



NEW Panther Success Network (PSN) Student Manual

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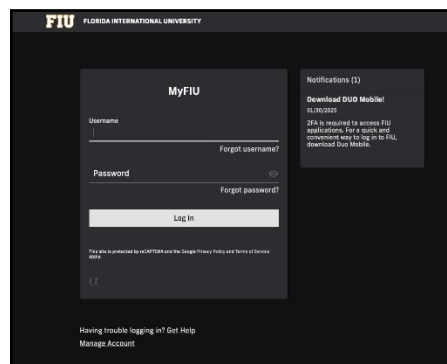
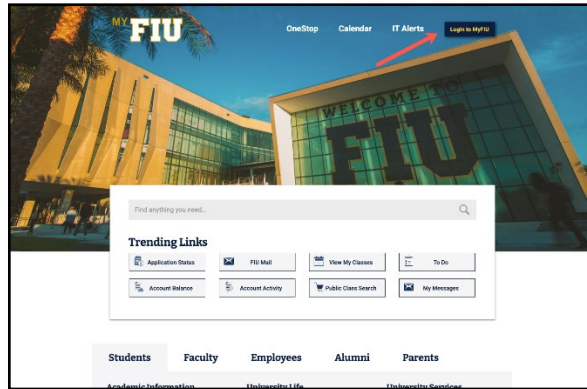
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Accessing the Panther Success Network

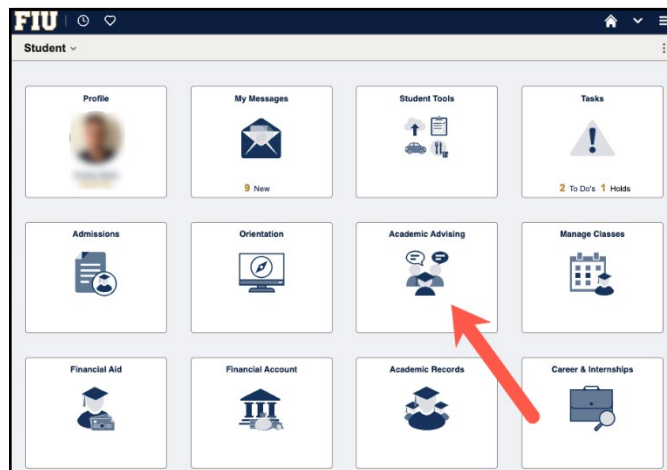
To log into the Panther Success Network, visit <https://my.fiu.edu>

Click on the **Login to myFIU** button.

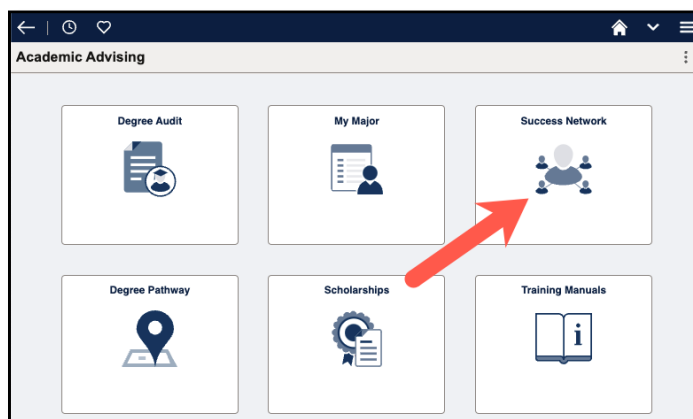
Log in using your FIU Panther username and password.



From your Student homepage, click on the **Academic Advising** tile.

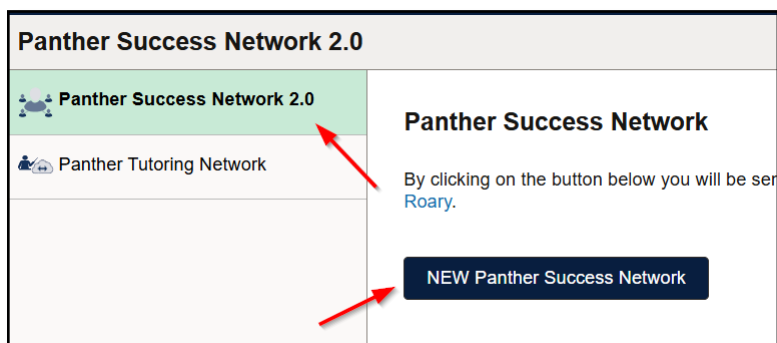


Click on the **Success Network** tile.



Click on **Panther Success Network 2.0** on the left menu.

Click on the blue button labeled **NEW Panther Success Network**

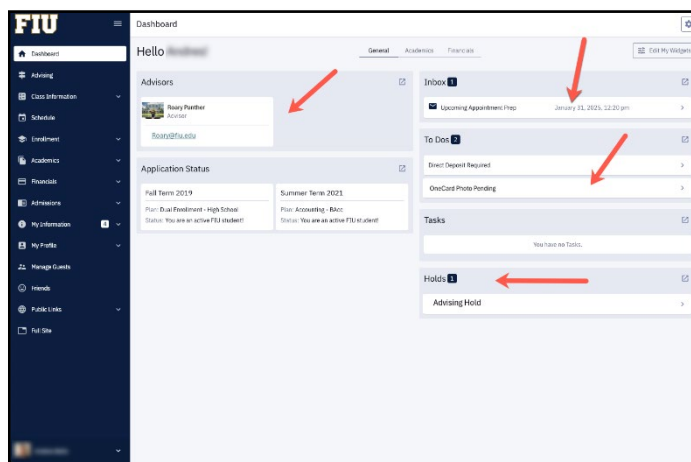


Your Student Dashboard

Your **Student Dashboard** is your central page to different student resources.

Here is where you will:

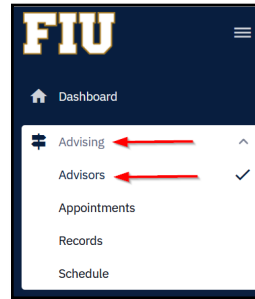
- See who your assigned academic advisor is
- View Messages (Inbox), To-Do's, Tasks, and Holds



Your Assigned Advisor(s)

To see your assigned Advisor(s), click on **Advising** on the left side menu, then click on **Advisors**.

You can see your assigned advisor from the **Advisors** page.



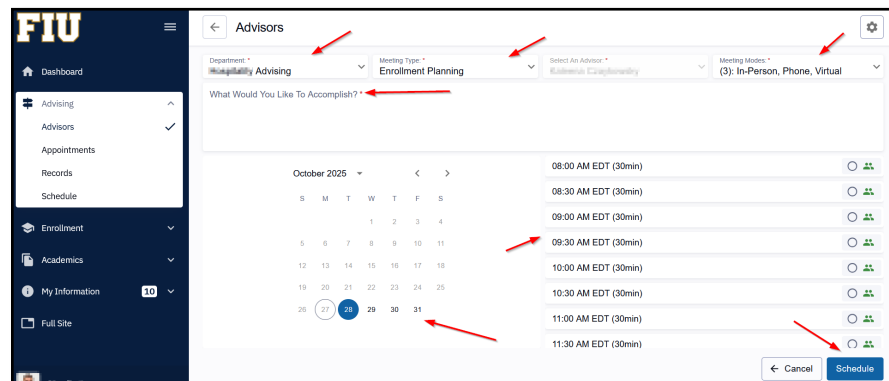
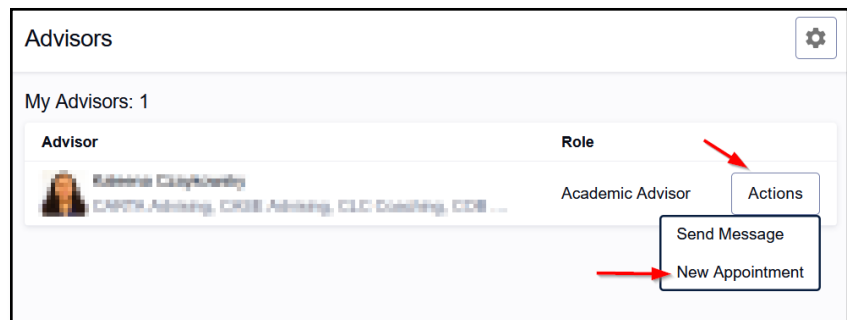
Scheduling An Appointment With Your Advisor

To schedule an appointment with your assigned advisor, click on **Advising** on the left side menu, then click on **Advisors**.

From the **Advisors** page, click on the **Actions** button next to the Advisor you are trying to Message. Select the **New Appointment** option.

You will be prompted now to select the following:

- **Department**
Select the department the advisor is in
- **Appointment type.**
Select the reason for your appointment



- **Meeting Mode.** You can select which method you would like to meet with your advisor.
- Use the text box to enter as much information as you can to alert your advisor as to why you are meeting.
- Select the date that you would like to meet. (Please note the numbers you see in bold are the days that your advisor has any availability)
- Select the time and modality that works for your schedule from the options that appear.

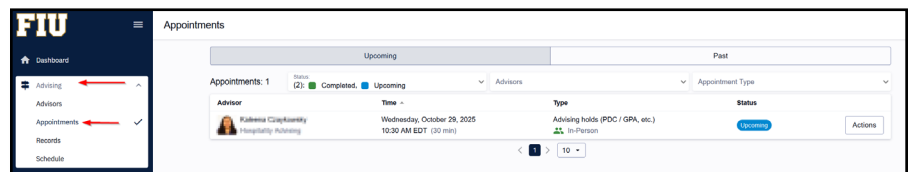
 = In Person

 = Phone

 = Virtual

- Click on **Schedule** to confirm your appointment.

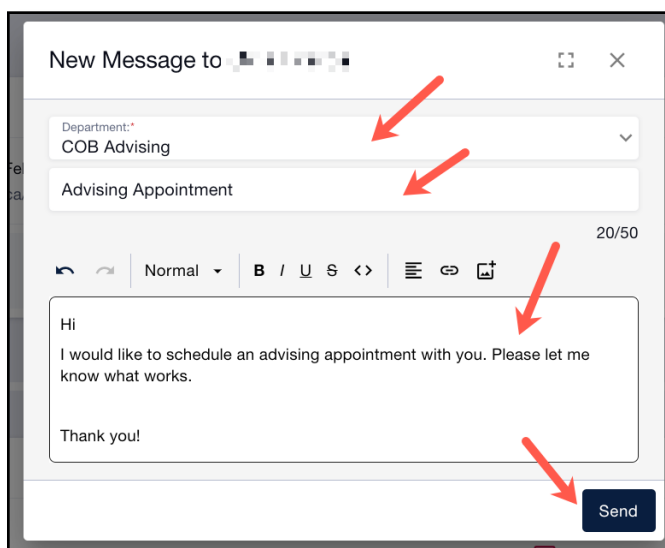
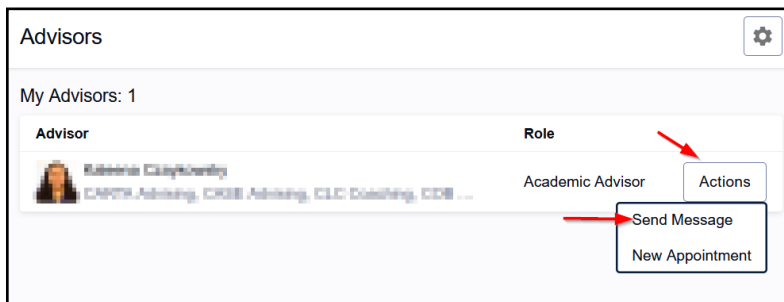
Your appointment will appear on **Appointments** page and you will receive an email confirmation sent to your FIU email.



Messaging Your Advisor

From the **Advisors** page, click on the **Actions** button next to the Advisor you are trying to Message. Select the **Send Message** option.

- Select the **Department** that belongs to the advisor you are sending the message to.
- Type in your **Subject** for your message
- Type in your message.
- Click **Send**.

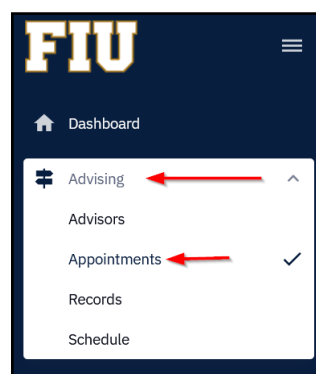


Appointment Summary And Notes

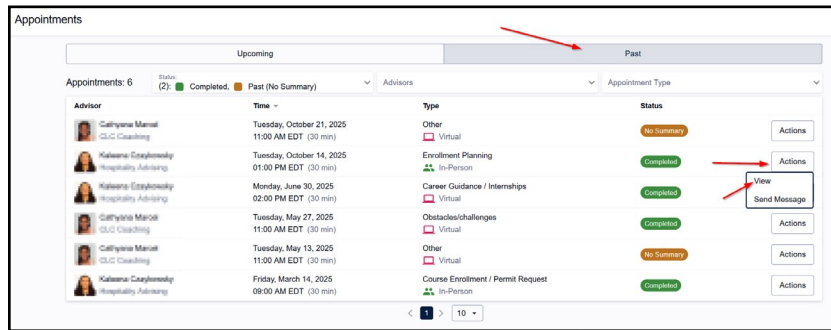
Viewing Your Appointment Summary

Following your advising appointment, your advisor will create an **Appointment Summary** for your reference.

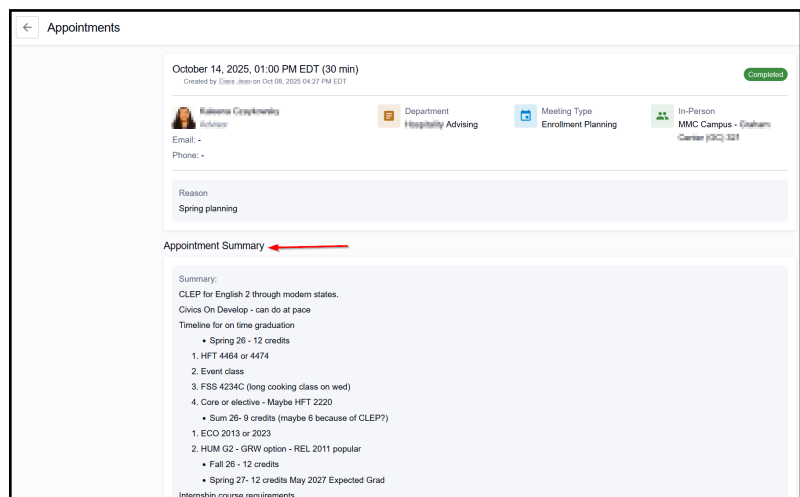
To view the **Appointment Summary**:



Click on **Advising** on left side menu, then select **Appointments**.



Click on the **Past** tab. Click on the **Actions** button next to the appointment you are wanting to view the **Appointment Summary** for and click on **View**.

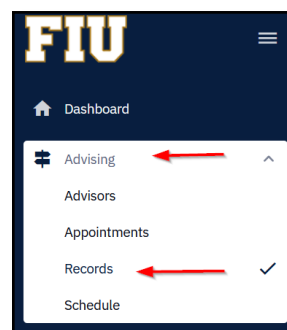


Viewing Your Advising Notes

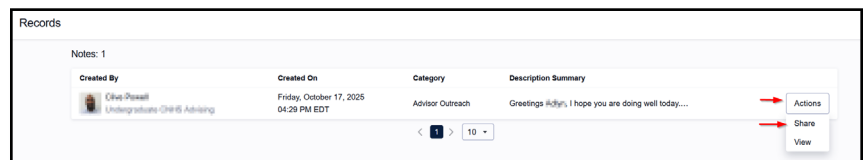
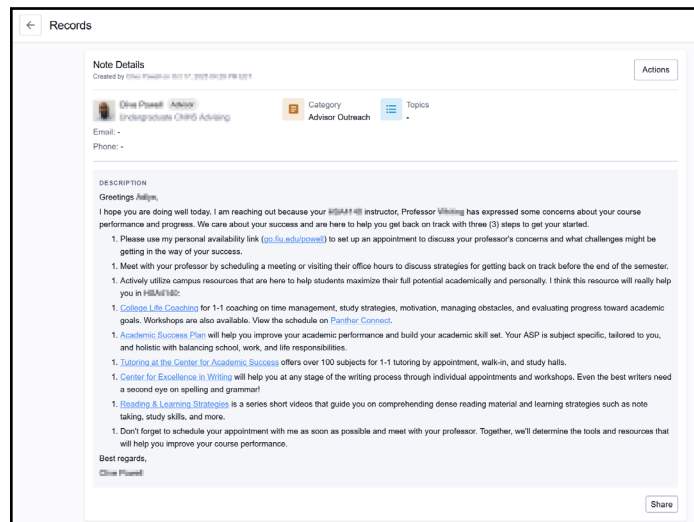
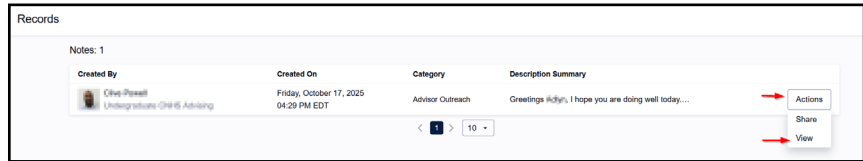
Your advisors may add additional information for your review for interactions that occurred outside of a scheduled appointment.

To view any **Notes**:

Click on **Advising** on left side menu, then select **Records**.

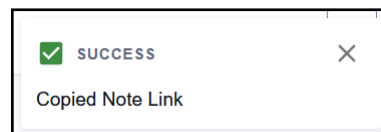


On the Note you would like to open, click on the **Actions** button, then click on **View**.



You also have the option to Share your advising note via a custom url. To access the url, click on **Actions** button next to the **Note** and click on **Share**.

The Note Link will now be copied to your clipboard memory and you will see a Success message displayed in the upper right hand corner of your screen.



Messaging

Reading your Messages

When you receive a message on the **Panther Success Network**, you will receive an email alerting you in your FIU Inbox.

You can access your Messages two ways.

Option 1:

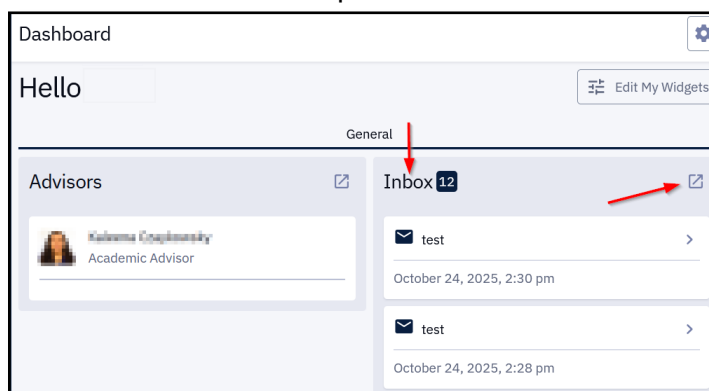
- From your Student Dashboard, click on the  icon in the Inbox widget to be able to view all your messages

Option 2:

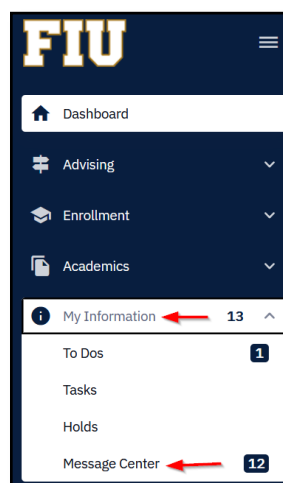
- Click on **My Information** on the left side menu
- Click on **Message Center**

Both options will take you to view all your messages.

Option 1



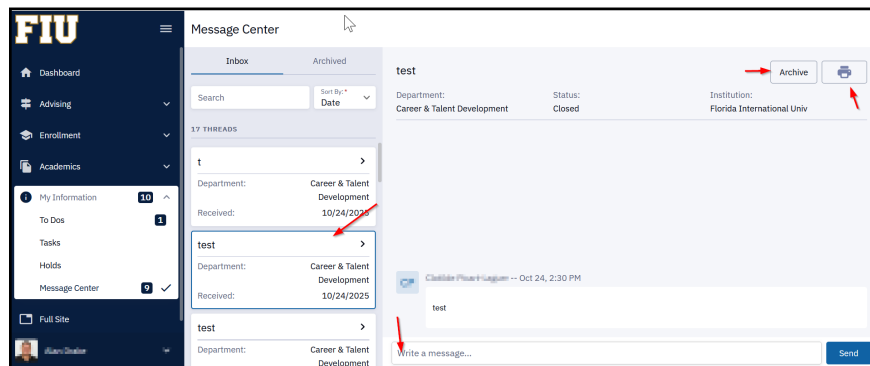
Option 2



Click on the message that you wish to read and it will appear on the right half of the screen.

You will have the ability to:

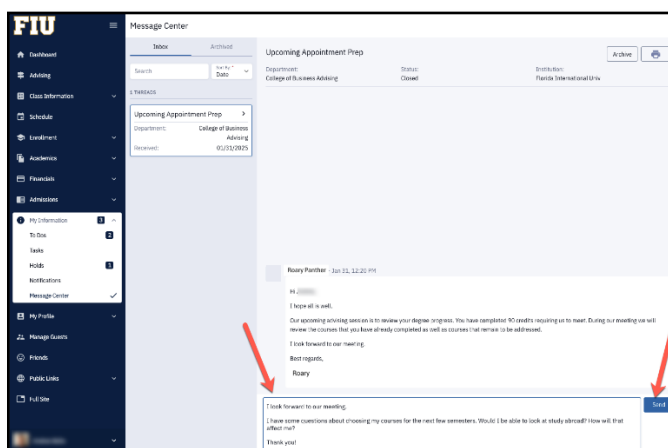
- Review the message
- Respond to the message
- Archive the message
- Print the message



Responding to your Messages

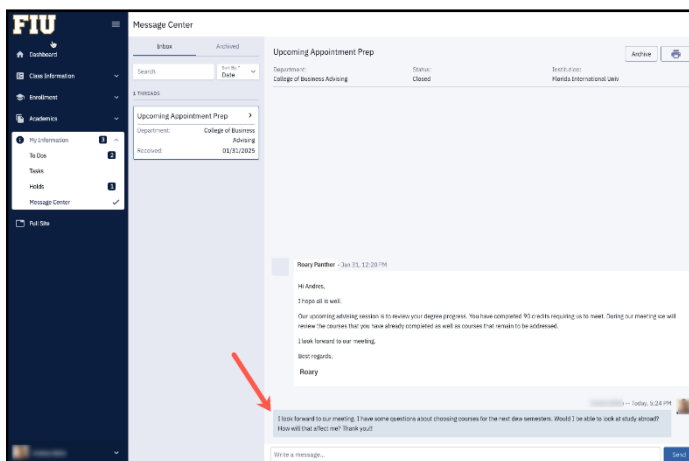
After you review your message, you will be able to respond.

(Please note there are times the advisor will mark the message as read-only and you will not be able to respond.)



Draft your response to the message in the text box found at the bottom of the screen and press **Send**.

Your message history will be date and time stamped.



Viewing Your Appointments Page

Click on **Advising** on left side menu, then select **Appointments**.

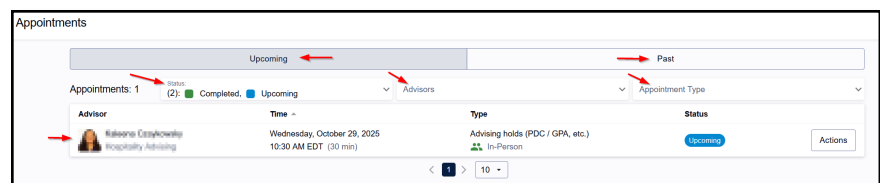
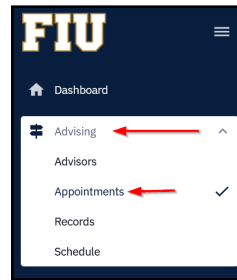
From your **Appointments** page, you will be able to:

- View Upcoming and Past Appointments
- Filter by Status
- Filter by Advisors
- Filter by Appointment Type

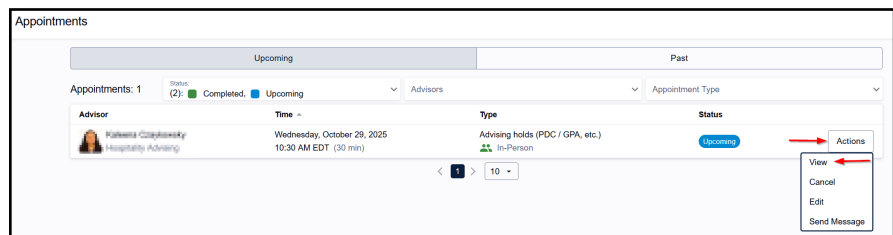
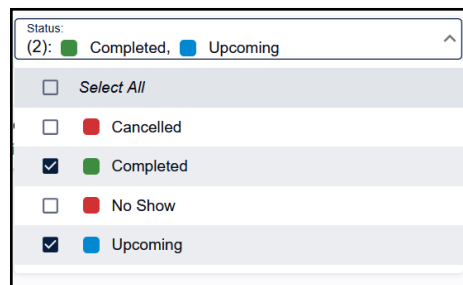
Under Status, you will also be able to filter by:

- Cancelled
- Completed
- No Show
- Upcoming

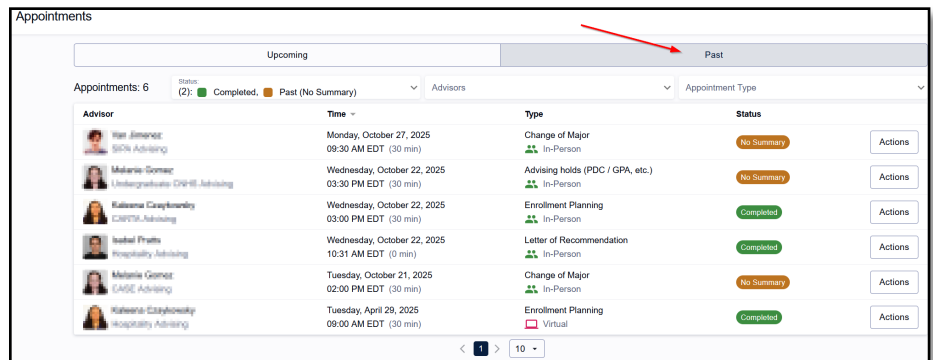
To view information about your appointment, click on the Actions button and select View.



Status



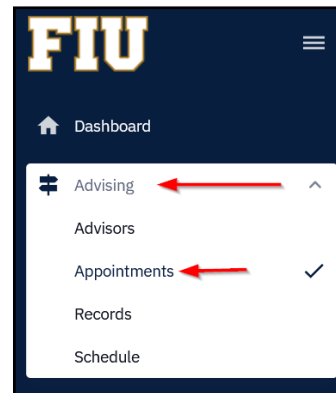
You will also be able to view your past appointments by clicking on the **Past** tab.



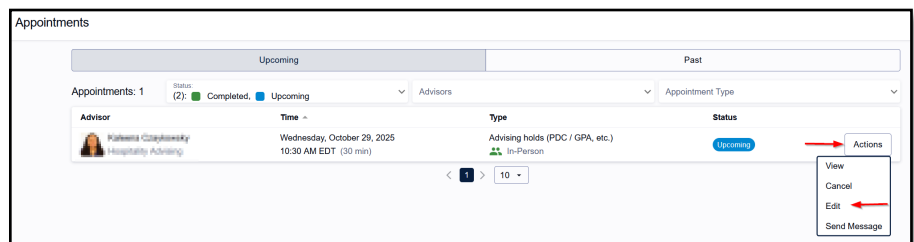
Rescheduling Your Appointment

To reschedule your upcoming appointment, go to the **Appointments** page.

Click on **Advising** on left side menu, then select **Appointments**.



Click on the **Actions** button next to the upcoming appointment that you would like to reschedule and select **Edit**.



Click on the toggle next to **Reschedule Appointment**. This will now allow you to select a different reason for the **Meeting Type**, update your **Reason** in the text box and select a new date, time and modality based on your advisor's availability.

Click on **Edit** to confirm your changes.

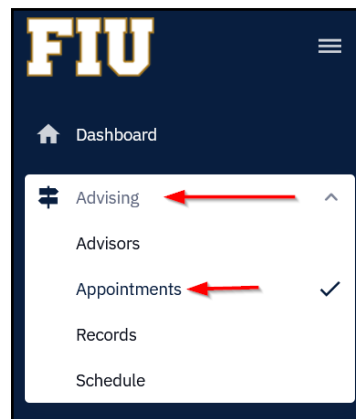
The screenshot shows the 'Appointments' page. At the top, there is a toggle for 'Reschedule Appointment'. Below it is a text box for 'Reason'. A calendar for October 2025 is displayed, with the 28th selected. To the right of the calendar is a list of time slots from 08:00 AM EDT to 12:00 PM EDT, each with a 30-minute duration and a status icon. At the bottom right, there are 'Cancel' and 'Edit' buttons. Red arrows point to the 'Reschedule Appointment' toggle, the 'Reason' text box, the calendar date picker, the time slot list, and the 'Edit' button.

Cancelling Your Appointment

To cancel your upcoming appointment, go to the **Appointments** page.

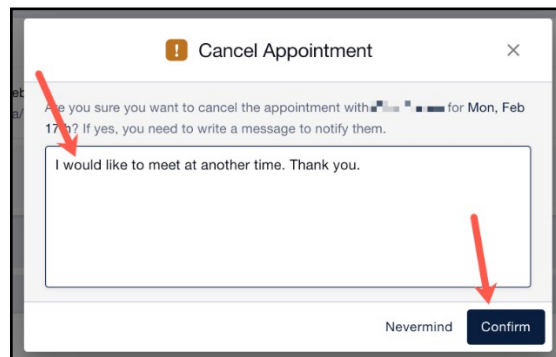
Click on **Advising** on left side menu, then select **Appointments**.

Click on the **Actions** button next to the upcoming appointment that you would like to cancel and select **Cancel**.



The screenshot shows the 'Appointments' page. It has tabs for 'Upcoming' and 'Past'. Under the 'Upcoming' tab, there is a list of appointments. The first appointment is for 'Katerina Glopowsky' on 'Wednesday, October 29, 2025' at '10:30 AM EDT (30 min)'. The appointment type is 'Advising holds (PDC / GPA, etc.)' and the status is 'Upcoming'. To the right of the appointment, there is an 'Actions' button. A red arrow points to the 'Cancel' option in the 'Actions' menu.

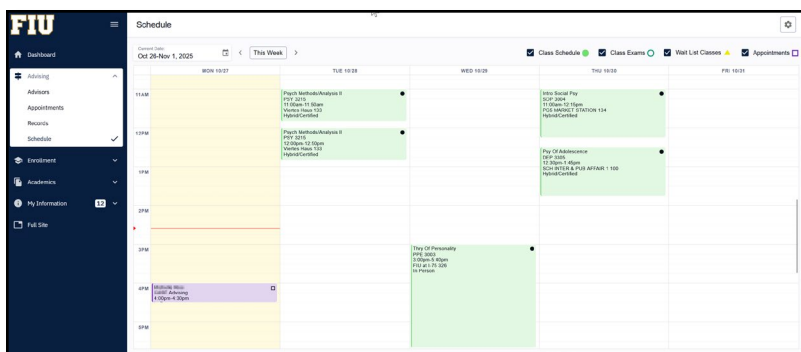
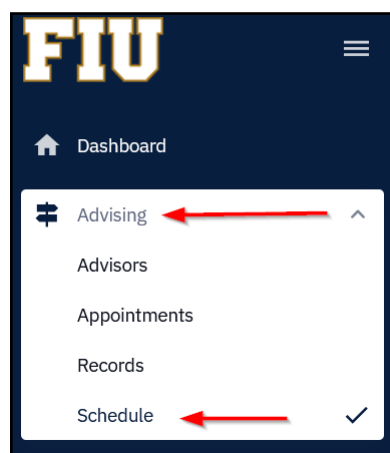
A pop-up window will appear asking you to confirm and enter the **Reason** for the cancellation. Once you type in your reason in the text box, click on **Confirm**.



Viewing Your Schedule

You will be able to view a combined schedule that includes class information and appointments on one convenient screen.

Click on **Advising** on left side menu, then select **Schedule**.



If you have questions after reviewing this tutorial, please visit:

<https://dasa.fiu.edu/all-departments/ask-roary/>