



FLORIDA INTERNATIONAL UNIVERSITY

Executive Board Meeting Minutes

Date: August 8, 2023

- I. Call to order
 - a. Meeting called to order at 4:07pm
- II. Roll Call

Name	Position	Attendance
Alexander Sutton	Student Body President	Present
Santana Way	Student Body Vice President	Present
Iara Raggio	Comptroller	Absent
Mariana Machado	Executive Administrator	Absent
Grace McCullough	Governor of the Biscayne Bay Campus	Absent
Kaily Lachapelle	Senate President	Present
Tiara Campbell	Senate President Pro-Tempore	Absent
Karina Hernandez	Senate Floor Leader	Absent
Anna Meredith	Chief of Staff	Absent
Mia Rodriguez	Chief Justice	Present

- a. Quorum was established

III. Reports

- a. Student Body President
 - i. All emails to executive branch applicants that are eligible have been sent out
 - ii. Interviews will be scheduled soon
 - iii. State of the Student Body Aug 28th
 - iv. Publication request done, figuring out snacks
 - v. Be there at 3:15 and he will start speaking at 3:30
 - vi. Burri-tour should be all good
 - vii. Presentations should be worked on
- b. Student Body Vice President
 - i. BSU State of the Union Aug 25th Fri 6-9:30pm GC Ballrooms
 - ii. Invitation is tentatively extended to eboard after double checking table arrangements via email
 - iii. Screenshot of flyer will be sent
 - iv. Tailgate working on
 - v. Rough draft of proposal has been made
 - vi. Changes and edits will be made, and full report should be expected soon when whole e-board is present for meeting
 - vii. Volunteers needed for tailgate
 - viii. Could mean e-board but other members of SGA included as well
- c. Comptroller
 - i. No report
- d. Executive Administrator
 - i. No report
- e. Governor of the Biscayne Bay Campus
 - i. No report
- f. Senate President
 - i. Currently finalizing senate rules of procedure
 - ii. Any feedback especially from those with senate experience is more than appreciated
 - iii. Senate leadership has interviewed an applicant for the CASE vacancy as well as both applicants for the Business vacancy

- iv. Both business choices have been appointed for the senate to decide
- v. Upper Division BBC seat is open so advertise that application
- vi. Will be touching base with Iara and Mariana on senate updates
- vii. Will be touching base with senators for first fall meetings
- viii. Leadership is working on retreat and Meet Your Dean mainly working on finalizing dates
- g. Senate President Pro-Tempore
 - i. No report
- h. Senate Floor Leader
 - i. No report
- i. Chief of Staff
 - i. No report
- j. Chief Justice
 - i. Emails sent out to 4 applicants after eligibility was received
 - ii. Last couple of applications that will be reviewed before positions are filled
- IV. Old Business
 - a. None
- V. New Business
 - a. Burri-tour Arrangements
 - i. Anyone in SGA available should be here from 2-4pm
 - ii. Presentations can be led by us 3 (Alex, Santana, Mia) giving presentations in the SGA office
 - iii. Executive and judicial presentations in the SGA office but also a legislative presentation happening in senate chambers
 - iv. [SGA Event Ideas for Week of Welcome- Fall 2023.docx](#)
 - v. Tour guide to bring groups between senate and the SGA office?
 - vi. Two people that rotate for this position
 - vii. Kaily (and senate leadership) would be presenting in GC 150
 - 1. One can be a tour guide while another can aid in presentation
 - 2. Depends on what they would like to offer up
 - viii. Committee chairs can also be involved
 - b. Assistance with First Night

- i. Some people to show up at 3pm to load in
- ii. Staff will be there since noon
- iii. Load in by 3pm, SGA needs to bring over our tent, career coming over here and bringing it up
- iv. Manning your station so can be staggered but need to be giving out a straw hat, a fanny pack, etc.
- v. Must be staggered so it can be given to different, not the same
- vi. Event goes from 5pm-10pm
- vii. Need help cleaning up and taking down
- viii. Also need individuals to help distribute shirts
- ix. E-board table will also need help to give out items
- x. More people the better and need to be social, engaging with one another when giving out items
- xi. Pens, stickers will also be included but engaging as much as possible
- xii. Only way to leave is to see Michelle and have a reason for it
- xiii. We will all be given these giveaways so no need to take it from the event
- xiv. Not everyone needs to arrive at 3pm but need to be there before 5pm so you do not have to wait in line like any other student

VI. Advisor Reports

- a. Michelle Castro
 - i. Convocation
 - 1. 5pm tabling
 - 2. All of E-board needs to be there
 - 3. Saturday the 19th
 - 4. Starts at 6 but need to be there by 5
 - ii. Office hours must be told
 - 1. Need to be told when we want to hold E-boards
 - 2. Mondays at 10am is unavailable
 - 3. Need to confirm meetings with students as well
 - iii. Sep 6th 4-6pm Meet with SGA
 - 1. Calendar invite sent out
 - iv. Taking headshots prior to Sep 6th

1. Possibly during meeting which will be within working hours
2. Meeting for e-board will be decided via when2meet

b. Larissa James

- i. BBC Welcome back event, August 31st 1pm-4pm, please register: go.fiu.edu/welcomeback23
- ii. Andy Warhol Exhibit in Glen Hubert Library. President Jessell maybe in attendance. I highly recommend that Governor Grace or someone from the eboard be in attendance. Here is the link to register: Warhol's Journey Through China <https://www.eventbrite.com/e/warhols-journey-through-china-tickets-686569145797?utm-campaign=social&utm-content=attendeeshare&utm-medium=discovery&utm-term=listing&utm-source=wsa&aff=ebdsshwebmobile>
- iii. I am tabling at Bayview on August 30th from 2pm-3:30pm for BHC recruitment. If you want a table for SGA, which I recommend since we have a box of tide pods in the closet, please let me know so that I can reserve an additional table.
- iv. I will finalize the Chipotle order for the Burritour event this week.
- v. President's Address, I have reserved the Pit and panther square so that it can be streamed there. I am waiting to hear back from EC about streaming it there. I will create a zoom link for it. please include the GC pit and Panther Square in the publication.

VII. Meeting Adjournment

- a. The meeting was adjourned at 4:45pm