

Council of Undergraduate Academic Advisors
February 27, 2019
Minutes

- I. Advisor Portal
 - A. Almost ready to launch
 - B. Will have last date of update for each entry
 - C. Calendar needs to be synced with other areas
- II. One Stop (handout provided), Luis Rodriguez
 - A. Summer 2019/Fall 2019 Enrollment Dates
 - 1. Tuesday, 3/26/19- Priority
 - 2. Thursday, 3/28/19- Four year cohort seniors (new category)- request to define category (TBD)
 - 3. Tuesday, 4/2/19- Seniors and those graduating
 - 4. Thursday, 4/4/19- Juniors
 - 5. Tuesday, 4/9/19- Sophomores
 - 6. Thursday, 4/11/19- Freshman
 - B. Admission Terms/Sessions
 - 1. First time 3 sessions in spring term
 - 2. Spring admission must be prior to A and C; no admission for spring B
 - 3. Students trying for spring B admission must defer to summer
 - 4. The above (#2 and #3) apply to degree and non-degree seeking applicants
 - C. Adding/Dropping/Swapping between Sessions
 - 1. Swapping a C term class for a B term class would result in a DR for term C, resulting in student paying twice for the course
 - 2. Swapping an A term class for a B term class would result in a DR for term A, resulting in student paying twice for the course
 - 3. Students can petition the above situations
 - D. New OS Employment Openings
 - 1. Entry level positions, Bachelor's degree required
 - 2. Student worker positions
 - E. Emergency Aid Application
 - 1. Presentation at Advisor Meeting yesterday
 - 2. Centralized aid
 - 3. FIU Strong part of this (event example: Federal Shut-Down)
 - 4. Provides for deferral of payment due date
 - 5. See Emergency Aid website- link to application form
 - 6. Enrollment not required for aid; review process in place (usually takes up to 48 hours)
 - F. SASC Closure
 - 1. Closed on March 12th for active shooter training
 - 2. Assistance offered in PC for One Stop, T & T, etc.

3. Spring B late fee for non-payment May 14th (not 13th)
- III. New Orientation Format, Korrin Anderson
 - A. Freshman (view on-line orientation prior to on-campus orientation/Transfer Orientation (required to view before hold removed)
 - B. On-line students will have a few extra slides added to orientation
 - C. Students have access once deposit paid; access available for duration as a student
 - D. Orientation is approximately 1 ½ - 2 hours in length
 - E. Launching within the next few weeks
 - F. Summer transfer already have old orientation available
 - IV. Transfer and Transition Services, Gabriela Estevez
 - A. Two positions open: Coordinator and Processing
 - B. Jennifer currently presenting at Student Success Conference
 - C. Trainings for forms ongoing (TC adjust, e-forms, etc.)
 - D. GL waiver form now available on T & T website (Transfer Resources)
 - E. Transfer Tuesday now only once/term (no longer monthly)
 - F. New International T & T Coordinator- Joshua Frye
 - V. Redirection Efforts Initiatives Follow-Up
 - A. Declare Your Major Day
 1. 129 RSVP's
 2. Filtering options available at the event
 - B. Office of Student Engagement
 1. Majors Fair at BBC Tuesday (3/5) from 11 am- 1 pm; Hubert Library, 1st floor
 2. Biological & Environmental and Health Sciences Panel Thursday (3/7) from 3:30-4:45 pm; GC 314
 3. Major Decision-Making Workshop Thursday (3/7) from 11:00 am- 12:00 pm; GC 314
 - VI. Friends of Advising Updates/Announcements
 1. Advising Technology
 - a. Duplicates of cases cleared
 - b. Working to bring dual enrollment students onto PSN
 2. Peer Mentor Recruitment now open (closed March 10th)
 3. First Year Experience (SLS)
 - a. Training at end of April
 - b. Available hybrid and online in summer
 4. CASE Alumni Career Conference June 22nd
 - VII. Important Reminders
 - A. Spring Advising Conference
 1. March 22 from 8:30 am-5:00 pm; GC Ballrooms
 2. Need more proposals
 - B. FLACADA May 10th at FAU

