

Council of Undergraduate Academic Advisors Wednesday April 22, 2020 Meeting Minutes

- I. Meeting started at 3:03 p.m.
- II. One Stop Updates. David mentioned that FA packages are in progress for 2020/21. Early Fall decisions: about 400+ were sent to students designated for early Fall to defer admission to regular Fall. Medical petitions can be accessed through MYFIU and submitted. Still working remotely; taking calls and chat is live if anyone needs to contact them.
- III. CARES Act/ Emergency Aid – Angela mentioned briefly that students have been inquiring about funds to pay outstanding balances etc. Laura Castillo: mentioned that about 1900 open cases are in Emergency Aid queue. Students need to be directed to the EA webpage and submit requests: https://fiu.qualtrics.com/jfe/form/SV_6AkAbyt6VfU3jeZ. Regarding dollars from CARES Act: \$19m received to allocate to students and University operations impacted by COVID-19. These funds cannot be used toward tuition; can only used for emergency cash situation, food insecurity etc. Fully online students are not eligible for this funding, but other funds are available. Also International students are not eligible, but University funds can be sourced. FAQ web page TBD. Seniors that submitted requests will be funded IF they are currently enrolled. Maximum aid funded would be equivalent to maximum Pell \$6195 depending on the need. Books and supplies coverage technically were already funded but if online books are not accessible, they should submit request to EA email.
- IV. Transfer & Transitions Services: Jennifer mentioned that chat hours have been added to remote communication tool: M-F: 11:30 – 1:30 PM. Along with Connect 4 Success team. Any exception requests send to her directly: jbravo@fiu.edu. Other requests related to image and credits, email TCPC. Graduating students, GL waivers are currently the priority. Military credits, Janie has been working to have upper division credits from JST (Joint Service Transcript) posted to student records. Also working on giving advisors access to this. Training workshop TBA. Elizabeth Carrillo is still working on international equivalencies, given her recent transition.
- V. Grading Option: P/NC Grades & Advisor Review Deadline. April mentioned that students would need to seek advisor approval for C or B grades and petitions would be queued to assigned advisors, deadline: May 14 2020. Dulce (Registrar) mentioned that students have until 11:59pm on May 11 2020 to submit all petitions. If it gets kicked back to student, s/he will have to resubmit petition and it will post again to advisor's queue. FIU is one of the few SUS schools to run this process *after* grades post instead of *before* as other SUS schools are doing. All departments involved will be working out the kinks. Super Users (i.e designated contacts with Panther IDs) to be created by advising leads and then 1 email sent to April who will disseminate to Dulce. *There will be no Add/Drop period extension for Summer 2020.*

- VI. Work Flow Challenges or Delays: Sheryl-Ann and Jackie mentioned the contact protocol for students requesting change of majors, adding minors etc. Phone numbers: CASE: 305-348-2978, NWCNHS: 305-348-7709. Angela also mentioned that Oscar Diaz manages the COB major switch and minor process, but students should not reach out to him directly and instead contact COB Advising Center at 305-348-0051 to schedule to appointments.
- VII. SAAC: Shirley Caballero mentioned that her team is diligently working on getting processes done given this remote access situation and communicated to all advising centers as needed.
- VIII. Career & Talent Development: Ivette mentioned Transitioned to a virtual environment within 24 hrs. Student participation in workshops, networking and "virtual" events has more than doubled.
- IX. Admissions & Enrollment Services: Albert Hoyt mentioned Admitted Student Day is this Saturday, April 25 Freshman sessions in the AM and the PM reserved for the Transfer sessions. These will next steps and a campus involvement session that includes a student panel, and an honors college session. Parent session on April 28. Registration: admissions.fiu.edu/admitted. College video presentations will be located in a digital library for all participants and available for students those unable to attend.
- X. Student Engagement: Hazel reminded that there are several support workshops available to students and advising community.
- XI. Orientation Updates: Korrin mentioned that schedule would be a condensed one; half day for orientation and advising via Zoom. Details to be covered during upcoming meeting with advising leads.

Meeting adjourned 3:53 p.m.

Next CUA A Meeting: TBD