

Panther Degree Pathway Advisor Manual

Academic Advising Technology

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About Panther Degree Pathway

Panther Degree Pathway is a degree planning tool to help you easily build and share degree plans with students, and to review student degree plans.

Panther Degree Pathway enables students to plan and register for all their courses in a guided, intuitive system personalized to their needs and preferences. In Panther Degree Pathway, students can quickly:

- Visualize their pathway to graduation, term by term
- See when they are expected to graduate – and understand how any changes to your plan affect your graduation timeline
- Plan, schedule and register for all courses in one intuitive interface
- View their entire academic history including any courses articulated from other institutions

Log in instructions

Log into your myFIU portal (my.fiu.edu). On the homepage select Degree Pathway. Select Panther Degree Pathway link to be redirected.

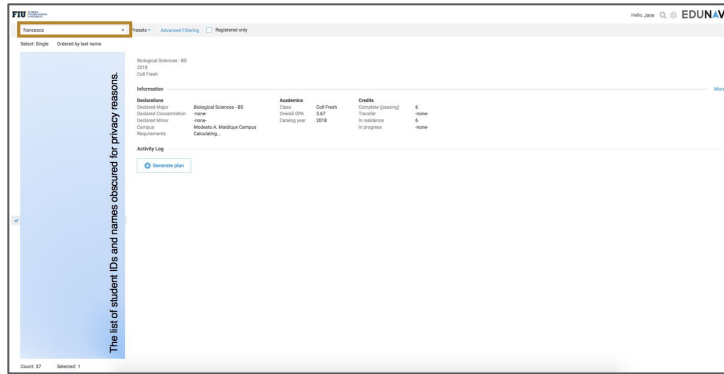


Advisor dashboard

The advisor dashboard enables you to search for and see assigned students and their progress toward their degrees. You can find students through using the search box or clicking on the Advanced Filtering link to the right of the search box. Results will appear on the left-hand side of the screen.

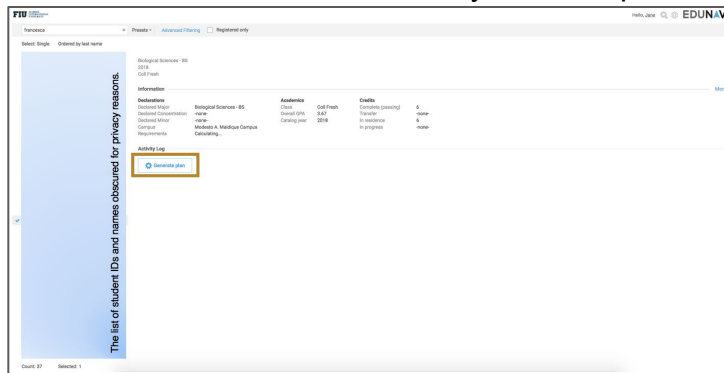
Search for student

To search for a student, type their ID number or name into the search box. A list of students meeting that criteria will appear in the left column of the screen. You can then select the student you seek.



Generate plan for student

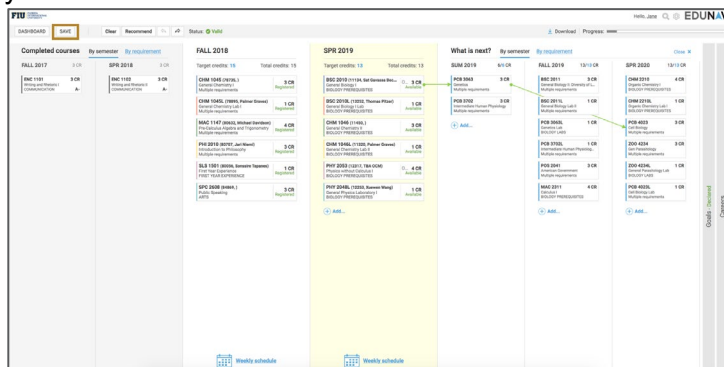
To generate a plan for a student, select them in the advisor dashboard, and click on *Generate plan*. You will be prompted if you'd like to make a part-time or full-time plan for that student, and then it will take you to the plan for that student.



Advisor-specific functionality

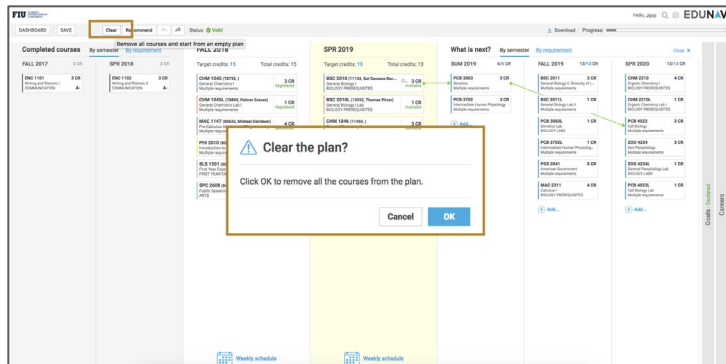
Save a plan to the student's timeline

To save a plan to a student's timeline, click Save from the menu bar once the plan is edited to your satisfaction.



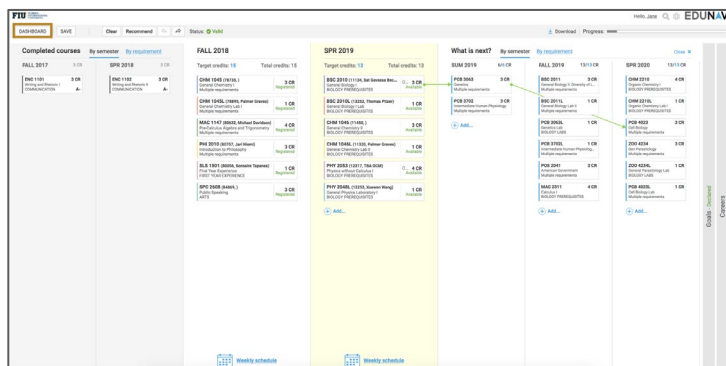
Remove all courses from plan

If you would prefer an empty template and build a plan from scratch, press the *Clear* button. You will receive a dialog box asking you to affirm you'd like to delete all courses from the plan. Click OK.



Return to advisor dashboard

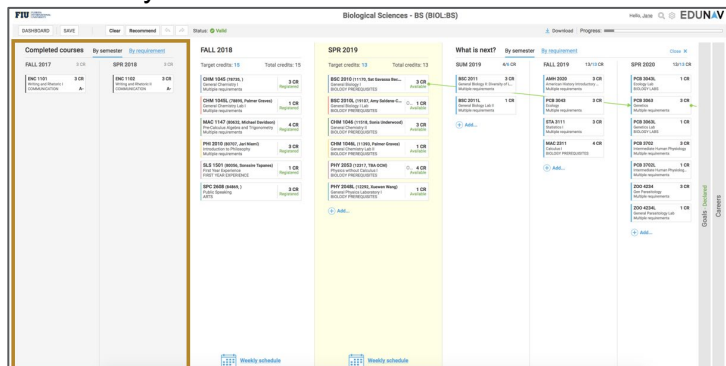
To return to the advisor dashboard to select another student, click the Dashboard button in the menu bar.



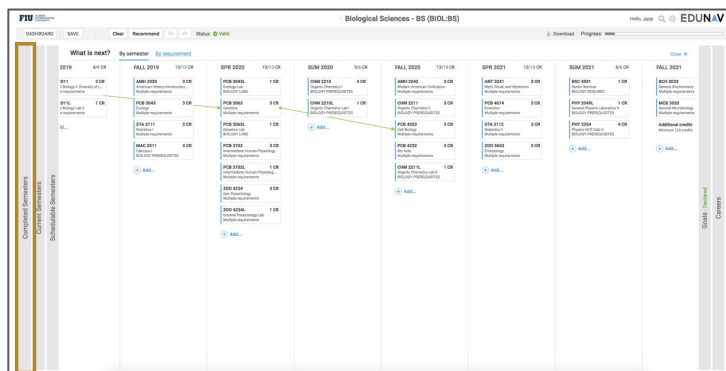
Student/advisor functionality

View academic history

In Panther Degree Pathway, each term is represented chronologically in a column. Terms with completed or articulated courses will be gray. These terms can be seen to the left when you enter the system.

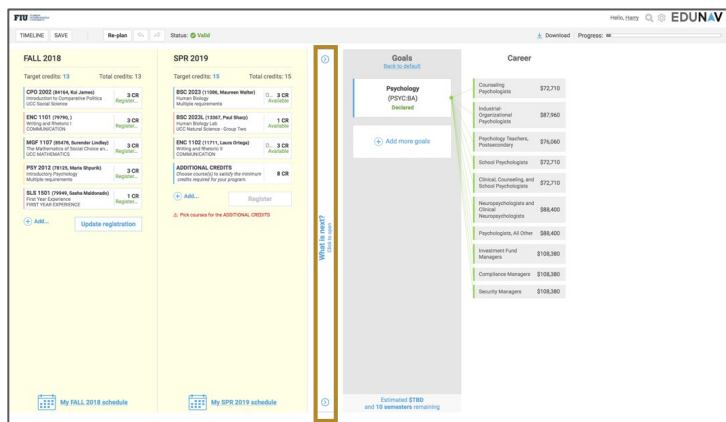


If academic history is collapsed, it can be seen by clicking the *Completed Semesters* bar on the left of the screen.



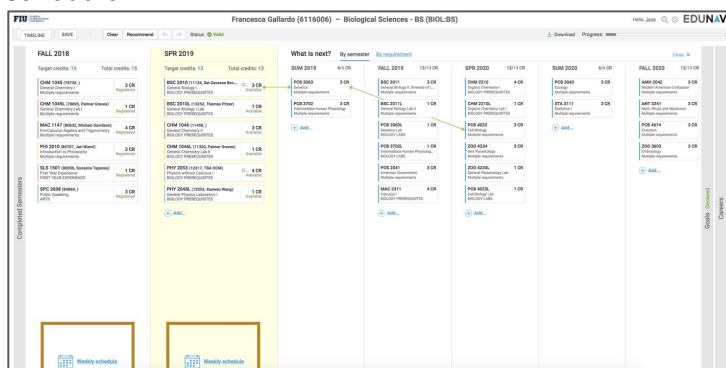
View future semesters

Upon entering Panther Degree Pathway, click on the *What's Next?* bar to the right of the yellow current schedulable terms all the way to your goal.



Open weekly schedule

To view the weekly schedule view for the current or schedulable term, click on the *Weekly schedule* link at the bottom of the column.



Valid / not valid functionality

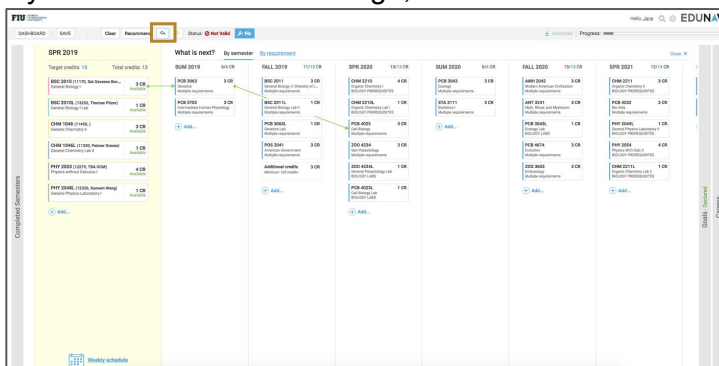
Every time you make a change to your plan, Panther Degree Pathway checks to see if your plan is still *valid*. A valid plan is one that meets your graduation requirements and that you can register for.



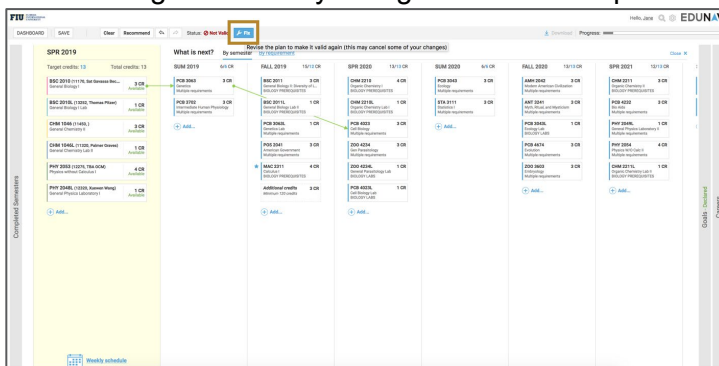
If you make a change that invalidates your plan, the status in the menu bar will change to Not Valid and a *Fix* button will appear.



If you want to undo the change, click the *Undo* button.



If you want Panther Degree Pathway to try to fix your plan, click the *Fix* button. If the system can fix it, the status will change to Valid, and Panther Degree Pathway will display a dialog box noting that it fixed your plan. If it cannot fix it, either click Undo or Recommend, which will cause Panther Degree Pathway to regenerate a valid plan.

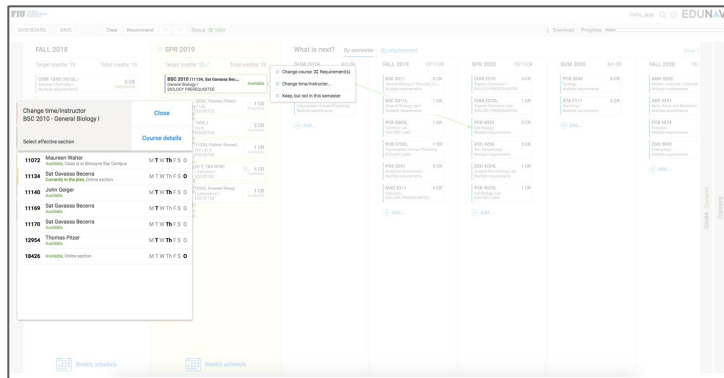


You can make multiple changes (add a class, move a class, change an instructor, etc.) at once and wait for Panther Degree Pathway to validate all your changes.

Change time / instructor

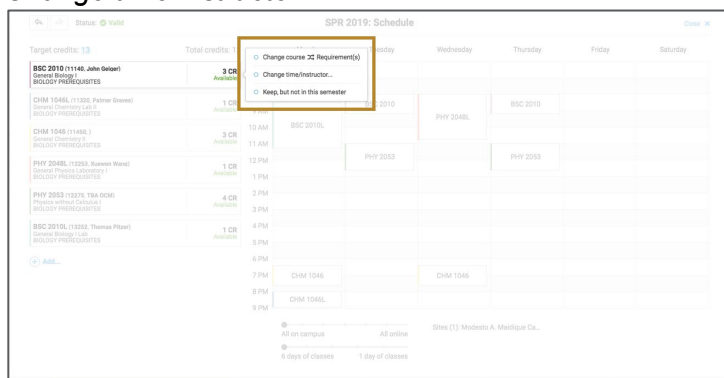
From the plan view

Hover over the course in the schedulable term you would like to change. Click *Change*, and then select *Change time/instructor*. A pop-up window will open which shows all other available options.

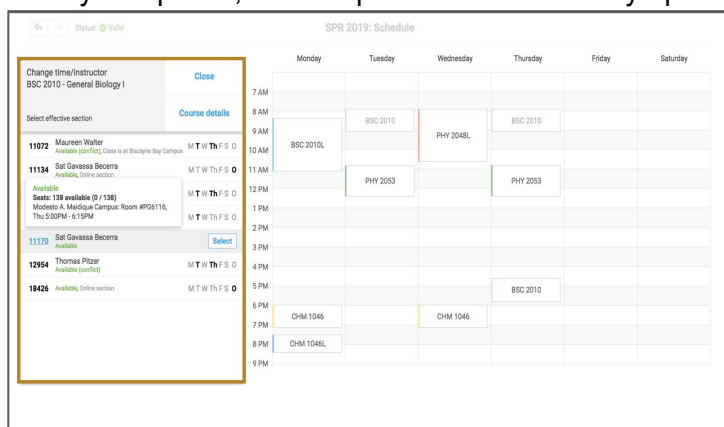


From the Weekly schedule view

Hover over the course you would like to change in the course list. Click *Change*, and then select *Change time/instructor*.

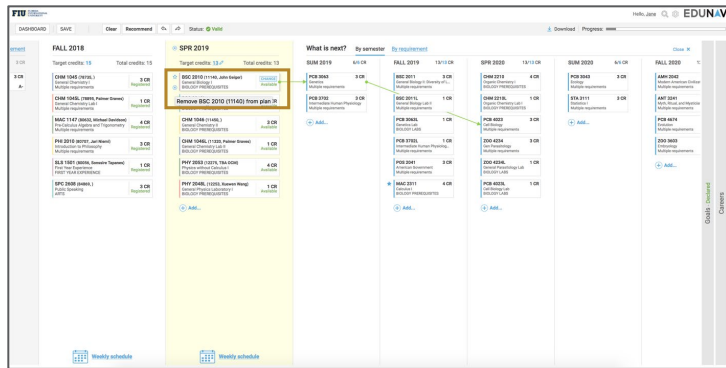


A pop-up window will open which shows all other available options. As you hover on the options, you can quickly see how they would fit in your weekly schedule. Click *Select* next to the class you'd prefer, and the plan will automatically update to reflect your change.



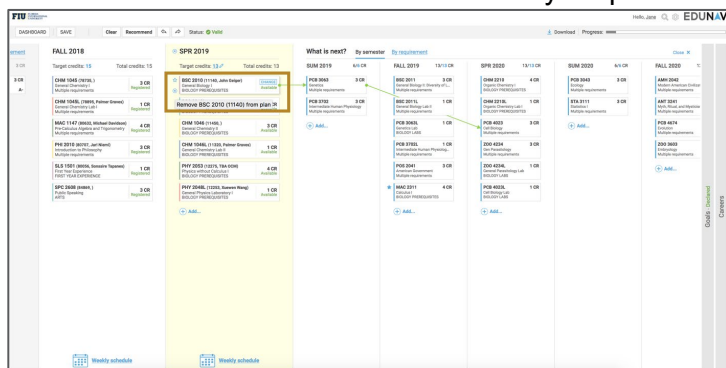
Keep or remove a course

Hover over the course you would like to keep or remove. Click the star to the left of the course to express a preference to keep a course in your plan. Click the small x located to the left of the course to remove the course from your plan.

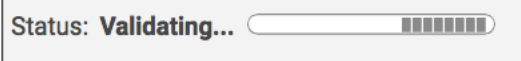


Replace a course

Hover over the course you would like to remove. Click the small x located to the left of the course. This will remove this course from your plan.



The system will then check to ensure your plan is still valid. You can always check the status on the menu bar to see the current state of your plan.

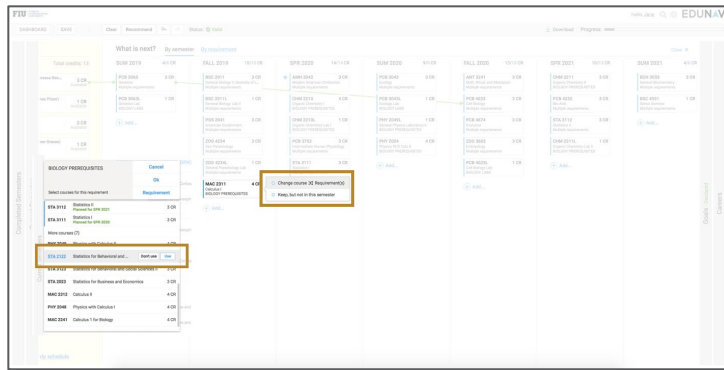


A pop-up window will open which shows all other available options that meet that requirement.

Hover over the course you'd prefer to take and select *Use*.

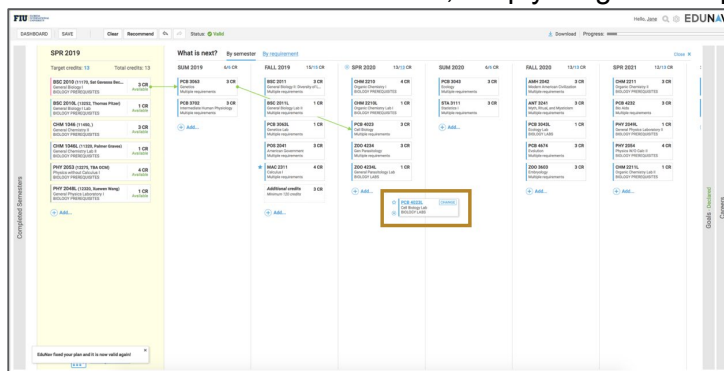
Change course for requirement

Hover over the course you would like to change. Click *Change*, and then select *Change course requirement*. A pop-up window will open which shows all other available options. Hover over the course you do not want and select *Don't use*. Hover over the option you'd prefer, click *Use*, and then click *OK* at the top of the dialog box.



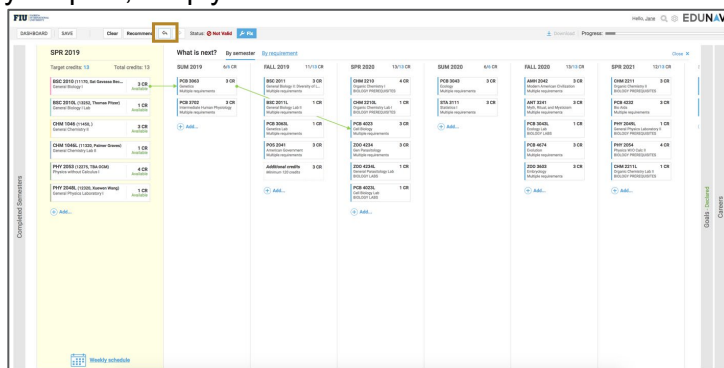
Move course to another term

To move a course to another term, simply drag and drop the course to a desired term.



Undo last action

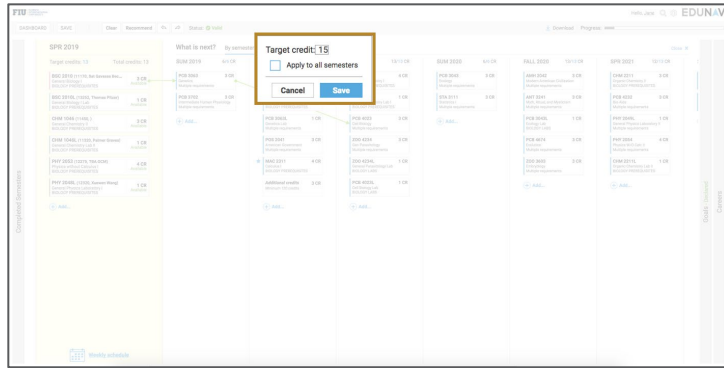
If your plan becomes invalid or would simply like to undo the last action you took in customizing your plan, simply click the undo button in the toolbar.



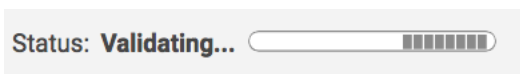
Edit target credits

The number of credits scheduled and target credits planned can be seen at the top of each term. The first number listed is the number of credits currently planned. The second blue hyperlinked number is the target credits for that term.

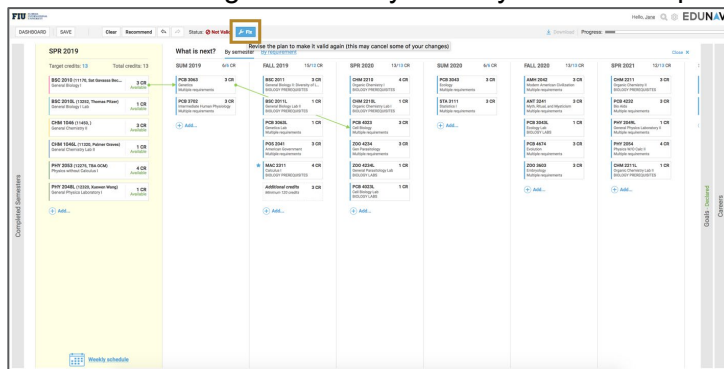
To change the target credits, click the blue hyperlink number and type the number of credits you'd prefer to take.



The system will then check to ensure your plan is still valid. You can always check the status on the menu bar to see the current state of your plan.

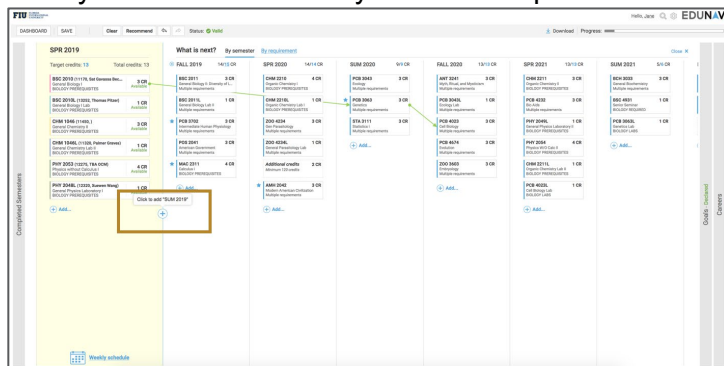


If it indicates that your plan is now not valid, simply click the blue fix button on the toolbar to have Panther Degree Pathway return you to a valid plan.



Add a term

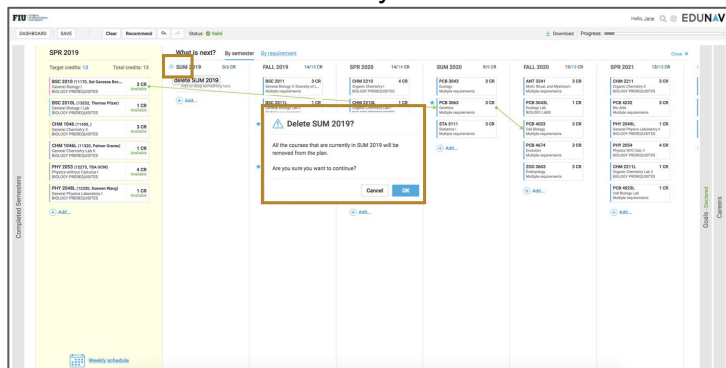
Additional terms that can be added to the plan will be denoted as a + sign between the semesters where the term is available. To add a term to your plan, simply click on the + sign. The system will immediately build a new plan with that term added.



Remove a term

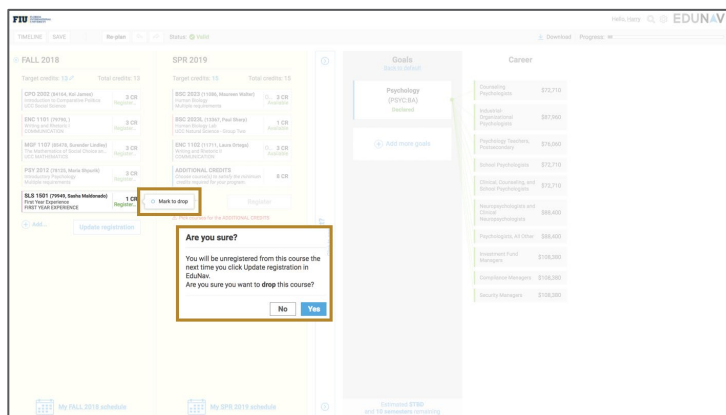
To remove a term, simply drag and drop each of the courses in that term to other terms. Once the term has no courses remaining, click the x to the left of the term name (e.g. SUM 2019) to delete from the plan.

You will be asked to confirm you want to continue with deleting the term. Click OK.



Drop a registered course

Hover over the course you would like to drop. Click *Change*, and then select *Mark to drop*. A dialog box will appear asking you to confirm that you wish to drop the course. Click Yes.



The course will now appear faded and a text box with the word DROP will appear. Click *Update registration* to complete the action.

