th weekend. David mentioned that there has been no change to the payment deadline.
- III. Orientation Updates: Korrin mentioned that the orientation office has been keeping track of Summer freshman admits who did not attend orientation. If an advisor meets with a student who did not attend Summer orientation this week, communicate with Korrin (provide PID) to get them into a fall orientation session.
 - April added, if a student shows up on Monday 06/29, have an informed conversation that they have missed one week out of a six-week semester and that it may be a better option from them to defer to Spring.
- IV. Transfer & Transitions Services: Elizabeth Carrillo, followed up on TTS Military Credit training this morning. Received feedback from training regarding upper division credit being posted as TRF 3000. She encouraged advising leads to send her an email with the preference for upper division posting.
- V. Admissions: Vanessa Merine mentioned a new application for combined 4+1 programs went online this week. The previous application was paper based. Only students who meet the 4+1 admissions criteria of 75 credits completed, including transfer and test credits and a minimum of a 3.2 GPA will have access.
- VI. CUAA Co-Chair: April shared that she is taking over as the CUAA Chair starting August 2020. Helen Gonzalez was nominated as Co-Chair (Congratulations Helen!).
 - CUAA Fall Forum planning will be underway and probably online.
 - New team members joined ACS: Marina Marchena (former CASE advisor) will be working with JoAnna in tracking. Monique will be working with Katie with enrollment management. April also has two new student success specialists (Johnny and Kara) to assist advisors in retention efforts.
- VII. Career & Talent Development (CTD): Yisell Cirion mentioned that CTD is in the middle of the Federal Government Conference this week. CTD is working with a number of federal agencies including FEMA and the DEA. There will be a panel on how to get hired. 150 attendees. Please promote!
- VIII. Center for Career Engagement: Hazel mentioned that they are in the midst of Convocation Week (go.fiu.edu/convocation2020). They have been hosting several activities and events going on through Saturday 06/27, including a resource fair on 06/25 and Ask Advising Session on 06/26. Common Reading Author will be attending Convocation on 06/25.

- IX. Orientation: Korrin mentioned that the first online Panther Camp is this weekend. The goal of 150 students was met. Freshman and transfer students can sign up to attend. Registration for this weekend's session will be open until midnight 06/25. Next session is in July. The last session in August has been moved to the weekend before the start of the Fall semester and has also been transitioned online. Panther Camp was reduced from 3 days to 1 and ½ days.
- X. Charlie Andrews thanked Angela for her tenure as CUA A Chair and April as Co-Chair and expressed appreciation to everyone who helped out with CUA A events.
- Charlie stated that students will soon find out about the change in Fall schedule (to remote or online) and that he will assist students who need to make a change in their schedule. There may be students who reach out to their advisors/college because of the change in their schedule, and there may be an influx of current students, freshman and transfer students who need our assistance. Charlie may be reaching out colleges for further assistance.
- XI. Valerie Johnson mentioned that they are going college by college to assist in making the course transitions. The goal is to have most of the changes made by July 3rd, 2020. Valerie shared that the current concerns from students is that they do not know what the fall semester will look like and that students are also concerned with everything that they are dealing with at this current moment. Regarding course transitions from on ground courses to fully online (approximately 149 courses), students will be charged the distance learning fee. Approximately 1500 courses will be hybrid or face to face.
- XII. Angela expressed her gratitude to leadership team, advising and a special thank you to April.
- XIII. April thanked Angela for being an awesome Chair and encouraged CUA A attendees to share ideas for committee and CUA A.

Meeting adjourned 3:38 p.m.

No plans for July CUA A Meeting at this time.

Next CUA A Meeting will be in August 2020