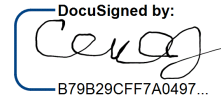




**Student Government
Association**
Office of the
Student Body President

March 12, 2024

Dr. Charlie Andrews
Interim Vice President for Student Affairs



Dear Dr. Andrews,

I am pleased to present to you the Student Government Association's proposed allocations of the Activity and Service Fee revenue for Fiscal Year 2024-2025. After thorough review and careful consideration, the Budget Committee determined that these allocations are the best possible use of the year's projected \$19,464,670 in Activity and Service Fee revenue. The Budget Committee worked tirelessly to create a budget that prioritized programming and student-led initiatives.

However, we have found that it is unlikely FIU will be able to sustain programming at these levels in the future. The Activity and Service Fee faces increasing pressures due to the statewide minimum wage increase, coupled with rising costs due to inflation. Even though this year we were fortunate enough to have \$75,291 more dollars than last year to allocate, the overall trend has been that SGA has had to make cuts to accommodate increasing constraints on our revenue, and we feel that in the long term, a fee increase will eventually be necessary.

The Budget Committee made several decisions of note. In particular, we chose to allocate money for registered student organizations directly through the SGA account, such that in the upcoming fiscal year, SGA will handle the distribution of student organization funding, while the Registered Student Organizations Council remains in charge of programming, registration, and support for our student organizations. In addition, the Budget Committee allocated the funds for a Homecoming concert to take place in Fall of 2024. However, in order to find the funds necessary to put on an event of such magnitude and cost, we found it necessary to fund the Room Rental account through a one-time allocation out of the fund balance. We recognize the unorthodox nature of this decision, and we appreciate your understanding of why we felt this was necessary in order to make a concert possible. We hope that in future years, SGA is able to continue to fund concerts while remaining within the constraints of the projected revenue.

We sincerely hope that you will find our allocations acceptable. Pursuant to Florida Statutes, the budget presented in this letter will be deemed approved if no action is taken within 15 University School Days from the date that it is received by you. We eagerly await your formal approval of the Activity and Service Fee Budget for the Fiscal Year 2024-2025. Thank you for your guidance and support throughout this process.

Sincerely,

Alexander P. Sutton
Student Body President and Trustee

Iara Raggio
SGA Comptroller

FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 2024-2025 A&S Fee Allocation

Passed 03/11/2024

REVENUE SOURCES

Projected A&S Fee Revenue (after \$33,501 prior year adjustment) \$19,464,670

GRAND TOTAL - REVENUE SOURCES	\$19,464,670
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USES OF REVENUE

Dual Enrollment Waivers	\$487,467
Bad Debt - 0.85%	\$165,450

Subtotal of A&S Projected Fee Revenue \$18,811,753

ACB Commitment - 5% (from subtotal of A&S Projected Fee Revenue) \$94,059

Fixed Expenses - PAYROLL SALARIES ADMIN AND STAFF \$4,569,640

BASE BUDGET ALLOCATIONS

OPERATING EXPENSES	\$1,205,000
STUDENT & RECREATION CENTERS	<u>\$8,887,873</u>
Subtotal Base Budget Allocations	\$10,092,873

UNIVERSITY WIDE ALLOCATIONS \$3,343,282

STUDENT GOVERNMENT COUNCIL ALLOCATION	<u>\$813,300</u>
	\$813,300

GRAND TOTAL - USES OF REVENUE	\$19,566,070
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BASE BUDGET ALLOCATIONS

Campus Life - Base Budget	\$578,000
Student Life and Development **	\$50,950
<i>Esports</i>	\$63,300
<i>First Night</i>	\$52,750
Center for Leadership & Service -CLS - Base Budget	\$300,000
Student Creative + Media Base Budget	\$100,000
Women's Center - Base Budget	\$60,000
Total Operating Expenses:	<u>\$1,205,000</u>

STUDENT UNIVERSITY CENTERS:

Graham University Center - Base Budget	\$3,087,872
Wolfe University Center - Base Budget	\$1,600,000
Total Student Centers:	<u>\$4,687,872</u>

STUDENT RECREATION CENTERS:

Wellness and Recreation Center MMC - Base Budget	\$3,200,000
Wellness and Recreation Center BBC - Base Budget	\$1,000,001
Total Recreational Centers:	<u>\$4,200,001</u>

TOTAL BASE BUDGET ALLOCATIONS	<u>\$10,092,873</u>
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SGA UNIVERSITY WIDE ALLOCATIONS

	Total Allocation
Activity and Service Business Office	\$41,601
Bayview Hall Council	\$5,539
Black Student Union	\$152,000
BMI Music License (1)	\$0
Center for Leadership and Service:	
Alternative Breaks	\$45,000
Roarthon	\$16,000
Relay for Life	\$8,000
Special Request - Student Food Pantry	\$15,177
Center for Academic Success (2)	\$0
Center for Fraternity and Sorority Enrichment	\$139,000
Centers for Student Engagement	\$73,000
Children's Creative Learning Center	\$80,000
College Life Coaching & Financial Wellness Program (3)	\$7,489
Disable Student Union	\$3,000
Engineering Student Council (4)	\$30,000
First Generation Initiatives (5)	\$10,000
FIU at I-75	\$37,500
FIU in DC	\$82,500
FIU Museums Insiders (6)	\$1,000
Global Learning Initiatives	\$0
Higher Education Student Association	\$0
Homecoming (7)	\$640,000
Honors College (8)	\$26,000
International Student and Scholar Services (9)	\$12,500
International Student Union	\$15,000
Medical Student Council	\$87,500
Model United Nations (10)	\$140,000
Multi-Faith Council	\$11,000
Nursing & Health Sciences Student Council	\$20,000
Office of Academic Support Initiatives & Services	\$0
Office of Ombudsperson	\$6,330
Office of University Sustainability (11)	\$0
Orientation and Family Programs (12)	\$188,000
Outstanding Student Life Awards	\$18,000
Panther Convocation	\$60,000
Panther Mock Trial	\$0
Panther Power	\$18,000
Peer Mentor Program & Success Courses	\$4,500
Pride Center	\$70,000
Pride Student Union	\$35,000
Registered Student Organization Council (13)	\$60,000
Residential Hall Association	\$0
SA Technology Center	\$17,284
SGA - BBC Office (14)	\$61,000
SGA - MMC Main Office (15)	\$120,000
SGA Room Rentals (21)	\$10,000
Student Ambassadors	\$0
Student Bar Association	\$90,000
Student Life & Development - Alumni Relations	\$0
Student Life & Development - First Night Special Request (16)	\$10,162
Student Media	\$250,000
Student Programming Council (17)	\$530,000

Student Tailgate Safety	\$5,200
University Wide Leadership Retreat	\$21,000
Veterans and Military Affairs	\$40,000
WRC - Special Allocation - Sports Club program	\$30,000
SUBTOTAL ALLOCATIONS	<u>\$3,343,282</u>

SGA UNIVERSITY WIDE ALLOCATIONS - CONTINUATION

SGA - GOVERNING COUNCIL OPERATING ACCOUNTS

Presidential Discretionary	\$17,500
Vice President's Discretionary	\$2,500
Executive Branch	\$3,000
Legislative Branch	\$23,000
Special Expense (18)	\$250,000
Recharge for Finals	\$35,000
Blue Books	\$2,000
Travel	\$25,000
Convocation Shirts/First Night (19)	\$10,000
SGA Banquet	\$1,500
Elections	\$1,000
Executive Board	\$3,000
Emoluments	\$154,000
Graduate and Professional Student Committee	\$215,000
BBC Governor Discretionary	\$5,000
Marketing	\$900
Student Engagement	\$1,000
SGA Lecture Series	\$0
SGA Attire	\$10,000
Affinity Programs	\$4,500
Environmental Resilience Lecture Series (20)	\$7,000
Shared Services	\$42,400
TOTAL GOVERNING COUNCIL	<u>\$813,300</u>

TOTAL - STUDENT GOVERNMENT UNIVERSITY WIDE	\$14,249,455
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Fund Balance Allocation

BMI License	\$ 37,980
SGA Room Rentals	\$ 330,000
Total	\$367,980

Proviso Language for the Fiscal Year 2024-2025

1. The BMI License was funded by a one-time allocation from the fund balance. The Budget Committee strongly suggests that a request be made to the Technology Fee Advisory Council for funding to cover the cost of this entity. If such a request is granted, the one-time allocation shall instead be deposited into the SGA Accumulated Cash Balance account.
2. The Center for Academic Success is encouraged to seek collaboration with the Student Government Association to put on the Long Night Against Procrastination in Fiscal Year 2024-2025 utilizing funding within the Student Government Association account.
3. College Life Coaching & Financial Wellness Program are prohibited from using their allocated funding to purchase branded pens or notebooks.
4. Engineering Student Council is required to adopt bylaws delineating its process for the distribution of its allocated funding before such funding shall be made available for use by the entity. These bylaws must be approved by a simple majority of the Student Senate before funding is made available. In addition, this entity is encouraged to reach out to other engineering student organizations, including but not limited to Panther Motorsports and Panther Aero, for membership and inclusion on the council. Furthermore, the Engineering Student Council is required to deliver a report to the Student Senate at least once a semester detailing how many students attended each conference and any awards or accolades received.
5. First Generation Initiatives is encouraged to use the same video produced in the previous year in order to maximize fiscal efficiency.
6. FIU Museums Insiders is prohibited from using any of the allocated funds for student stipends or remunerations during the Fiscal Year 2024-2025. This entity is encouraged to reapply for funding in future years with the intention of receiving a larger allocation. The Student Government Association looks forward to continued collaboration with and support of FIU Museums Insiders.
7. The Homecoming Council is required to reserve at least \$375,000 from their total allocation for the Panthermonium concert, and may not use that funding for any other purpose unless approved by the Student Government Association Executive Board.
8. The funding allocated to the Honors College is required to be distributed in accordance with the following stipulations: \$8,000 to URFIU; \$3,000 to Honors College Student Organizations; \$500 to EDGE Lab expenses; and \$13,145 to Panther Mock Trial.
9. International Student and Scholar Services (ISSS) is strongly encouraged to collaborate with the International Student Union (ISU) in order to put on programming and events for the international student body of FIU.
10. Model United Nations is required to adopt a Constitution or bylaws before the allocated funding shall be made available for use by the entity in Fiscal Year 2024-2025. The Constitution or bylaws must be approved by the Dean of the Steven J. Green School of International and Public Affairs and by the Vice President of Student Affairs before the allocated funding is made available. In addition, Model U.N. is strongly discouraged from traveling by airplane to conferences located in the states of Florida, Georgia, or Alabama, except in extenuating circumstances or in cases when travel is cost-effective. Furthermore, Model U.N. is required to deliver a report to the Student Senate after each conference attended, detailing how many students attended and any awards or accolades received.

11. The Office of University Sustainability is encouraged to work with the Student Government Association to put on sustainability fairs in Fiscal Year 2024-2025 utilizing funding within the Student Government Association account.
12. Orientation and Family Programs is required to deliver a written report to the Comptroller and the SGA Advisors after the conclusion of each Panther Camp season, such that OFP will provide a report for the 3 sessions in Summer and then provide another report for the 1 session that happens in January. Such reports shall detail how many campers attended the session, how much money was spent on the session, how much money was raised by the fee charged to campers for the session, as well as fundraising efforts conducted by OFP.
13. The Registered Student Organizations Council shall exist to provide programming, support, and administrative structure to registered student organizations, but is prohibited from making allocations of funding to registered student organizations. Funding for student organizations shall be distributed out of the Student Government Association account. Funds in the Registered Student Organizations Council account may be used only for the following purposes: programming for student organization summits and organization fairs; support for the Student Organization Resource Center; operational and administrative expenses; payroll; and stipends for student leaders.
14. SGA BBC Office: Every three months, a written report is recommended to be provided to the Biscayne Bay Campus Governor and the Comptroller, which shall include a detailed line item list of all expenses charged out of this account up to that point in the fiscal year.
15. SGA MMC Main Office: Every three months, a written report is recommended to be provided to the Student Body President and the Comptroller, which shall include a detailed line item list of all expenses charged out of this account up to that point in the fiscal year.
16. First Night: The First Night planning committee is required to include the Student Body President, or their designee who must be an SGA member. In addition, the First Night planning committee is required to include at least four additional student members, selected by the Student Body President in consultation with the administrator overseeing the planning of First Night.
17. The Student Programming Council is required to reserve at least \$200,000 from their total allocation for at least one concert, and may not use that funding for any purpose other than concert production, unless approved by the SGA Executive Board.
18. Special Expense: This line shall exclusively be used for base funding and special allocation funding for registered student organizations. The procedure for disbursing this line shall be delineated in the Statutes, or shall be determined by SLD leadership and the RSOC eboard should SGA not delineate procedures by the end of June 2024.
19. Convocation / First Night: This line shall exclusively be used to purchase FIU-branded caps to be distributed to first-year students at Convocation.
20. Environmental Resiliency Lectures: This line shall exclusively be used to put on at least two sustainability fairs, put on in collaboration with the Office of University Sustainability. At least one of these fairs shall be hosted at the Biscayne Bay Campus.
21. The Room Rentals account will be funded by a one-time allocation from the fund balance for an amount of \$330,000.

Student Government Association Line Items Expenditure Procedures

President's Discretionary - To be approved through authorization of the Student Body President

Vice President's Discretionary - To be approved through authorization of the Student Body Vice President

Executive Branch - To be approved with a simple majority vote of the President's Cabinet

Legislative Branch - To be approved through the Appropriations Bill process

Special Expense - To be approved by the legislative branch exclusively for registered student organizations through the process established by statute

Recharge for Finals - To be approved through authorization of the Student Body Vice President

Blue Books - To be approved through a simple majority vote of the Executive Board

Travel - To be approved through authorization of the Student Body President

Convocation / First Night - To be approved through a simple majority vote of the Executive Board, solely for hats to be provided to first-year students at Convocation

SGA Banquet - To be approved through a simple majority vote of the Executive Board

Elections - To be approved through a simple majority vote of the Elections Board

Executive Board - To be approved through a simple majority vote of the Executive Board

Emoluments - To be approved through authorization of the SGA Advisor

Graduate and Professional Student Committee - To be approved through GPSC committee procedures

BBC Governor Discretionary - To be approved through authorization of the Governor of the Biscayne Bay Campus

Marketing - To be approved through a simple majority vote of the Executive Board

Student Engagement - To be approved through a simple majority vote of the Executive Board

SGA Attire - To be approved through authorization of the SGA Advisor

Affinity Programs - To be approved through a simple majority vote of the Executive Board

SGA Environmental Resiliency Lecture Series - To be approved through the Appropriations Bill process, exclusively to be used for sustainability fairs

Procedure to Propose SGA Line Items

It is the recommendation of this committee that in the future, the final budget request for the SGA Line Items be approved by a simple majority vote of the Executive Board, after which the budget proposal for the SGA account will be considered finalized and presented to the budget committee at hearings.

A Note on Terminology

Should the proposed revisions to the SGA Constitution be ratified, the Executive Board will be renamed to the University-Wide Council. Therefore, all references within this document to the Executive Board shall be considered references to the University-Wide Council.